



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

November 19, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Diane Choinière, Deputy Mayor
Jean-Marc Lalonde, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Krysta Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Mayor

ABSENT: Guy Desjardins, Mayor

1. Opening of the meeting

Deputy Mayor Diane Choinière calls the meeting to order at 6:30 pm.

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2018-258

Moved by Carl Grimard

Seconded by Jean-Marc Lalonde

BE IT RESOLVED THAT the agenda be adopted as presented.

CARRIED

4. Disclosure of pecuniary interests (none)

5. Closed Meeting

RESOLUTION 2018-259

Moved by Jean-Marc Lalonde

Seconded by André J. Lalonde

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following item, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

5.1. I.T. Services Staffing

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:35 pm and return to the Council Chambers at 7:00 pm.

RESOLUTION 2018-260

Moved by Jean-Marc Lalonde

Seconded by Mario Zanth

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

6. Closed Meeting report

Deputy Mayor Diane Choinière informs the members of the public that further to discussion in closed session, a resolution is to be considered.

RESOLUTION 2018-261

Moved by Carl Grimard

Seconded by Michel Levert

WHEREAS City Council authorized the hiring of Alain Rochefort to provide support and perform an organizational review of IT services;

WHEREAS IT services have been under significant strain due to demands for service and staffing challenges;

BE IT RESOLVED THAT City Council authorize the organizational changes to IT Services described in Report FIN2018-042 which suggests eliminating the currently vacant position of System Analyst and creating a new position entitled Chief Information Officer.

CARRIED

7. Announcements

Councillor Carl Grimard thanks councillors Jean-Marc Lalonde and Krysta Simard for their contribution to this council.

Deputy Mayor Diane Choinière mentions that young people have until December 31 to register for the "Épelle-moi" (Spelling Bee) Program.

8. Comment/Question Period (none)

9. Council Members' Items

9.1 Member's Resolution presented by Councillor Michel Levert with regard to ATVs

RESOLUTION 2018-262

Moved by Michel Levert

Seconded by Jean-Marc Lalonde

WHEREAS the United Counties of Prescott and Russell authorizes the use of ATVs from 457 Russell Road to the intersection of Drouin Road;

BE IT RESOLVED THAT Council hereby mandates the Administration to prepare an amendment to By-Law 2005-152, as amended, for Council's consideration, with the intent to authorize the use of ATVs on Drouin Road from Russell Road to the Larose Forest.

CARRIED

10. Consent Items

RESOLUTION 2018-263

Moved by Krysta Simard

Seconded by Jean-Marc Lalonde

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of November 19, 2018, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular meeting of November 5, 2018
- b. Committee of the Whole of November 5, 2018

10.2. The following recommendations from Committee of the Whole of November 5, 2018

- a. Resolution to approve the payment of the additional fees of 19 050 \$ to BDO Canada for the CIH Academy audit
- b. Resolution to authorize the write-off of 23 accounts receivable for a total of

\$20,955.21

d. Resolution to reject the Rockland Field Archers request

10.3. Resolution to adopt the salaries paid from October 7, 2018, to November 3, 2018, in the gross amount of \$814,799.36 and net amount of \$586,049.40

CARRIED

Text of the resolutions adopted by consent under Resolution 2018-263:

10.2a. BE IT RESOLVED THAT *City Council approves the payment of the additional fees of 19 050 \$ to BDO Canada for the CIH Academy audit mandate from the contingency 2018 operational budget.*

10.2b. BE IT RESOLVED THAT *Council authorizes the write-off of 23 accounts receivable for a total of \$20,955.21 listed in appendix A from the provision for bad debts account.*

10.2d. BE IT RESOLVED THAT *Council rejects the Rockland Field Archers request for a reduced fee for the rental of Jean-Marc Lalonde Arena.*

10.3 BE IT RESOLVED THAT *the salaries paid from October 7, 2018, to November 3, 2018, in the gross amount of \$814,799.36 and net amount of \$586,049.40 be adopted as recommended.*

10.2c. Resolution to adopt the revised Human Resources policies

Further to comments, Mr. Gerry Lalonde explains that the policies content comes from the human resources regulations. He explains the details of the harassment policy content.

RESOLUTION 2018-264

Moved by Krysta Simard

Seconded by Mario Zanth

BE IT RESOLVED THAT Council adopts the revised human resources policies attached to Report No. HR2018-005.

DEFERRED

11. Committee/Staff Reports

11.1 Accounts Paid

RESOLUTION 2018-265

Moved by André J. Lalonde

Seconded by Krysta Simard

BE IT RESOLVED THAT the accounts paid from October 15, 2018, to November 12, 2018, in the amount of \$4,105,250.28 be adopted as recommended.

CARRIED

11.2 Grant application - Celebrate Canada Day 2019

Further to questions, Mr. Pierre Boucher confirms that he will follow up with the comparison of grants received versus the number of participants at the festival.

RESOLUTION 2018-266

Moved by Michel Levert

Seconded by Mario Zanth

BE IT RESOLVED THAT Municipal Council hereby authorizes the Community Services to submit a grant application to Canadian Heritage's Celebrate Canada program to help fund the Canada Day Celebration activities as part of the 2019 edition of the Ottawa River Festival.

CARRIED

11.3 Water looping financing

Further to comments, Mr. Frédéric Desnoyers clarifies that at the public meeting, held in regard to this project, the mentioned interest rate was an estimate. He adds that the price is indexed every year.

RESOLUTION 2018-267

Moved by Carl Grimard

Seconded by Krysta Simard

BE IT RESOLVED THAT Council approve the attached By-Law 2018-154 being a By-Law to back charge fees of the water looping project and to establish financing conditions.

CARRIED

12. By-laws

RESOLUTION 2018-268

Moved by Mario Zanth

Seconded by Jean-Marc Lalonde

BE IT RESOLVED THAT the following by-laws be adopted:

12.1. 2018-150 - Lifting of Part-Lot Control - 1148-1164 Docteur Corbeil Blvd

12.2. 2018-152 - Lifting of Part-Lot Control - Spacebuilders - Solara

CARRIED

13. Confirmatory By-law

RESOLUTION 2018-269

Moved by Mario Zanth

Seconded by Krysta Simard

BE IT RESOLVED THAT By-law no. 2018-155, being a confirmatory by-law for the regular meeting of November 19, 2018, be adopted.

CARRIED

14. Adjournment

Deputy Mayor Diane Choinière adjourns the meeting at 7:41 pm.

Diane Choinière, Deputy Mayor

Maryse St-Pierre, Deputy Clerk