



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
COMMITTEE OF THE WHOLE MINUTES**

June 4, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Charles Berlinguette, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

ABSENT: Diane Choinière, Councillor Ward 8

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 8:28 p.m.

2. Adoption of the agenda

RECOMMENDATION COW2018-087

Moved by Carl Grimard

Seconded by Krysta Simard

THAT the agenda be adopted with the withdrawal of item 5.1. Petition presented by Richard Gadoua regarding improvements on Brazeau Road.

CARRIED, as modified

3. Disclosure of pecuniary interests (none)

4. Delegations / Presentations (none)

5. Petitions / Correspondence (none)

- 6. **Notice of Motion** (none)
- 7. **Comment/Question Period** (none)
- 8. **Report from the United Counties of Prescott and Russell**

Members of Council discuss some subjects that are within the purview of the UCPR.

- 9. **Committee/Staff Reports**

- 9.1 **Dog By-Law Amendment**

Further to questions and comments, Ms. Helen Collier explains that she wrote the report further to public requests and explains that when it has written, Mr. Yves Roy wasn't yet working.

Mr. Yves Roy explains that a rescue centre should be located in a specific location, which should be registered and recognized by the City and the Province. He adds that specifications should be added to the by-law for a rescue centre. Members of Council discuss of different elements to be included in the by-law.

RECOMMENDATION COW2018-088

Moved by Michel Levert

Seconded by Krysta Simard

THAT the Committee of the Whole recommends that Council consider the adoption of an amendment to the current dog by-law at its next regular meeting in order to allow 3 dogs per household plus any 'service dog' that may be clinically assigned to a person living in that household and to allow 5 service dog in training, and further allowing rescue centres to have up to 20 dogs in its care as the dogs transition to new homes.

DEFERRED

- 9.2 **Purchase and installation of a level 2 charging station for City Hall**

Further to questions and comments, Mr. Julian Lenhart explains that if the City does not use the grants, it is possible to add a payment facility on the charging station, being a user-payer option. He adds that the additional investment could be reimbursed by the paid fees.

RECOMMENDATION COW2018-089

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

THAT the Committee of the Whole recommends that Council approves the purchase and installation of a level 2 charging station at two specific locations as recommended by the Department of Infrastructure and Planning; and

THAT the Committee of the Whole hereby recommends that Council authorize the transfer of \$2,700 from the Building Reserve Fund to the operating budget for the purchase and installation of an electric vehicle charging station.

CARRIED, as modified

9.3 Tree-Cutting By-law

RECOMMENDATION COW2018-090

Moved by Krysta Simard

Seconded by Charles Berlinguette

WHEREAS a Tree-Cutting By-law was adopted by Council in 2005, and

WHEREAS the United Counties of Prescott and Russell have recently adopted a by-law delegating the authority to municipalities to pass a by-law regulating the destruction or damage of trees in woodlands, and

WHEREAS Section 8 of the Tree-Cutting By-law places an undue burden on farmers who seek to clear-cut the woodlands on their properties for the purpose of cultivating the land as it requires that an environmental impact assessment be completed,

THAT the Committee of the Whole recommends that Council adopt the newly proposed Tree-Cutting By-law, being “annexe 1” of Report No. AMÉ-18-14-R, which basically contains the same wording as the existing By-law No. 2005-102, with the exception of Section 8 which has been deleted in its entirety and a clause that makes reference to the delegated authority of the United Counties of Prescott and Russell has been added.

CARRIED

9.4 Information Technology 2018/19 Work plan

RECOMMENDATION COW2018-091

Moved by Mario Zanth

Seconded by Jean-Marc Lalonde

THAT Report No. FIN2018-021, outlining the Information Technology work plan, be received for information.

CARRIED

9.5 Amendment to the Sign By-law

RECOMMENDATION COW2018-092

Moved by Jean-Marc Lalonde

Seconded by Krysta Simard

THAT the Committee of the Whole recommends that Council approve By-law 2018-67, being a by-law to amend the Signs By-law 2015-160.

CARRIED

9.6 Evaluation process for Heritage sign requests

RECOMMENDATION COW2018-093

Moved by Jean-Marc Lalonde

Seconded by Michel Levert

THAT the Committee of the Whole recommends to Council that the Heritage Advisory Committee be responsible to evaluate the requests for the installation of signs and plaques to commemorate members of the City that had an influence for the community, and

THAT the Director of the Infrastructure and Planning Department be the approval authority for the approval of those types of requests, based on the recommendation of the Heritage Advisory Committee, and

THAT the budget for the Heritage Advisory Committee be used to pay for those requests.

CARRIED

9.7 Amendment to the Environmental Advisory Committee Terms of reference

Further to questions, Mrs. Monique Ouellet explains that the landfill certificate of approval requires an Environment Advisory Committee. She adds that the number of meetings is not outlined in these requirements.

RECOMMENDATION COW2018-094

Moved by Carl Grimard

Seconded by Mario Zanth

THAT the Committee of the Whole recommends that Council adopts a by-law to amend the Environmental Advisory Committee Terms of reference in order to add the fact that the Committee serves as the Liaison Committee for the municipal landfill site, to reduce the number of municipal councillors to be appointed to this Committee to one (1) instead of two (2), and also to reduce the number of meetings to a minimum of two (2) per year.

CARRIED, as modified

9.8 Purchase and Installation of Generators (Clarence Creek Arena & Municipal Garage)

RECOMMENDATION COW2018-095

Moved by André J. Lalonde

Seconded by Jean-Marc Lalonde

THAT the Committee of the Whole recommends that Council adopts a by-law to authorize the Mayor and City Clerk to sign a contract with Lamarche Electric Inc. for the purchase and installation of two (2) standby generators for the amount of \$232,777.00 (excluding HST).

CARRIED

9.9 Replacement of a culvert on Baseline Road

Further to questions, Mr. Julian Lenhart explains that many culvert replacement projects are ongoing and that the contracts are grouped according to the affected areas. He adds that the volume of culverts to be replaced does not allow to group all of them on the same contract.

RECOMMENDATION COW2018-096

Moved by Krysta Simard

Seconded by André J. Lalonde

THAT the Committee of the Whole recommends that Council approves a by-Law to authorize the Mayor and the City Clerk to sign a contract with Synex Construction Limited for the replacement of the culvert on Baseline Road, in the amount of \$179,721.79 excluding HST.

CARRIED

9.10 Renewal of the agreement with Leduc Bus Lines for routes 530 and 535

Further to questions, Mr. Jean-Luc Jubinville explains that the contract is flexible according to the services used.

RECOMMENDATION COW2018-097

Moved by André J. Lalonde

Seconded by Mario Zanth

WHEREAS the Public Transit Advisory Committee supports the recommendation of the Community Services and recommends to Municipal Council to proceed with the renewal agreement with Leduc Bus Lines for the transport services for

the route 530 Clarence Creek and Rockland towards Ottawa / Gatineau and the route 535 St-Pascal / Bourget / Hammond / Cheney to Ottawa / Gatineau.

THAT the Committee of the Whole recommends that Council mandates the Community Services to proceed with the renewal agreement for one additional year with a fix increment of 3% as stipulated in the agreement of August 22, 2016 with Leduc Bus Lines for the services of Public Transit; and

THAT this agreement be prepared by the Community Services in order that the said agreement be effective as of September 1, 2018.

CARRIED

9.11 Engineering Guidelines

Further to questions, Mr. Julian Lenhart explains that the engineering guidelines include sections pertaining to elevations and drainage. He adds that these guidelines are adapted in function to the developments.

Further to question regarding the C.H.Clément Development, Mr. Lenhart explains that this development includes additional requirements for the drainage.

Mr. Charles Clément from C.H. Clément explains the drainage situation of his project. He adds that his developments have never been a problem in this regard. Mr. Lenhart explains that over the period of hundred years, a suitable outlet should be in place. He adds that this part of the development should be compliant and explains the possible options. Mr. Lenhart explains that it is in the best interest of the City to ask for a correction of the drainage outlet.

Further to questions, Mr. Lenhart explains that the majority of comments have been included in those guidelines.

RECOMMENDATION COW2018-098

Moved by Charles Berlinguette

Seconded by Mario Zanth

THAT the Committee of the Whole recommends that Council approves the engineering guidelines attached to report No. INF2018-033.

CARRIED

9.12 Site Plan Control Area By-law and Site Plan process guide

RECOMMENDATION COW2018-099

Moved by Charles Berlinguette

Seconded by Carl Grimard

THAT the Draft Site Plan process guide and Site plan Control Area By-law attached to Report No. AMÉ-18-39-R, be received as information; and

THAT the Infrastructure and Planning Department be mandated to circulate the Site Plan Control Area By-law to the development community for their comments which shall be taken into consideration by Council prior to the adoption of the said by-law.

CARRIED

9.13 Process guides for consent applications, Zoning and Official Plan Amendment applications and Minor Variance applications

RECOMMENDATION COW2018-100

Moved by Charles Berlinguette

Seconded by Krysta Simard

THAT the process guides for consent, minor variance and OP/Zoning By-law Amendment, attached to report No. AMÉ-18-42-R, be received as information.

CARRIED

9.14 Works in Progress/Completed Projects

Further to questions, Ms. Helen Collier explains the distribution of projects within the lists of her report.

RECOMMENDATION COW2018-101

Moved by Mario Zanth

Seconded by Jean-Marc Lalonde

THAT the Works-in-Progress list and the list of Capital Works Projects completed in 2014-2018, attached to report No. ADM2018-016, be received as information.

CARRIED

9.15 Health and Safety Report for the Jean-Marc Lalonde Arena

Further to questions, Mr. Jean-Luc Jubinville explains that particular skills are required to remove this paint, in addition to the supervision of an engineer.

RECOMMENDATION COW2018-102

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

WHEREAS a regular Health and Safety inspection was conducted on the Jean-Marc Lalonde Arena in April 2018.

WHEREAS the inspection identified concern with flaking paint.

WHEREAS a follow-up inspection was conducted immediately May 3, 2018, by an environmental specialist that identifies lead is contained in the paint above the acceptable limit.

THAT a professional engineers' report be completed to provide the necessary steps to remove the lead paint from the arena.

CARRIED

9.16 Protective Services – Monthly Report (April 2018)

RECOMMENDATION COW2018-103

Moved by Carl Grimard

Seconded by Charles Berlinguette

THAT Report No. PRO2018-011 in regards to monthly statistics, be received as information.

CARRIED

9.17 Information report in regards to the use of Consulting Firms

RECOMMENDATION COW2018-104

Moved by Mario Zanth

Seconded by André J. Lalonde

WHEREAS Council requested staff to review its current consultant appointment procedures with a view to determine if cost savings can be attained through the use of existing staffing resources; and

WHEREAS the Administration has reviewed the magnitude of the annual capital works programs and the associated criteria utilized for the retention of external consulting services;

THAT the Committee of the Whole endorses the current practices used by the administration to retain required consultant services in the delivery of Council's approved capital works programs and studies.

CARRIED

10. Other items

Councillor Krysta Simard asks for an update regarding Clark Road. Mr. Lenhart replies that a report about this matter will be provided for the next meeting.

Councillor Jean-Marc Lalonde asks if an option has been considered to reduce lighting on tennis courts. Mr. Jubinville explains that his department is evaluating the possible options.

Councillor Jean-Marc Lalonde explains that there are a lot of burned street lights, in particular at the corner of Sylvain and Heritage streets. Mr. Lenhart explains that the replacement of lights will begin in two weeks.

11. Adjournment

The Mayor adjourns the meeting at 10:17 p.m.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk