



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
COMMITTEE OF THE WHOLE MINUTES**

October 10, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 8:16 pm.

2. Adoption of the agenda

RECOMMENDATION COW2018-153

Moved by Mario Zanth

Seconded by Krysta Simard

THAT the agenda be adopted with the following additions:

10.1. Parking on Laurier Street

10.2. Verification of the speed limits.

CARRIED, as modified

3. Disclosure of pecuniary interests (none)

4. Delegations / Presentations (none)

5. Petitions / Correspondence (none)

6. Notice of Motion (none)

7. Comment/Question Period

Mrs. Lise Saumure, 3584 Drouin Road, asks for a reimbursement of the zoning amendment fees for her camping site, since the property was subject to a grandfather clause. Mr. Claude Lemay, 472 Pago, adds that he was a council member at that time and that this land was omitted in the Zoning By-law corrections. He adds that he signed an affidavit for Mrs. Saumure for this reason.

8. Report from the United Counties of Prescott and Russell

9. Committee/Staff Reports

9.1 Asset Management Plan - Fleet

Further to comments, Mr. Robert Kehoe explains that the amount allocated for vehicle replacement should be increased from \$260,000 to \$500,000. He adds that the payment method will be based on the lifetime of the vehicle.

RECOMMENDATION COW2018-154

Moved by Krysta Simard

Seconded by Diane Choinière

WHEREAS Council has approved an Asset Management Strategy further detailed in its Corporate Asset Management Plan INF2017-044; and

WHEREAS a primary principle of asset management includes a sustainable funding model; and

WHEREAS Municipalities have few options in addressing the financing of capital assets; and

WHEREAS The City's existing contribution to the fleet reserve is \$260,000;

THAT the Committee of the Whole recommends to Council that the contribution to the Fleet Reserve be increased annually for the next 5 years by \$50,000 to ensure the cost effectiveness and sustainability of the City's fleet assets; and

THAT the Committee of the Whole recommends that Council endorse option 1 of the financing section of Report 2018-025 that the City build its vehicle reserve contribution over the next few years with the goal of financing vehicles with 20 years or less useful life from reserves and those greater than 20 years using debt.

CARRIED

9.2 Encroachment – Block 25, Plan 50M-225, du Ruisseau Street

RECOMMENDATION COW2018-155

Moved by Diane Choinière

Seconded by Michel Levert

WHEREAS Committee of the Whole received on May 7, 2018, a letter from Mr. Jacques Taillefer, owner of 464 du Ruisseau, regarding the encroachment of his solar panels on a municipal property; and

WHEREAS during this meeting, the Committee of the Whole mandated the administration to obtain a legal advice from the City's legal counsel in order to evaluate Mr. Taillefer's proposal; and

WHEREAS the legal counsel and insurance company advices demonstrates that an agreement with the owner should require many criteria, which could be an issue due to the situation;

THAT the Committee of the Whole recommends to Council that the solar panels, being the property of the owner of 464 du Ruisseau, be removed from City property, as recommended in Report AME-18-08-R.

CARRIED

9.3 Request for a complete reimbursement of application fees for a Zoning by-law amendment and Site Plan approval

Further to questions and comments, Mr. Julian Lenhart explains that a site plan is required to use land as a camping ground.

RECOMMENDATION COW2018-156

Moved by Michel Levert

Seconded by Krysta Simard

THAT the Committee of the Whole recommends that Municipal Council refuse the request for a complete reimbursement of application fees for a Zoning by-law amendment and Site Plan approval for the amount of \$4,790.00 made by Mrs. Lise Saumure, Mr. Sylvain Drouin, and Mrs. Nathalie Drouin.

DEFEATED

RECOMMENDATION COW2018-157

Moved by Michel Levert

Seconded by Mario Zanth

THAT the Committee of the Whole recommends that Municipal Council accepts the request for a complete reimbursement of application fees for a Zoning by-law

amendment and Site Plan approval for the amount of \$4,790.00 made by Mrs. Lise Saumure, Mr. Sylvain Drouin, and Mrs. Nathalie Drouin, on the condition that the Site Plan Agreement be signed before the reimbursement of the fees.

CARRIED

9.4 Parking in Morris Village Park

Further to questions and comments, Mr. Pierre Boucher explains that signs will be installed and it will be clearly shown that the park is not open.

RECOMMENDATION COW2018-158

Moved by Carl Grimard

Seconded by Mario Zanth

THAT report No. LOI-10-04, being a report regarding the addition of a parking lot in the future Morris Village Park, be received as information.

CARRIED

9.5 Contract – Rental of a grader with operator

Further to questions, Mr. Julian Lenhart explains that the price is higher than the standards, however, he confirms that it is hard to find somebody who offers this service in the area. He adds that the goal is to award a one-year contract only as the service should no longer be required the next years.

RECOMMENDATION COW2018-159

Moved by Diane Choinière

Seconded by Carl Grimard

WHEREAS the rental of a grader with an operator is required in order to properly clear the snow and the spring maintenance to adequately maintain the gravel roads in the rural sector of the municipality in order to reach an acceptable level or roads;

THAT Committee of the Whole recommends that Council adopt a By-Law to authorize the Mayor and the City Clerk to sign a one-year contract with Ghyslain Lalonde Entreprise for the rental of a grader including one (1) operator to clear snow from gravel roads in the rural area of the municipality and the spring maintenance of these roads for \$186.95 per hour; and

THAT the Committee of the Whole recommends to Municipal Council that the contractor be paid \$110.00 per day in waiting time when the equipment is not in use; and

THAT the Committee of the Whole recommends to Municipal Council that a minimum of 250 hours for the winter season be paid to the contractor for the duration of the contract as recommended in the report INF2018-043.

CARRIED

9.6 Purchase of two rink boards – Hammond & Laviolette parks

Further to questions, Mr. Pierre Boucher confirms that he will follow-up with the status of the rink boards at Richelieu Park.

RECOMMENDATION COW2018-160

Moved by André J. Lalonde

Seconded by Mario Zanth

WHEREAS the 2018 capital budget for the purchase and installation of the rink boards at Hammond Park and Laviolette Park is \$ 60,000; and

WHEREAS the bids for the purchase and installation of the ice rink boards are much higher than anticipated due to the substantial increase in metal prices; and

THAT the Committee of the Whole recommends that the City Council authorize the transfer of \$ 25,000 from the "Park in Lieu" deferred revenue to the Hammond and Laviolette park rink board purchase and installation budget; and

THAT the Committee of the Whole recommends that Municipal Council adopt a By-Law to authorize the Mayor and the Clerk to sign the contract with Permafib Inc. for the Hammond and Laviollette park rink board purchase and installation, for an amount of 80 623.64\$, plus the HST, as recommended.

CARRIED

10. Other items

10.1 Parking on Laurier Street

Councillor Krysta Simard explains that some citizens asked for a 15-minute parking in front of the Joyful Coffee.

10.2 Verification of the speed limits

Councillor Diane Choinière presents the following notice of motion regarding the speed limits, which is seconded by Councillor Mario Zanth:

WHEREAS the speed limit has been limited to 50 km/h everywhere in the City, which includes the rural;

BE IT RESOLVED THAT the City verifies which provincial legislation limits the speed to 50 km/h and that a copy be provided to the members of Council; and

BE IT RESOLVED THAT the City compare the other rural areas located within the municipalities of Prescott and Russell.

Questions for Directors

Councillor Michel Levert asks if signs could be installed on St-Félix Road to indicate a deer crossing. Mr. Julian Lenhart asks Councillor Levert to send the information about the exact location to facilitate the installation of the sign.

Councillor Diane Choinière explains that there are hollow sections in the gravel of the east side of Labelle Road. Mr. Lenhart confirms that he will follow up.

Councillor Jean-Marc Lalonde asks if a firefighter is designated to stay after a fire to avoid the fire to restart. Mr. Brian Wilson explains that there is no designation for that. He adds that his department is currently evaluating the way to apply this procedure.

Councillor Jean-Marc Lalonde reiterates his comments about street lights. Mr. Lenhart explains the process when someone notices a burned street light.

Councillor Jean-Marc Lalonde explains that the City could adopt a by-law to refuse the sale of cannabis. Ms. Helen Collier replies that a meeting is scheduled with the City's lawyer about this matter.

11. Adjournment

The Mayor adjourns the meeting at 9:10 pm.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk