



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

June 19, 2017
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Charles Berlinguette, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk

ABSENT: Diane Choinière, Councillor Ward 8

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 6:02 p.m.

2. Prayer

Council Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2017-136

Moved by Mario Zanth

Seconded by Charles Berlinguette

BE IT RESOLVED THAT the agenda be adopted as presented.

CARRIED

4. Disclosure of pecuniary interests

Councillor André J. Lalonde declares a pecuniary interest to item 11.8 - Jocerok Subdivision Plan - Phase 3, because he owns a property within this subdivision.

5. Closed Meeting

Members of Council move to the conference room adjacent to the Council Chambers at 6:05 p.m. and return to the Council Chambers at 7:30 p.m.

RESOLUTION 2017-137

Moved by Jean-Marc Lalonde

Seconded by Michel Levert

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

- 1.1. Closed Meeting Minutes of June 5, 2017
- 1.2. Hiring - Mechanic
- 1.3. Hiring - Civil Technician Engineer
- 1.4. Non-union Employee agreement
- 1.5. Flood Management Payment to Directors
- 1.6. Hiring process update - Director of Infrastructure and Planning
- 1.7. Potential Litigation Matter
- 1.8. Performance Appraisals - Directors

CARRIED

RESOLUTION 2017-138

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT the closed session be adjourned in order to return in open meeting.

CARRIED

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

RESOLUTION 2017-139

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED that Municipal Council hereby accepts the hiring of Mr. Marc-André Mantha as full-time Mechanic, effective July 10th 2017 and that he be subject to a probationary period of six (6) months; and;

BE IT ALSO RESOLVED that Mr. Mar-André Manta's salary is established at Level 2, Class 1 (blue collar) of the current unionized employee's salary grid, as recommended

CARRIED

RESOLUTION 2017-140**Moved by** Carl Grimard**Seconded by** Jean-Marc Lalonde

BE IT RESOLVED that Municipal Council hereby accepts the hiring of Mr. Carl Carrière as full-time Civil engineering technician, effective July 10th 2017, subject to a probationary period of six (6) months and subject to obtaining his civil engineering technician diploma within the next three years; and

BE IT ALSO RESOLVED that Mr. Carl Carrière's salary is established at Level 1, Class 5 (white collar) of the current unionized employee's salary grid, as recommended.

CARRIED**RESOLUTION 2017-141****Moved by** Mario Zanth**Seconded by** Charles Berlinguette

BE IT RESOLVED THAT the following salaries be increased as follows:

Director of Protective Services - Class 9, Level 1, effective on hiring anniversary date;

Director of Corporate Services - Class 8, Level 1, effective on hiring anniversary date;

Director of Community Services - Class 8, Level 2; effective on hiring anniversary date;

Deputy Fire Chief - Class 6b, Level 3, effective July 1, 2017 and that effective January 1, 2018, this position shall not be eligible to be paid overtime.

CARRIED**7. Announcements**

Mayor Desjardins says a few words in recognition of firefighter Luc Diotte who passed away on June 14, 2017.

Mayor Desjardins extends his gratitude towards the Partage de Bourget for their \$2000 donation for the purchase of a defibrillator for the Bourget Fire Station.

Mayor Desjardins invites everyone to a BBQ to celebrate the hard work and dedication of the residents affected by the 2017 floods, volunteers, employees & the business community.

Councillor André J. Lalonde announces that the Centre Roger Séguin raised \$51,000 with their golf tournament which will be expended towards the reconstruction. He adds that the Lions Club will be also contributing lands

towards the project. Mayor Desjardins adds that the United Counties of Prescott and Russell have contributed \$500,000 for the last two years and that he hopes that the same contribution will be made this year.

Councillor Mario Zanth thanks TVC 22 for organizing a telethon to raise funds for the flood victims.

7.1 2017 Senior of the Year Award

Mayor Desjardins presents a Certificate to Mr. Yvon Huppé, in recognition of his nomination for the Senior of the Year Award.

8. Comment/Question Period

Mr. Raymond Lalande submits a petition requesting that the Open Air Fires By-law not be adopted by Council. He states that the agricultural community wants this by-law to be abolished.

Further to questions, Mr. Wilson explains that in the newly proposed by-law, the set back was reduced and the size of the burn piles was changed.

Mr. Lalande states that 300 feet is still unreasonable as a set back, and explains that in another municipality, if the fire is less than 30x30, there is no need for a permit.

Mayor Desjardins explains that he recommends that a committee be established to discuss the content of the by-law before Council considers its adoption.

9. Council Members' Items

None

10. Consent Items

RESOLUTION 2017-142

Moved by Mario Zanth

Seconded by Charles Berlinguette

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of June 19, 2017, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular Council meeting of June 5, 2017
- b. Committee of the Whole meeting of June 5, 2017

10.2. Receipt of the minutes of the following meetings:

- a. Accessibility Advisory Committee meeting of November 8, 2016
- b. Planning Committee meeting minutes of May 3, 2017

10.3. The following recommendations from Committee of the Whole of June 5, 2017

- a. Resolution to grant an exemption to building permit fees for the Tucker House
- b. Resolution to authorize financing for the Heritage Tour project
- 10.6. Resolution to authorize a non-resident member on the Cultural Advisory Committee
- 10.7. Resolution to appoint the Treasurer as signing officer for cheques and other financial documents

CARRIED

Text of the resolution adopted by consent under resolution no. 2017-142

10.3a. BE IT RESOLVED THAT *Council authorises a building permit fee exemption for permit no. 2017-108, to the Tucker House.*

10.3b. BE IT RESOLVED THAT *Council authorizes that an amount of \$80,000.00 be transferred from the Planning reserve to the Heritage Circuit capital project (GL #2-4-8110-9284), as indicated in the report AMÉ-17-46-R.*

10.6 WHEREAS *Community Services deems that Mrs. Stéphanie Simard's knowledge and experience in the cultural field is beneficial to the Cultural Advisory Committee, despite the fact that she does not reside within the City of Clarence-Rockland;*

BE IT RESOLVED THAT *the Council hereby accepts that Mrs. Stéphanie Simard continues to serve as Chair of the City of Clarence-Rockland Cultural Advisory Committee under clause 5.1.b) of the terms and references of Policy C2015-001, as recommended.*

10.7 BE IT RESOLVED THAT *Frédéric Desnoyers, Treasurer be hereby authorized to sign cheques and other financial documents for the Corporation of the City of Clarence-Rockland.*

10.4 Budget Status Report as of April 30, 2017

It is clarified that the business licence revenues may have decreased due to the fact that no penalties are being charged as per Council's direction in 2017.

RESOLUTION 2017-143

Moved by Jean-Marc Lalonde

Seconded by Carl Grimard

BE IT RESOLVED THAT Report No. FIN2017-015, regarding the financial operating budget status for the period ending April 30, 2017, be received as information.

CARRIED

10.5 Resolution to authorize the salaries paid

Further to questions, Mr. Robert Kehoe explains that the amount comprises of three pay periods.

RESOLUTION 2017-144

Moved by Jean-Marc Lalonde

Seconded by Krysta Simard

BE IT RESOLVED THAT the salaries paid from April 23rd, 2017, to June 3rd, 2017, in the gross amount of \$1,337,099.16 and net amount of \$955,740.02 be adopted as recommended.

CARRIED

11. Committee/Staff Reports

11.1 Accounts Paid

RESOLUTION 2017-145

Moved by Krysta Simard

Seconded by Charles Berlinguette

BE IT RESOLVED THAT the accounts paid from May 6th, 2017, to June 9th, 2017, in the amount of \$1,590,698.30 be adopted as recommended.

CARRIED

11.2 Chip Wagon Licensing By-law Review

RESOLUTION 2017-146

Moved by Mario Zanth

Seconded by Jean-Marc Lalonde

WHEREAS the Committee of the Whole recommended that Council consider the adoption of the revised Chip Wagon By-law with further consideration in regards to the restricted number of available licences, which shows that 12 out of 14 surveyed municipalities do not restrict the number of licences issued; and

WHEREAS the Committee of the Whole recommended that Council consider the adoption of a by-law to amend the Notice By-law in order to remove the requirement to hold a public meeting to amend the Licensing By-laws; and

WHEREAS Council understands that the administration is currently reviewing a licence application for a Chip Wagon which is to be located on a commercial highway zoned property, but within the Rural Policy Area which is not permitted under the current Chip Wagon Licensing By-law;

BE IT RESOLVED THAT By-law No. 2017-83, being a by-law to amend the Notice By-law No. 2011-105, in order to remove the requirement to hold a public meeting for amendment to Licensing By-laws, be adopted; and

BE IT RESOLVED THAT Council hereby adopts the version **"D"** of By-law 2017-84, being a by-law to provide for the licensing, regulating, and governing of Chip Wagons within the City of Clarence-Rockland.

CARRIED

11.3 Clarence Creek Arena Roofing

RESOLUTION 2017-147

Moved by Carl Grimard

Seconded by André J. Lalonde

BE IT RESOLVED THAT Council authorizes that the surplus of \$18,000.00 from the 2017 budget be allocated for the repair of the roofs of the Chamberland Centre and the Art Centre in order to finance the project of the repair of the roof of the compressor room at the Clarence Creek arena; and

BE IT ALSO RESOLVED THAT Council authorizes the transfer of \$18,724.01 from the building reserve funds in order to finance the project of the repair of the roof of the compressor room at the Clarence Creek arena; and

BE IT FINALLY RESOLVED THAT By-law No. 2017-86, being a by-law to award a contract to TMR3 Couvreur Inc. for the repairs of the roof at the Clarence Creek arena for a total of \$81,937.00 excluding the taxes, be adopted.

CARRIED

11.4 Purchase of a Tractor Loader with Flail Mower

RESOLUTION 2017-148

Moved by Charles Berlinguette

Seconded by Michel Levert

BE IT RESOLVED that By-Law 2017-89, being a by-Law to authorize the Mayor and the City Clerk to award a contract to Reis Equipment Center for the purchase and supply of a tractor loader and a rear flail mower in the amount of \$102,385.00, excluding HST, be adopted; and

BE IT ALSO RESOLVED that Council approves that a sum of \$4,432.70 be taken from the fleet reserve fund for the shortfall of the purchase price.

CARRIED

11.5 St-Joseph Project, Contingency Costs Update #2

RESOLUTION 2017-149

Moved by Michel Levert

Seconded by Carl Grimard

BE IT RESOLVED THAT Report No. INF2017-042 be received; and

BE IT RESOLVED THAT Council hereby authorizes the transfer of funds in the amount of \$70,000 from sanitary sewer reserve to the St-Joseph street project in order to cover the costs associated with the Ste-Trinité school service lateral repairs; and

BE IT ALSO RESOLVED THAT Council hereby authorizes the transfer of funds in the amount of \$50,000 from water reserve to the St-Joseph street project in order to replace four (4) existing watermain valves.

CARRIED

11.6 Secondary Plan – Expansion Lands

RESOLUTION 2017-150

Moved by André J. Lalonde

Seconded by Carl Grimard

BE IT RESOLVED THAT Council authorizes to borrow \$190,000.00 from the Development Charge account in order to complete a Secondary Plan exercise for the expansion lands of Rockland.

CARRIED

11.7 2017 Ontario Community Infrastructure Fund Top-up Component

RESOLUTION 2017-151

Moved by Michel Levert

Seconded by Krysta Simard

BE IT RESOLVED THAT Council approves the submission of the Sewage Treatment Plant Rehabilitation project for the 2017 Ontario Community Infrastructure Fund Top-up Component provided by the Ministry of Agriculture, Food and Rural Affairs.

CARRIED

11.8 Jocerok Subdivision Plan - Phase 3

Further to a declared pecuniary interest, Councillor André J. Lalonde leaves the Council Chambers.

RESOLUTION 2017-152

Moved by Mario Zanth

Seconded by Charles Berlinguette

BE IT RESOLVED THAT By-law 2017-93 being a by-law to authorize the Mayor and the Clerk to award a contract to Synex Construction Limited for the completion of drainage work on Celine Street in the amount of \$168,223.67 (excluding HST), be adopted; and

BE IT FURTHER RESOLVED THAT the funding for this project be secured from the outstanding cash and letter of credit securities \$45,650 and \$155,534 from the Tax Stabilization Reserve.

CARRIED

11.9 Banking Services

RESOLUTION 2017-153

Moved by Mario Zanth

Seconded by Carl Grimard

BE IT RESOLVED THAT By-law 2017-94, being a by-law to authorize the Mayor and the Clerk to award a contract to the National Bank for the City's banking services for a period of 5 years with the possibility of renewal for another 5 years, be adopted.

CARRIED

12. By-laws

RESOLUTION 2017-154

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT the following by-laws be adopted:

- 12.1. 2017-53 Amendment to Zoning By-law 2016-10 – Technical Anomalies
- 12.2. 2017-75 Zoning by-law Amendment for 247 to 307 de l'Étang Street
- 12.3. 2017-76 et 2017-77 Official Plan and Zoning By-law Amendment for Block 56 of Plan 50M-323
- 12.4. 2017-78 Zoning By-law Amendment for 1795 Du Lac Road
- 12.5. 2017-79 Condominium exemption - Block 54, plan 50M-323
- 12.6. 2017-82 Garden Suite Agreement for 1795 Du Lac Road
- 12.7. 2017-85 Automotive Materials Stewardship Agreement
- 12.8. 2017-87 Surface Treatment Contract
- 12.9. 2017-91 Amendment to the Non-union employee agreement

CARRIED

12.10 Open Air Fires

RESOLUTION 2017-155

Moved by Krysta Simard

Seconded by Mario Zanth

BE IT RESOLVED THAT the Director of Protective Services be directed to meet with Mr. Raymond Lalande and his group to negotiate the revision of the Open Fire By-law; and

BE IT ALSO RESOLVED THAT the Director of Protective Services be authorized to issue special fire permits that may deviate from the requirements of the current Open Air Fire By-law until such time as a newly revised by-law is adopted.

CARRIED

13. Confirmatory By-law

RESOLUTION 2017-156

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT By-law no. 2017-88, being a confirmatory by-law for the regular meeting of June 19, 2017, be adopted.

CARRIED

14. Adjournment

Mayor Desjardins adjourns the meeting at 9:18 p.m.

Guy Desjardins, Mayor

Monique Ouellet, Clerk