



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
COMMITTEE OF THE WHOLE MINUTES**

February 5, 2018  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:** Guy Desjardins, Mayor  
Jean-Marc Lalonde, Councillor Ward 1  
Mario Zanth, Councillor Ward 2  
Carl Grimard, Councillor Ward 3  
Charles Berlinguette, Councillor Ward 4  
André J. Lalonde, Councillor Ward 5  
Michel Levert, Councillor Ward 7  
Helen Collier, Chief Administrative Officer  
Monique Ouellet, Clerk  
Maryse St-Pierre, Deputy Clerk

**ABSENT:** Krysta Simard, Councillor Ward 6  
Diane Choinière, Councillor Ward 8

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 9:14 p.m.

**2. Adoption of the agenda**

**RECOMMENDATION COW2018-008**

**Moved by** Mario Zanth

**Seconded by** Jean-Marc Lalonde

**THAT** the agenda be adopted with the withdrawal of the following items:

5.1 Petition submitted by Mr. Gilles Lecompte in regard to the St-Felix Road repair;

5.3 Grant application of the Rockland Nationals Junior A

**CARRIED, as modified**

**3. Disclosure of pecuniary interests (None)**

**4. Delegations / Presentations**

## **Announcements**

Councillor Michel Levert announces the Valentine's Day Dinner organized by the Cheney Hammond Knights of Columbus which will be held at St-Mathieu School.

Councillor Michel Levert announces that Senior's Lunch will take place on February 7 at the Bourget Train Station and that the Hammond Carnival will take place from February 22 to February 25.

Councillor André J. Lalonde announces that the Clarence Creek Carnival will take place from February 9 to February 18.

## **5. Petitions / Correspondence**

### **5.1 Request from Judith and Denis Morin further to the opening of Sterling Street**

Further to discussion, Mayor Desjardins requests that the administration reply to this request formally.

## **6. Notice of Motion**

### **6.1 Notice of motion presented by Councillor Charles Berlinguette, supported by Councillor Jean-Marc Lalonde, in regard to Emergency Response Services**

**WHEREAS** the Municipal Council, at the request of the Fire Department, approved By-Law 2017 -155, Appendix C, Core Emergency Response Services of the Clarence-Rockland Fire Department on December 4, 2017.

**WHEREAS** the response services to be provided per the By-Law include g) Special Services – Water & Ice Rescue, and that other municipalities in Ontario which have agreed to provide these services have found themselves struggling to better define the costs and implications.

**BE IT RESOLVED THAT** Council requests a report from the Director of Protective Services / Fire Chief that will:

- Clearly stipulate that the level of service being offered is simply a continuation of a service already offered by the municipality's Protective Services.
- Clearly define that the level of service being offered is primarily the *training* of Fire Department personnel so they are prepared to respond to Ice & Water Rescue Emergencies. No human resources will be assigned to these services, except as part of an emergency response.
- Clearly stipulate that the offering of these services and the training required to offer them will not incur any additional costs to the City. That is, there will be no additional compensation/ training bonuses to the personnel.

**BE IT RESOLVED THAT** the council accepted report from the Director of Protective Services / Fire Chief will be incorporated into the By-Law 2017 -155, Appendix C.

**6.2 Notice of motion presented by Councillor Michel Levert and supported by Mayor Guy Desjardins in regard to the use of land for CRTranspo**

**WHEREAS** Mr. Elie Ghossein had a verbal agreement in 2012-13 with Council to allow CRT customers to have access to his parking lot located at 538-542 Russell Road for improved safety.

**WHEREAS** there were shared advantages for the City and Mr. Ghossein in that this arrangement would attract customers to his gas bar and restaurant.

**WHEREAS** Mr. Ghossein has approached the City for consideration of a benefit that the City had in having access to his property.

**BE IT RESOLVED THAT** the City provide \$3,000 to Mr. Ghossein to reflect the use of the land over this period and these funds be applied to Mr. Ghossein's tax arrears (roll # 0316-016-010-07401-0000)

**BE IT FURTHER RESOLVED THAT** the \$3,000 be funded from the corporate contingency account.

**7. Comment/Question Period**

Mr. Rolland Labonté asks for explanations regarding the minor variance on Rollin Road. Mrs. Helen Collier replies that the affected property is located in a rural zone, which allows more than three dogs.

**8. Report from the United Counties of Prescott and Russell (None)**

**9. Committee/Staff Reports**

**9.1 Smart Cities Challenge**

Further to questions, Helen Collier enumerates a few grant that the City received in the past.

**RECOMMENDATION COW2018-009**

**Moved by** Mario Zanth

**Seconded by** Michel Levert

**WHEREAS** Infrastructure Canada has announced a Smart Cities Challenge to communities, municipalities, regional governments and Indigenous communities across Canada; and

**WHEREAS** there are four prizes (ranging from \$5 million-\$50 million) for winning submissions; and

**WHEREAS** the City of Clarence- Rockland intends to make an application under this program;

**THAT** Committee of the Whole acknowledge receipt of this report as information and endorses the process proposed by the administration to make a formal application by the April 24, 2018 submission deadline.

**CARRIED**

**9.2 Addition of a new conference room and relocation of staff lunch room at City Hall**

Further to questions, Mrs. Helen Collier explains that there is a need for a larger conference room to accommodate meetings held with individuals, especially developers.

**RECOMMENDATION COW2018-010**

**Moved by** Michel Levert

**Seconded by** Carl Grimard

**THAT** the Committee of the Whole hereby recommends that Council authorize the transfer of \$20,000 from the Building Reserve Fund to the Rockland City Hall 2018 operating budget to defray the costs of renovations to add a new conference room and a staff lunch room, as recommended.

**CARRIED**

**9.3 Boundary Road Agreements - Canaan Road**

**RECOMMENDATION COW2018-011**

**Moved by** André J. Lalonde

**Seconded by** Michel Levert

**THAT** Committee of the Whole recommends that Council adopts a by-law to authorize the signature of Boundary Road Agreement with the City of Ottawa for the maintenance of Canaan Road.

**CARRIED**

**9.4 Tender Award – Water Rescue Vessel**

Further to questions, Mr. Brian Wilson explains the details pertinent to the tender process.

**RECOMMENDATION COW2018-012**

**Moved by** Carl Grimard

**Seconded by** Michel Levert

**THAT** the Committee of the Whole recommends that Council authorize the award of tender to Polaris Inflatables Inc. in the amount of \$65,718 + HST (\$66,901), FOB Rockland; and

**THAT** the Committee of the Whole recommends that Council hereby authorizes administration to issue a purchase order to Polaris Inflatables Inc. for \$65,718 + HST; and

**THAT** the Committee of the Whole recommends that Council hereby direct funds for this purchase to come from the Equipment Reserve (\$45,000) and the Vehicle Reserve (\$21,901) accounts.

**CARRIED**

**9.5 Delegation of Powers and Duties Policy**

**RECOMMENDATION COW2018-013**

**Moved by** Charles Berlinguette

**Seconded by** Carl Grimard

**THAT** the Committee of the Whole recommend that Council adopts the proposed Delegation of Powers and Duties Policy No. ADM2018-03.

**CARRIED**

**9.6 Renewal of Drainage Superintendent contract**

**RECOMMENDATION COW2018-014**

**Moved by** Jean-Marc Lalonde

**Seconded by** Charles Berlinguette

**THAT** the Committee of the Whole recommends that Council adopts a by-law to authorize the signature of an agreement with Leroux Consultant and appoint Mr. Eric Leroux as Drainage Superintendant to carry out the duties imposed upon him pursuant to the Drainage Act R.S.O. 1990.

**CARRIED**

**9.7 Amendment to the credit policy on ice rental rates for minor associations – community tournaments**

Further to questions, Mr. Jean-Luc Jubinville explains that the current policy provides that financial statements may be requested for verification at any time.

Council discuss the fact that perhaps financial statements should be requested automatically.

**RECOMMENDATION COW2018-015**

**Moved by** André J. Lalonde

**Seconded by** Jean-Marc Lalonde

**WHEREAS** Municipal Council members mandated the Community Services to change the credit policy on ice rental rates for minor associations to make the community tournaments that take place between March 1st and April 15th eligible for the ice rental credit;

**THAT** the Committee of the Whole hereby recommends that the Municipal Council adopt the changes made to the policy LOI2017-01, being the policy for establishing guidelines for credits on ice rental rates for minor associations; as recommended.

**CARRIED**

**10. Other items**

Councillor Michel Levert asks if it is possible to revise the culverts budget in order to repair St-Felix Road. Mr. Julian Lenhart explains that the culverts included in the 2018 Budget have already met their useful life.

Councillor Charles Berlinguette explains his concerns in regard to some comments made by some contactors in regard to the construction of fire stations. Further to questions, Mr. Brian Wilson explains the tender process.

Councillor Michel Levert leaves at 10:33 p.m. and returns to his seat at 10:35 p.m.

Councillor Mario Zanth asks who is responsible for advising the new businesses of the bilingual signs requirements. Mrs. Collier replies that it is the By-law department. Mr. Wilson explains that all information other than the business name must be bilingual.

Councillor Mario Zanth asks for an update in regards to the parking by-law. Mrs. Monique Ouellet explains that the revision is progressing well.

Councillor Carl Grimard asks why the cycle path is not cleaned for pedestrians on Caron Street. Mr. Lenhart explains that cycle paths are expected to meet the same maintenance requirements as roads, if cleaned.

**11. Adjournment**

The Mayor adjourns the meeting at 10:55 p.m.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk