



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
COMMITTEE OF THE WHOLE MINUTES**

September 10, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 9:23 pm.

2. Adoption of the agenda

RECOMMENDATION COW2018-135

Moved by Michel Levert

Seconded by Diane Choinière

THAT the agenda be adopted as presented.

CARRIED

3. Disclosure of pecuniary interests (none)

4. Delegations / Presentations (none)

5. Petitions / Correspondence

**5.1 Letter from the College of Physicians and Surgeons of Ontario regarding
the 2019 Council Award**

Further to Councillor Jean-Marc Lalonde comments, this item will be brought to the next Committee of the Whole meeting.

6. **Notice of Motion** (none)
7. **Comment/Question Period** (none)
8. **Report from the United Counties of Prescott and Russell** (none)
9. **Committee/Staff Reports**
- 9.1 **Construction monthly report - August 2018**

RECOMMENDATION COW2018-136

Moved by Michel Levert

Seconded by Carl Grimard

THAT the August 2018 Construction monthly report be received as information.

CARRIED

- 9.2 **Strategic Plan Update**

RECOMMENDATION COW2018-137

Moved by Carl Grimard

Seconded by Michel Levert

WHEREAS Council's approved Strategic Plan requires that the Chief Administrative Officer provide regular updates on the progress of the Plan;

THAT Committee of the Whole receives the Strategic Plan Status report as information.

CARRIED

- 9.3 **Tangible capital asset policy**

RECOMMENDATION COW2018-138

Moved by Mario Zanth

Seconded by Krysta Simard

THAT the Committee of the Whole recommends that Council adopts the Tangible capital asset Policy No. FIN18-02.

CARRIED

- 9.4 **Caron Pond and Notre Dame Landfill**

Further to questions, Mr. Darch explains that further to a thorough examination and a meeting with the Ministry of Environment, there is no

documentation showing the closure of the landfill site. Mr. Darch adds that this is why the City received an order to prepare a closure plan.

Further to questions, Mr. Darch explains that a conference call is scheduled with the Ministry of Environment to discuss details outlined in the letter sent on August 15, 2018.

Further to questions, Mr. Darch explains that the City did a lot of monitoring and research on this site but that the Ministry probably has a different opinion about the data. He adds that some quality control should be completed.

RECOMMENDATION COW2018-139

Moved by Mario Zanth

Seconded by Diane Choinière

WHEREAS staff has been involved in extensive discussions with the Ministry of the Environment, Conservation and Parks (MECP) to develop an action plan to formally close the former Notre Dame Landfill facility; and

WHEREAS there is also a requirement for the City to manage the discharge of uncontrolled stormwater from Caron Street into the Notre Dame landfill site; and

WHEREAS staff and the City's consultant (WSP Engineering) continue to develop proposals to address both of these issues;

THAT Report No. INF2018-038 be received as information.

CARRIED

9.5 Purchase of a tractor - Community services

Further to questions, Mr. Pierre Boucher explains that this tractor will be used daily.

RECOMMENDATION COW2018-140

Moved by Diane Choinière

Seconded by Mario Zanth

WHEREAS the Municipal Council approved an amount of \$80 000 for a new tractor for the Community Services during the 2018 budgetary process; and

WHEREAS following the bidding process, the lowest price obtained for the purchase of the tractor was \$ 82,824 (\$ 81,362 + 1.8% for the HST); and

WHEREAS the 2018 capital budget for the purchase of a pickup truck for the Community Services presents a surplus of \$8,000;

THAT the Committee of the Whole hereby recommends to Municipal Council to authorize the transfer of \$2,824.00 from the 2018 capital budget for the purchase of a pickup truck for the Community Services towards the 2018 capital budget for the purchase of a new tractor for the Community Services; and

THAT the Committee of the Whole recommends to Municipal Council to proceed with the purchase of a new tractor in the amount of \$82,824.00 from Reis Equipment, as recommended.

CARRIED

9.6 Tax arrears status report

RECOMMENDATION COW2018-141

Moved by Krysta Simard

Seconded by Mario Zanth

THAT Report No. FIN2018-33, in regards to the status of tax arrears, be received as information.

CARRIED

9.7 Printer/ copier contract

Further to questions, Mr. Rob Kehoe explains that all companies came to the City Hall to evaluate the required equipment.

RECOMMENDATION COW2018-142

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

THAT the Committee of the Whole recommends that Council adopts a by-law to authorize the signature of a five-year contract for printer/ copiers with Kyocera for a monthly fixed cost of \$732.54 and variable costs of \$0.48 per impression for base units, \$0.58 for a unit with additional functionality and \$0.60 per impression for colour copies for an estimated cost of \$24,250 annually.

CARRIED

10. Other items

Councillor Mario Zanth asks for a street lights project update. Mr. Julian Lenhart explains that this project will begin for all streets identified in the end of September, after the capital budget update.

Councillor Carl Grimard asks for grass cutting in Du Parc Street, between Simoneau and St-Joseph streets, between the pavement and the curb. He adds

that there is grass around the street lights on Laurier Street. Mr. Lenhart replies that he will follow up with operations.

Councillor Jean-Marc Lalonde reiterates that several street lights have been burned since February. Mr. Lenhart explains that once the location of a burned light is mentioned, it is added on the list for replacements.

Councillor Michel Levert asks for clarifications about the device installed on Giroux Street. Mr. Lenhart explains that it is a meter to collect traffic data.

11. Adjournment

The Mayor adjourns the meeting at 10:05 pm.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk