



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

October 10, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 6:30 pm

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2018-231

Moved by Mario Zanth

Seconded by Carl Grimard

BE IT RESOLVED THAT the agenda be adopted with the addition of item 11.6 - construction of the Bourget Fire Station.

CARRIED, as modified

4. Disclosure of pecuniary interests

Mayor Guy Desjardins declares a pecuniary interest for item 11.4. - Snow removal and abrasive application contracts, because it is family-related.

5. Closed Meeting

RESOLUTION 2018-232

Moved by Guy Desjardins

Seconded by Jean-Marc Lalonde

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

5.1. Adoption of the closed session minutes of September 24, 2018

5.2. Easement - 259 Edwards Street

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:35 pm and return to the Council Chambers at 6:50 pm.

RESOLUTION 2018-233

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

BE IT RESOLVED THAT the closed meeting be adjourned to resume regular meeting.

CARRIED

6. Closed Meeting report

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

7. Announcements

Councillor Krysta Simard announces that firefighters are selling pink lanyards for the breast cancer.

8. Comment/Question Period

Mr. Martin Lacasse, of 2825 Valérie Place in Rockland, asks to reconsider the Rockland Field Archers' request to use the room at the Jean-Marc Lalonde Arena. He asks for a fee reduction. Further to discussions, members of Council ask to discuss this matter on the next meeting.

Mr. Don Bouchard, of 118 Adrien Street, explains that citizens have a lot of complaints in regards to speeding on Ramage Road. He adds that no speed sign

is installed on this portion of the road. Mayor Desjardins replies that this signage should be discussed during the next budget process.

9. Council Members' Items (none)

10. Consent Items

RESOLUTION 2018-234

Moved by Michel Levert

Seconded by Diane Choinière

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of October 10, 2018, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular meeting of September 24, 2018
- b. Committee of the Whole of September 24, 2018

10.2. Receipt of the minutes of the following meetings:

- a. Library Board of June 12, 2018
- b. Committee of Adjustment - August 22, 2018

10.3. The following recommendations from Committee of the Whole of September 24, 2018

- a. Resolution to mandate the Infrastructure and Planning Department to bring forward a Zoning By-law Amendment to reduce the height of an Accessory Building in the residential zones
- c. Resolution to refuse to reduce the engineering fees for the Rockland District High School
- d. Resolution to proceed with a detailed and in depth investigation to decide which servicing alternative would be the most efficient and cost effective to sustain growth within the village boundaries

10.4. Resolution to support the Township of Amaranth regarding the NAFTA Dairy Supply Management Program

10.5. Resolution to adopt the Tax Reduction under Section 357 & 358 of the Municipal Act

CARRIED

Text of the resolutions adopted by consent under Resolution No 2018-234:

- 10.3a. BE IT RESOLVED THAT** Council mandates the Infrastructure and Planning Department to bring forward a Zoning By-law Amendment to reduce the height of an Accessory Building in the residential zones of the Urban Area of Rockland from 5 metres to 3.8 metres and evaluate the options for the different sizes of the residential urban area.
- 10.3c. BE IT RESOLVED THAT** Council refuses to reduce the engineering fees for the Rockland District High School.
- 10.3d. BE IT RESOLVED THAT** Council mandate City staff to proceed with a detailed and in depth investigation to decide which servicing alternative would be the most efficient and cost effective to sustain growth within the village boundaries.
- 10.4 BE IT RESOLVED THAT** the City of Clarence-Rockland supports the resolution of the Township of Amaranth regarding the NAFTA Dairy Supply Management Program.
- 10.5 BE IT RESOLVED THAT** Council hereby adopts tax reductions in the amount of \$2,685.77, being the City's share, under sections 357 & 358 of the Municipal Act, against all lands concerned, as described in Schedule "A" to Report No. FIN2018-038.

10.3b. Resolution to approve the design scenario provided in McIntosh Perry's Post-Development Emergency Overland Flow Route Analysis dated September 14, 2018

Further to questions, Mr. Julian Lenhart explains few characteristics of the drainage.

RESOLUTION 2018-235

Moved by Jean-Marc Lalonde

Seconded by Carl Grimard

WHEREAS the Administration met with the developer and his consultants; and

WHEREAS the developer provided an in-depth analysis that supports the design and meets the Departments requirements;

BE IT RESOLVED THAT Council approves the design scenario provided in McIntosh Perry's *Post-Development Emergency Overland Flow Route Analysis* dated September 14, 2018, as recommended in Report No. INF2018-042.

CARRIED

11. Committee/Staff Reports

11.1 Licence of Occupation - 1871 Labonté

Further to questions, Mr. Julian Lenhart explains that if a licence of occupation is signed, the City's rights according to the liability will be protected. He adds that the insurance company requires a proof of insurance from the occupant.

RESOLUTION 2018-236

Moved by Mario Zanth

Seconded by André J. Lalonde

BE IT RESOLVED THAT Council authorize the Mayor and the Clerk to sign the Licence of Occupation for the property located at 1865 Labonté with the owner of 1871 Labonté.

CARRIED

11.2 Appointment of a member to the Accessibility Advisory Committee

RESOLUTION 2018-237

Moved by André J. Lalonde

Seconded by Michel Levert

WHEREAS Mrs. Vivian Vanbreugel has submitted her resignation as a member of the Accessibility Advisory Committee;

BE IT RESOLVED THAT Council accepts to appoint Mrs. Susan Isabel Pitts as a member of the Accessibility Advisory Committee for the remainder of the term.

CARRIED

11.3 Agreements for Daycare Services with school boards and UCPR

RESOLUTION 2018-238

Moved by Krysta Simard

Seconded by André J. Lalonde

BE IT RESOLVED that Municipal Council hereby adopts By-Law 2018-142 in order to authorize the Director of Community Services to sign the operational agreements with the following School Boards and United Counties of Prescott Russell for the year 2018-2019 to ensure the continuity of the daycare services in the elementary school of Clarence-Rockland and the partnership with each school boards and the United Counties of Prescott Russell, as recommended.

- Conseil scolaire de district catholique de l'Est ontarien (CSDCEO)
- Conseil des écoles publiques de l'Est de l'Ontario (CEPEO)

- Catholic District School Board of Eastern Ontario (CDSBEO)
- Upper Canada District School Board (UCDSB)
- Comtés Unis de Prescott Russell

CARRIED

11.4 Snow removal and abrasive application contracts

Mayor Desjardins leaves his seat further to his declaration of pecuniary interest and gives it to the Deputy Mayor, Councillor Diane Choinière.

RESOLUTION 2018-239

Moved by Krysta Simard

Seconded by André J. Lalonde

BE IT RESOLVED THAT Municipal Council awards the snow removal and abrasive contracts to the selected tenderers as indicated in report LOI2018-10-01, and

BE IT RESOLVED THAT Municipal Council adopts By-Law 2018-140 to authorize the Mayor and the Clerk to sign the snow removal and abrasive contracts, as recommended.

CARRIED

Mayor Desjardins returns to his seat.

11.5 Contract for drainage works on Clark Road

Further to questions, Mr. Julian Lenhart explains that corrections should be made to this area in order to improve the whole project. He adds that the remaining of the project should be discussed during budget.

RESOLUTION 2018-240

Moved by Michel Levert

Seconded by Mario Zanth

BE IT RESOLVED that the municipal Council adopts By-law 2018-143 to authorize the Mayor and the City Clerk to sign a contract with Arnco Construction & Excavation division 1351150 Ontario Inc. in order to execute the drainage works for Phase 3 on Clark Road for an amount of \$136,450 excluding HST;

CARRIED

11.6 Construction of the Bourget Fire Station

Further to questions, Mr. Julian Lenhart explains that some pipes are abandoned, in particular for drainage. He adds that an analysis of the pipe network was made in 2014, but this pipe was not included.

Further to questions, Ms. Helen Collier explains that the amount of \$40,000 is for both fire stations.

RESOLUTION 2018-241

Moved by Carl Grimard

Seconded by Diane Choinière

WHEREAS Council has previously given instructions that the Chief Administrative Officer was to submit all contingency expenses to Council for approval; and

WHEREAS it was discovered that an unexpected underground cement pipe is located directly at the location where the Bourget Fire Station is to be constructed; and

WHEREAS other small issues may arise during the construction phase;

BE IT RESOLVED THAT the Chief Administrative Officer be delegated the authority to expend a maximum of \$40,000 to cover construction change order costs as they may arise; and

BE IT FURTHER RESOLVED THAT this delegated authority be restricted to new necessary change orders.

CARRIED

12. By-laws

RESOLUTION 2018-242

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT the following by-laws be adopted:

12.1. 2018-138 - Lifting of Part-Lot Control – Spacebuilders - Solara

12.2. 2018-139 - Dedication of public highway, Belvedere Rd, Part 3 plan 50R-10708

12.4. 2018-145 - award a contract with Atriel Engineering Ltd. for the design and engineering services for the Verdon Subdivision file

12.3 2018-144 - award a contract to StoneShare Inc. for the implementation of a SharePoint Document and Records Management Intranet

RESOLUTION 2018-243

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

BE IT RESOLVED THAT the Committee of the Whole recommends that Council adopts By-law 2018-144 to authorize the Mayor and the Clerk to award a contract to StoneShare Inc. to implement the SharePoint Document and Records Management Intranet Project as described in RFP No. F18-ADM-2018-027, for an amount of \$171,450.00, excluding HST.

CARRIED

13. Confirmatory By-law

RESOLUTION 2018-244

Moved by Mario Zanth

Seconded by Diane Choinière

BE IT RESOLVED THAT By-law no. 2018-146, being a confirmatory by-law for the regular meeting of October 10, 2018, be adopted.

CARRIED

14. Adjournment

Mayor Desjardins adjourns the meeting at 8:07 pm.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk