



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

January 21, 2019
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Guy Desjardins, Mayor
Samuel Cardarelli, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Don Bouchard, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

ABSENT: Christian Simard, Councillor Ward 6

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 6:00 p.m.

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2019-01

Moved by Mario Zanth

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the agenda be adopted with the following amendment:

5.5. Hiring - Civil engineering technician

CARRIED, as modified

4. **Disclosure of pecuniary interests** (none)

5. **Closed Meeting**

RESOLUTION 2019-02

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

5.1. Adoption of the minutes of December 17, 2018

5.2. Staffing update - Lame Duck period 2018

5.3. Hiring - Chief Information Officer

5.4. Human Resources matter - Director of Finance and Economic Development

5.5. Hiring - Civil engineering technician

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:03 pm and return to the Council Chambers at 6:47 pm.

RESOLUTION 2019-03

Moved by Carl Grimard

Seconded by Don Bouchard

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

6. **Closed Meeting report**

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that a resolution should be considered.

RESOLUTION 2019-04

Moved by Carl Grimard

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT Municipal Council hereby accepts the hiring of Mr. Michel Cousineau as full-time Chief Information Officer, effective February 19, 2019 and that he be subject to a probationary period of six (6) months; and;

BE IT ALSO RESOLVED THAT Mr. Michel Cousineau's salary is established at Level 8, between class 3 and 4, of the current non-unionized employee's salary grid, as recommended

CARRIED

- 7. **Announcements** (none)
- 8. **Comment/Question Period** (none)
- 9. **Council Members' Items**
- 9.1 **Member's Resolution presented by Councillor Don Bouchard regarding the creation of an Economic Development Advisory Committee**

RESOLUTION 2019-05

Moved by Don Bouchard

Seconded by Diane Choinière

WHEREAS the revenues from non-residential taxes are only at 5.87% and the economic development in Clarence-Rockland has slowed down significantly in the last few years; and

WHEREAS the City does not have an Economic Development Plan; and

WHEREAS an economic development committee would provide recommendations for developing an Economic Development Plan for the City of Clarence-Rockland;

BE IT RESOLVED THAT Council supports the idea of establishing an Economic Development Advisory Committee for the City of Clarence-Rockland; and

BE IT RESOLVED THAT the Administration be mandated to work with a working group of up to three (3) council members, appointed by the Mayor, to elaborate the terms of reference for the establishment of an Economic Development Advisory Committee for the City of Clarence-Rockland, for Council's consideration.

CARRIED

- 10. **Consent Items**

RESOLUTION 2019-06

Moved by Michel Levert

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of January 21, 2019, be adopted:

- 10.1. Adoption of the minutes of the following meetings :

- a. Regular meeting of December 17, 2018
 - b. Committee of the Whole meeting of December 17, 2018
- 10.2. Receipt of the minutes of the following meetings:
- a. Committee of Adjustment - October 24, 2018
- 10.3. The following recommendations from Committee of the Whole of December 17, 2018
- a. Resolution to support the Department of Infrastructure and Planning strategy in regard to the Notre Dame Landfill Site and Caron Street Storm Water Management
- 10.4. Resolution to adopt the salaries paid from December 2, 2018, to December 29, 2018, in the gross amount of \$834,185.34 and net amount of \$594,399.77
- 10.5. Resolution to adopt the accounts paid from December 8, 2018, to January 12, 2019, in the amount of \$9,131,267.60
- 10.6. Resolution to adopt the tax reductions under Sections 357-358 of the Municipal Act
- 10.7. Resolution for the nomination of nine (9) volunteer firefighters
- 10.8. Resolution to recognize the 2019 Clarence Creek Carnival as an event of municipal significance
- 10.9. Resolution to adopt the Health and safety Policy
- 10.10. Resolution to adopt the 2019 Social Media Policy
- 10.11. Resolution to accept the Clarence-Rockland Pickleball League's request to be recognized as a non-profit organization

CARRIED

Text of the resolutions adopted by consent under Resolution 2019-06:

10.3a. WHEREAS *City staff has been and continues to work cooperatively with MECP staff to secure approval of a closure plan for the former Notre Dame Landfill Site; and*

WHEREAS *studies and analyses are currently underway to address the stormwater discharge from the Caron Street sewer system into the landfill site;*

BE IT RESOLVED THAT Municipal Council supports the Department's strategy, as detailed in Report INF2018-053, to secure the required Ministry approvals for both of these undertakings.

10.4 BE IT RESOLVED THAT the salaries paid from December 2, 2018, to December 29, 2018, in the gross amount of \$834,185.34 and net amount of \$594,399.77 be adopted as recommended.

10.5 BE IT RESOLVED THAT the accounts paid from December 8, 2018, to January 12, 2019, in the amount of \$9,131,267.60 be adopted as recommended.

10.6 BE IT RESOLVED THAT Council hereby adopts tax reductions in the amount of \$1,110.25 City's share, being applications under sections 357 & 358 of the Municipal Act, against all lands concerned, as described in Schedule "A" to Report No. FIN2019-005.

10.7 BE IT RESOLVED THAT Municipal Council hereby accepts the hiring of Kevin McKenzie, Steven Saumier, Jordan Legros, Audrey-Ann Robinson, Claudie Latulippe-Morin, Eric Boyer, Michael Clement, Casey Gentile and Nikolas Dupuis, as volunteer firefighters, effective January 21, 2019; and

BE IT FURTHER RESOLVED THAT the said firefighters be subject to a mandatory probation period of one year once all of their mandatory training is completed; and

BE IT FINALLY RESOLVED THAT the said firefighters' salary be established at the probationary wage as established in the collective agreement, as recommended.

10.8 BE IT RESOLVED THAT Municipal Council of the City of Clarence-Rockland hereby confirms that the 2019 Clarence Creek Carnival which will take place on February 8 to February 17, 2019 be recognized as an event of municipal significance in order to allow the issuance of a special event permit from the Alcohol and Gaming Commission of Ontario.

10.9 WHEREAS the Council of the City of Clarence-Rockland acknowledges the importance of Health and Safety in the conduct of its operation and business and recognizes that accidents and injuries can be prevented; and

WHEREAS Council accepts the responsibility to ensure compliance with legislation and to participate in all activities aimed at improving Health and Safety;

BE IT RESOLVED THAT Municipal Council hereby adopts the 2019 Health and Safety policy; and

BE IT FURTHER RESOLVED THAT the Occupational Health and safety Policy statement dated 2007 be repealed.

10.10 WHEREAS the Council of the City of Clarence-Rockland acknowledges the importance of a Social Media policy and recognizes that such a policy needs to be implemented;

BE IT RESOLVED THAT Municipal Council hereby adopts the 2019 Social Media Policy.

10.11 BE IT RESOLVED THAT Municipal Council accepts the Clarence-Rockland Pickleball League's request to be recognized as a non-profit organization in order to added to the list of non-profit organizations in the Community Hall rental policy, as recommended.

11. Committee/Staff Reports

11.1 Wastewater Master Plan Phase 1

RESOLUTION 2019-07

Moved by Mario Zanth

Seconded by Don Bouchard

WHEREAS there is a requirement for the City to update its current Development Charge Bylaw by no later than February, 2020; and

WHEREAS there is a necessity to undertake Master Servicing Studies to identify growth related impacts for key municipal infrastructure; and

WHEREAS the Master Servicing Studies for transportation, storm, and the water infrastructure are currently underway; and

WHEREAS there is an outstanding requirement to initiate the Master Servicing Study for wastewater;

BE IT RESOLVED THAT the provisions of the City's Procurement Policy and Procedures be waived in order to retain Jacobs to an upset limit of \$75,000 to complete Phase 1 of the Wastewater Master Plan as recommended in Report No. INF2019-002; and

BE IT FURTHER RESOLVED THAT this project be funded from the Sanitary Sewer Development Charges Reserve.

CARRIED

11.2 Enbridge Pipelines Grant for Carbon Monoxide Pulse Oximeters

RESOLUTION 2019-08

Moved by Carl Grimard

Seconded by Diane Choinière

BE IT RESOLVED THAT Council accept the grant of \$7,500 from Enbridge Pipelines, which was provided towards the purchase of three (3) carbon monoxide pulse oximeters; and

BE IT RESOLVED THAT Council authorize the Fire Chief to proceed with the purchase of three (3) carbon monoxide pulse oximeters at a total price of \$9,480 (+HST); and

BE IT RESOLVED THAT the balance of the funding for this purchase to be funded from the Fire Department's 2019 operating budget.

CARRIED

11.3 Online credit card payments

RESOLUTION 2019-09

Moved by Diane Choinière

Seconded by Mario Zanth

BE IT RESOLVED THAT Council authorize the Treasurer to sign the agreement for online payments by credit card with Paymentus.

CARRIED

12. By-laws

RESOLUTION 2019-10

Moved by Samuel Cardarelli

Seconded by Michel Levert

BE IT RESOLVED THAT the following by-laws be adopted:

12.3. 2019-03 -to authorize the signature of a rental agreement with the Ontario Youth Wellness Hub - Champlain East – Rockland

12.4. 2019-05 - to adopt the interim tax levies for the year 2019

12.5. 2019-06 - Part-lot control, for part of Lot 1 Plan 50M-308

12.6. 2019-07 - Zoning By-law Amendment – Jacques Rochon – Part of Lot C, Concession 3

12.7. 2019-08 - Zoning By-law Amendment – Suzanne & Jean-Marie Godin – 1884 Henrie Road

CARRIED

12.1 2019-01 - Zoning By-Law Amendment - 1262 Alma

RESOLUTION 2019-11

Moved by Carl Grimard

Seconded by Don Bouchard

BE IT RESOLVED THAT Council adopts By-Law 2019-01, being a by-law to amend Zoning By-Law 2016-10, in order to change the zoning category of the property located at 1262 Alma Street from “Urban Residential First Density (R1) Zone” to “Urban Residential Second Density (R2) Zone”, in order to permit the use of semi-detached dwelling on the property, as recommended by the Infrastructure and Planning Department.

CARRIED

12.2 2019-02 - Zoning By-law Amendment - technical anomalies

Mrs. Monique Ouellet explains that the proposed by-law was further amended to include the necessary wording under section 1.6. of the Zoning by-law 2016-10, in order to allow the establishment of set fines under the *Provincial Offences Act*.

RESOLUTION 2019-12

Moved by Don Bouchard

Seconded by Mario Zanth

BE IT RESOLVED THAT Council adopt By-Law 2019-02, being a by-law to amend Zoning By-law 2016-10 of the City of Clarence-Rockland, in order to resolve technical anomalies and make certain corrections in the by-law.

CARRIED

13. Confirmatory By-law

RESOLUTION 2019-13

Moved by Mario Zanth

Seconded by Don Bouchard

BE IT RESOLVED THAT By-law no. 2019-04, being a confirmatory by-law for the regular meeting of January 21, 2019, be adopted.

CARRIED

14. Adjournment

Mayor Desjardins adjourns the meeting at 7:35 pm.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk