



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
COMMITTEE OF THE WHOLE MINUTES**

September 24, 2018  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:** Guy Desjardins, Mayor  
Jean-Marc Lalonde, Councillor Ward 1  
Mario Zanth, Councillor Ward 2  
Carl Grimard, Councillor Ward 3  
André J. Lalonde, Councillor Ward 5  
Krysta Simard, Councillor Ward 6  
Michel Levert, Councillor Ward 7  
Diane Choinière, Councillor Ward 8  
Helen Collier, Chief Administrative Officer  
Monique Ouellet, Clerk  
Maryse St-Pierre, Deputy Clerk

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 8:05 pm.

**2. Adoption of the agenda**

**RECOMMENDATION COW2018-143**

**Moved by** Carl Grimard

**Seconded by** Mario Zanth

**THAT** the agenda be adopted with the withdrawal of item 5.1. Letter from the College of Physicians and Surgeons of Ontario regarding the 2019 Council Award.

**CARRIED, as modified**

**3. Disclosure of pecuniary interests (none)**

**4. Delegations / Presentations (none)**

**5. Petitions / Correspondence**

**5.2 Letter from the Rockland Field Archers requesting a shooting gallery at the Jean-Marc Lalonde Arena**

Further to comments, Mr. Pierre Boucher explains that this organization qualifies to rent at the non-for-profit organizations hourly fee.

**5.3 NAFTA - Dairy Supply Management Program**

Mayor Desjardins directs staff to prepare a resolution to support this matter for consideration.

**6. Notice of Motion (none)**

**7. Comment/Question Period (none)**

**8. Report from the United Counties of Prescott and Russell (none)**

**9. Committee/Staff Reports**

**9.1 Accessory structures - comparison**

Members of Council discuss the different elements to be considered in the surface area for accessory buildings. Further to comments, Mr. Julian Lenhart explains that the recommendation is to amend the zoning by-law on this regard but also for the other outdated sections of the by-law. He adds that this amendment is scheduled for the upcoming year.

**RECOMMENDATION COW2018-144**

**Moved by** Diane Choinière

**Seconded by** Mario Zanth

**THAT** the Committee of the Whole recommends to Council to mandate the Infrastructure and Planning Department to bring forward a Zoning By-law Amendment to reduce the height of an Accessory Building in the residential zones of the Urban Area of Rockland from 5 metres to 3.8 metres and evaluate the options for the different sizes of the urban residential area.

**CARRIED, as modified**

**9.2 SharePoint Project**

Further to questions, Rob Kehoe explains that Danny Petrillo made sure that the City's computer system supports the project.

Further to questions, Mrs. Ouellet explains that documents will be scanned progressively from the date of the implementation.

**RECOMMENDATION COW2018-145**

**Moved by** Mario Zanth

**Seconded by** Krysta Simard

**THAT** the Committee of the Whole recommends that Council adopts a by-law to authorize the Mayor and the Clerk to award a contract to StoneShare Inc. to implement the SharePoint Document and Records Management Intranet Project as described in RFP No. F18-ADM-2018-027, for an amount of \$171,450.00, excluding HST.

**CARRIED**

**9.3 Budget Status report – August 31, 2018**

Further to questions, Mr. Pierre Boucher explains that the City has not receive the confirmation of the UCPR grant of \$125,000. Ms. Helen Collier adds that the report includes the expected projections, but changes are possible.

**RECOMMENDATION COW2018-146**

**Moved by** Michel Levert

**Seconded by** Jean-Marc Lalonde

**THAT** Report No. FIN2018-035, being the financial operating budget status for the period ending August 31, 2018, be received as information.

**CARRIED**

**9.4 Verdon Subdivision – Award for Engineering Services**

**RECOMMENDATION COW2018-147**

**Moved by** Krysta Simard

**Seconded by** Diane Choinière

**THAT** the Committee of the Whole recommends that Council adopts a by-law to authorize the Mayor and the Clerk to sign a contract with Atrél Engineering Ltd. in the amount of \$85,895.00 for the design and engineering services for the Verdon Subdivision file.

**CARRIED**

**9.5 Watermain looping update for Landry and Russell roads**

**RECOMMENDATION COW2018-148**

**Moved by** André J. Lalonde

**Seconded by** Diane Choinière

**THAT** report No. INF2018-037, be received as information.

**CARRIED**

**9.6 Erosion of creek side slope along properties 1058 and 1052 Baseline Road**

Further to discussions, Mr. Julian Lenhart explains that Mr. Éric Leroux has met with the residents. He explains that as recommended option 1 is to recognize a natural drain.

Further to questions, Mr. Julian Lenhart explains that water comes from a watershed and from all undeveloped agricultural land. He adds that the erosion is due to unstable lands and not by the City. The members of council discuss the matter.

Mr. Laviolette explains that he understands the idea of a municipal drain, but it is not the sole solution. He explains that he would like the easement option to be chosen in order to reduce the costs. Members of council discuss the matter.

**RECOMMENDATION COW2018-149**

**Moved by** Carl Grimard

**Seconded by** Mario Zanth

**THAT** Committee of the Whole recommends that Council approve option 1, being that the City assumes no responsibility and no financial liability for the erosion of the creek's side slope along private properties located at 1058 and 1052 Baseline Road.

**DEFERRED**

**9.7 Proposed Caron Street Subdivision (C.H. Clément) - Post-Development Emergency Overland Flow Route Analysis**

**RECOMMENDATION COW2018-150**

**Moved by** Carl Grimard

**Seconded by** Mario Zanth

**WHEREAS** the Administration met with the developer and his consultants; and

**WHEREAS** the developer provided an in-depth analysis that supports the design and meets the Departments requirements;

**THAT** the Committee of the Whole recommends that Council approve the design scenario provided in McIntosh Perry's *Post-Development Emergency Overland Flow Route Analysis* dated September 14, 2018, as recommended in Report No. INF2018-042.

**CARRIED**

**9.8 Fee reduction request from Upper Canada District School Board for Site Plan Amendment – Rockland District High School, 1004 Saint-Joseph Street**

Further to questions, Mr. Julian Lenhart explains that no subdivision plan has been submitted and that no follow-up could be done.

**RECOMMENDATION COW2018-151**

**Moved by** Diane Choinière

**Seconded by** Carl Grimard

**THAT** the Committee of the Whole recommends that Council refuse to reduce the engineering fees for the Rockland District High School.

**CARRIED**

**9.9 Clarence Creek and Bourget Sanitary Servicing Options**

Further to comments, Mr. Julian Lenhart explains that the goal of this report is to see the impact of a future development.

**RECOMMENDATION COW2018-152**

**Moved by** Diane Choinière

**Seconded by** André J. Lalonde

**THAT** the Committee of the Whole recommends that Council mandates City staff to proceed with a detailed and in depth investigation to decide which servicing alternative would be the most efficient and cost effective to sustain growth within the village boundaries.

**CARRIED**

**10. Other items**

Councillor André J. Lalonde asks why a detour was implemented on Lacasse Road instead of Bouvier Road. Mr. Lenhart explains the process.

Councillor Diane Choinière asks if it is possible to replace the private culverts that are rusted and perforred. Mr. Lenhart replies that the replacement of private culverts is no longer possible since the adoption of a by-law on his regard in 2017.

**11. Adjournment**

The Mayor adjourns the meeting at 9:24 pm.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk