



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

December 17, 2018
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Samuel Cardarelli, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Don Bouchard, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Christian Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 6:06 p.m.

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2018-274

Moved by Mario Zanth

Seconded by Diane Choinière

BE IT RESOLVED THAT the agenda be adopted with the following additions:

- 5.3. Human Resources matter
- 11.7. Council Remuneration

CARRIED, as modified

4. Disclosure of pecuniary interests (none)

5. Closed Meeting

RESOLUTION 2018-275

Moved by Don Bouchard

Seconded by Mario Zanth

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

5.1. Adoption of the closed session minutes of October 10, November 5 and November 19, 2018

5.2. Salary review

5.3. Human Resources matter

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:08 p.m. and return to the Council Chambers at 6:59 p.m.

RESOLUTION 2018-276

Moved by Diane Choinière

Seconded by Mario Zanth

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

6. Closed Meeting report

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

7. Announcements

Councillor Diane Choinière reminds young people who want to participate in the "Epelle-moi" competition have until December 31 to register.

Mayor Desjardins announces that during the holidays, special days are organized for free swimming and skating. He adds that the information is available on the City's website.

8. Comment/Question Period

Mr. Michel Gauthier, 1766 Celine, explains that he has problems with his property's septic tank . He adds that further to inspections on his property, it has been determined that the 7-year-old septic tank was due to be replaced. He asks the City to help him with this situation. Mayor Desjardins suggests Mr. Gauthier to contact the South Nation Conservation on this regard.

Mr. Rolland Labonté, 3713 Prudhomme, asks for an update about his daughter's property. Mayor Desjardins explains that the ditch has been completed.

9. Council Members' Items

10. Consent Items

RESOLUTION 2018-277

Moved by Carl Grimard

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of December 17, 2018, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular meeting of November 19, 2018
- b. Committee of the Whole of November 19, 2018
- c. Inaugural meeting of December 3, 2018

10.2. Receipt of the minutes of the following meetings:

- a. Public Library Board - October 17, 2018
- b. Public Library Board - November 20, 2018
- c. Planning Committee of October 3, 2018

10.4. Resolution for the hiring of a Certified Educator for Daycare services

10.5. Resolution to adopt the revised Human Resources policies

10.8. Resolution to adopt the salaries paid from November 4, 2018, to December 1, 2018, in the gross amount of \$1,068,023.14 and net amount of \$787,286.66

10.9. Resolution to adopt the accounts paid from November 13, 2018, to December 7, 2018, in the amount of \$2,315,489.12

CARRIED

Text of the resolutions adopted by consent under Resolution 2018-277:

10.4 **BE IT RESOLVED** that Municipal Council hereby accepts the hiring of Mrs. Noémie Desjardins-Léger as full-time Certified Educator, effective December 24, 2018 and that he be subject to a probationary period of six (6) months; and

BE IT ALSO RESOLVED that Mrs. Noémie Desjardins-Léger's salary is established at Level 1, Class 7 (white collar) of the current unionized employee's salary grid, as recommended.

10.5 **WHEREAS** the received Royal Assent and beginning October 17, 2018, the sale of non-medical cannabis is now legal in Canada; and

WHEREAS the current Human Resources policies do not address this new environment and require revision;

BE IT RESOLVED THAT Municipal Council hereby adopts the revised Human Resource Policies as attached to report HR2018-005:

- Human Rights Policy
- Medical Cannabis Policy
- Recreational Cannabis Policy
- Substance Abuse (Drug and Alcohol) Policy
- Suspected Employee Impairment Policy
- Accommodation Policy
- Code of Conduct - Company Events
- Fit for Duty Policy

BE IT RESOLVED THAT policy RES2007-01 Alcohol and Drugs in the Workplace be repealed.

10.8 **BE IT RESOLVED THAT** the salaries paid from November 4, 2018, to December 1, 2018, in the gross amount of \$1,068,023.14 and net amount of \$787,286.66 be adopted as recommended.

10.9 **BE IT RESOLVED THAT** the accounts paid from November 13, 2018, to December 7, 2018, in the amount of \$2,315,489.12 be adopted as recommended.

10.3 **Resolution for the hiring of a Civil engineering technician for the Department of Infrastructure and Planning**

RESOLUTION 2018-278

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT Municipal Council hereby accepts the hiring of Mr. Mumbanga Mokolo Didi as full-time Civil engineering technician, effective January 7, 2019 and that he be subject to a probationary period of six (6) months; and

BE IT ALSO RESOLVED THAT Mr. Mumbanga Mokolo Didi's salary is established at Level 1, Class 6B (white collar) of the current unionized employee's salary grid, as recommended

DEFERRED

10.6 Resolution to adopt the 2019 Meeting Calendar

RESOLUTION 2018-279

Moved by André J. Lalonde

Seconded by Carl Grimard

BE IT RESOLVED THAT Council adopts the 2019 Meeting Calendar, with the changes proposed in Report No. CLERK2018-17 with the following amendment:

- Regular and Committee of the Whole meeting of March 18, 2019 be replaced for March 19, 2019

CARRIED, as modified

10.7 Resolution to appoint the committee members for the 2018-2022 Term

RESOLUTION 2018-280

Moved by Michel Levert

Seconded by André J. Lalonde

BE IT RESOLVED THAT the following individuals be appointed as member of the Planning Committee:

- Councillor Mario Zanth
- Councillor Carl Grimard
- Councillor Michel Levert
- Michel Talbot
- Sylvie Lalonde

BE IT RESOLVED that By-Law 2018-162, being a by-law to appoint the following individuals as members of the Clarence-Rockland Public Library Board be adopted:

- Councillor Diane Choinière
- Councillor Don Bouchard

- Martine Moreau
- Michael H. Moskau
- Sarma Merdian
- Sylvie Archambault
- Barbara Pilek

BE IT RESOLVED that the following individuals be appointed as members of the Accessibility Advisory Committee:

- Councillor Don Bouchard
- Danielle Mantha
- John Mogensen
- Nicole Mogensen
- Julia Reid
- Susan Isabel Pitts
- Julie Dumas

BE IT RESOLVED that the following individuals be appointed as members of the Public Transit Advisory Committee:

- Councillor André J. Lalonde
- Jean-Pierre Goyette
- Pascal Roy
- Sylvie Laframboise
- Conrad Bédard
- Rosemary Holmes
- Rachelle Downton
- Kwesi Bourne

BE IT RESOLVED the following individuals be appointed as members of the Cultural Advisory Committee, and that a further public notice be published in order to fill the remaining two (2) vacancies:

- Councillor Don Bouchard
- Jocelyn Beauchamp
- Patrick Bergeron
- Lise Perras
- Stéphanie Simard
- Councillor Michel Levert, exceptionally to fill vacancy

BE IT RESOLVED that the following individuals be appointed as members of the Environment Committee, and that a further public notice be published in order to fill the remaining five (5) vacancies:

- Councillor Christian Simard
- Diane Létourneau
- Christopher Ralph

BE IT RESOLVED that the following individual be appointed as member of the Off-Leash Dog Park Advisory Committee, and that a further public notice be published in order to fill the remaining seven (7) vacancies:

- Councillor Samuel Cardarelli

BE IT RESOLVED that the following individuals be appointed as members of the Du Moulin Park Advisory Committee, and that a further public notice be published in order to fill the remaining seven (7) vacancies:

- Councillor Samuel Cardarelli
- Denis Simard
- Caroll Yelle

BE IT RESOLVED that the following individuals be appointed as members of the Recreation Trails Advisory Committee, and that a further public notice be published in order to fill the remaining four (4) vacancies:

- Councillor Mario Zanth
- Chris Kiff
- Jean-Marc Sabourin

BE IT RESOLVED that the following individuals be appointed as members of the Heritage Advisory Committee, and that a further public notice be published in order to fill the remaining four (4) vacancies:

- Councillor Don Bouchard
- Louis Aubry
- Gilles Chartrand
- Lise Guindon
- Ghislain Hotte
- Michel Jubinville

BE IT RESOLVED that By-Law 2018-163, being a by-law to appoint the following individuals as members of the public to the Property Standards Committee be adopted, and that a further public notice be published in order to fill the remaining vacancy:

- Melissa Goudreau
- Michael H. Moskau

BE IT RESOLVED THAT that By-Law 2018-164, being a by-law to appoint the following individuals as members of the Committee of Adjustment be adopted.

- Councillor Samuel Cardarelli
- Councillor Mario Zanth
- Councillor Michel Levert
- Mayor Guy Desjardins
- Michel Bergeron
- Serge Dicaire
- Jean-Yves Lalonde

BE IT RESOLVED THAT the following members of Council be appointed as members of the Licensing Committee as described in By-law No. 2016-108, being a by-law to provide for the licensing, regulating and governing the owners and drivers of taxicabs:

- Mayor Guy Desjardins
- Councillor Mario Zanth
- Councillor Carl Grimard

CARRIED, as modified

11. Committee/Staff Reports

11.1 Legalization of Cannabis - Option to opt out of allowing recreational cannabis retail stores in Clarence-Rockland

RESOLUTION 2018-281

Moved by Mario Zanth

Seconded by Diane Choinière

WHEREAS Section 41 (1) of the *Cannabis Licence Act, 2018* allows a municipality to prohibit cannabis retail stores from being located in its municipality, by adopting a resolution no later than January 22, 2019;

WHEREAS Municipalities have until January 22, 2019 to inform the Cannabis Licensing Authority, being the Alcohol and Gaming Commission of Ontario (AGCO) if they wish to opt out of having cannabis retail stores in their municipality;

BE IT RESOLVED THAT Council hereby confirms the City of Clarence-Rockland will not be exercising its right to opt out of having cannabis retail stores within its jurisdiction under Section 41 (1) of the Cannabis Licence Act, 2018, therefore cannabis retail stores will be allowed within the jurisdiction of the City of Clarence-Rockland subject to the issuance of a licence by the Cannabis Licensing Authority, being the Alcohol and Gaming Commission of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Alcohol and Gaming Commission of Ontario (AGCO).

CARRIED

11.2 Development Charges Indexed 2019

RESOLUTION 2018-282

Moved by Michel Levert

Seconded by Mario Zanth

WHEREAS Section 10 of By-law No. 2015-13 provides that the development charges established may be adjusted annually without amending the by-law;

BE IT RESOLVED THAT Council approve that the Development Charges rates be increased by 6.3% commencing January 1st, 2019 to reflect the increase in the Construction Price Index as reflected in Appendix 3 for residential and Appendix 4 for non-residential development charges, of Report No. FIN2018-044.

CARRIED

11.3 Dispute Resolution technique – 2164 Landry

RESOLUTION 2018-283

Moved by Michel Levert

Seconded by Diane Choinière

WHEREAS an appeal to the Local Planning Appeal Tribunal (LPAT) was received by a resident in regards to the Zoning By-law Amendment for 2164 Landry;

BE IT RESOLVED THAT Council agrees to use a dispute resolution technique to attempt to resolve the appeal.

CARRIED

11.4 Recommendations for the 2019 Edition of the Ottawa River Festival and Canada Day

RESOLUTION 2018-284

Moved by André J. Lalonde

Seconded by Carl Grimard

WHEREAS the Community Services are requesting a municipal share to organize the activities of the 2019 Ottawa River Festival and Canada Day during the 2019 budget process, being the same amount that was allocated in 2018;

BE IT RESOLVED THAT Municipal Council grants a municipal share of \$35,000 for the planning of the 2019 Ottawa River Festival and Canada Day in addition to employee overtime; as recommended.

CARRIED

11.5 Enlargement of Industrielle Street

Further to questions, Mr. Julian Lenhart explains that this project is being presented further to the direction given to close the access to the arena from the County Road 17. He adds that the proposed roundabout would allow trucks to turn around without having to use private entrances.

Further to questions, Mr. Rob Kehoe explains that the street was not necessarily designed properly initially and that some obligations should be fulfilled by the City.

Further to discussions, Council gives the directive to the Director of Infrastructure and Planning to prepare a report with other options and indicate the difference of price.

RESOLUTION 2018-285

Moved by Mario Zanth

Seconded by Diane Choinière

WHEREAS an agreement has already been put in place between both parties in which it holds a condition that the City of Clarence-Rockland must widen Industrielle Street before June 30, 2019;

BE IT RESOLVED THAT Municipal Council grants permission to the department of Infrastructure and Planning to proceed with the tender process prior to the 2019 Capital budget approval; and

BE IT RESOLVED THAT Municipal Council pre-approves an amount of \$337,500 from the 2019 Capital Budget in order to undertake and deliver this project in time for the June 30, 2019 deadline.

DEFERRED

11.6 Request for deferral of Development Charges / ATG Industries

RESOLUTION 2018-286

Moved by Don Bouchard

Seconded by André J. Lalonde

BE IT RESOLVED THAT Council hereby approves the deferral of the payment of development charges in the estimated amount of \$102,000, and the waiving of accrued interest, in favour of ATG Industries until the City has met its responsibility to clear the berm on their property.

CARRIED

11.7 Council Remuneration

RESOLUTION 2018-287

Moved by Mario Zanth

Seconded by Don Bouchard

BE IT RESOLVED THAT Council adopt Option 2 outlined in report FIN2018-045, starting January 1, 2019.

CARRIED

12. By-laws

RESOLUTION 2018-288

Moved by Christian Simard

Seconded by Mario Zanth

BE IT RESOLVED THAT the following by-laws be adopted:

12.1. 2018-151 - to authorize the signature of a one (1) year contract extension agreement with Synex Construction Limited for the removal of snow banks in the Commercial Core area

12.2. 2018-153 - to authorize the installation of stop signs - Henrie Circle, St-Jacques, St-Louis and Albert streets

12.3. 2018-159 - Amendment to By-Law 2005-152, being a by-law to regulate the operation of ATVs

12.5. 2018-161 - to adopt the 2019 Borrowing By-Law

CARRIED

- 12.4 2018-160 - to approve a list of standing offers from service providers for heavy equipment / operator rental for 2019, 2020 and 2021**

RESOLUTION 2018-289

Moved by Christian Simard

Seconded by André J. Lalonde

BE IT RESOLVED THAT By-Law 2018-160, being a by-law to approve a list of standing offers from service providers for heavy equipment / operator rental for 2019, 2020 and 2021, with an option to renew for two (2) additional one-year terms, be adopted.

CARRIED

- 13. Confirmatory By-law**

RESOLUTION 2018-290

Moved by Mario Zanth

Seconded by André J. Lalonde

BE IT RESOLVED THAT By-law no. 2018-158, being a confirmatory by-law for the regular meeting of December 17, 2018, be adopted.

CARRIED

- 14. Adjournment**

Mayor Desjardins adjourns the meeting at 8:27 p.m.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk