



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
COMMITTEE OF THE WHOLE MINUTES**

April 1, 2019  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT:                   Guy Desjardins, Mayor  
                                Samuel Cardarelli, Councillor Ward 1  
                                Mario Zanth, Councillor Ward 2  
                                Carl Grimard, Councillor Ward 3  
                                Don Bouchard, Councillor Ward 4  
                                André J. Lalonde, Councillor Ward 5  
                                Christian Simard, Councillor Ward 6  
                                Michel Levert, Councillor Ward 7  
                                Diane Choinière, Councillor Ward 8  
                                Helen Collier, Chief Administrative Officer  
                                Monique Ouellet, Clerk  
                                Maryse St-Pierre, Deputy Clerk

**1.     Opening of the meeting**

Mayor Desjardins calls the meeting to order at 8:00 pm.

**2.     Adoption of the agenda**

**RECOMMENDATION COW2019-39**

**Moved by** Mario Zanth

**Seconded by** Samuel Cardarelli

**THAT** the agenda be adopted with the following addition:

- 5.2. Letter from the Pickleball League regarding the free rental of the slab located at the Jean-Marc Lalonde Arena.

**CARRIED, as modified**

**3.     Disclosure of pecuniary interests (none)**

**5.     Petitions / Correspondence**

**5.1 Letter from Elaine Cole in regard to the traffic lights on Laurier and Laporte streets**

Further to questions, Julian Lenhart explains that the implementation of a priority left turn traffic signal is not warranted, further to the calculations and a traffic simulations completed.

This correspondence is received and filed.

**5.2 Letter from the Pickleball League regarding the free rental of the slab located at the Jean-Marc Lalonde Arena**

Councillor Samuel Cardarelli presents a notice of motion regarding the free services requests which will be brought up in the next regular meeting agenda.

Le letter is received and filed.

**6. Notice of Motion**

**6.1 Notice of motion presented by Mayor Guy Desjardins in order to amend a decision made for Fire/EMS Station**

Mayor Desjardins presents his notice of motion.

**7. Comment/Question Period**

Roman Levac, 3070 Lemay Circle, asks why other daycares charge less than the City even after including the charges for statutory holidays. Pierre Boucher explains that 83% of the budget is for the salary, which is a challenge for the service.

Frédéric Desnoyers explains that during the budget, it has been established that a rate increase is required to adjust to the costs and to alleviate the administrative burden. He adds that the increase is around 2.5 and 2.9% depending on the case.

Mr. Levac adds that when he came to council last time, he mentioned that there was an issue with paper notices and invoices. Pierre Boucher replies that one of the items on tonight's meeting agenda is in regards to a daycare management software, which will serve to eliminate paper.

Trevor Stewart, 2694 Gagné Road, reiterates his request to pave Gagné Road.

Monique Gendron, 2740 Gagné Road, explains that since the presentation of the petition on February 20, the road condition is worse. She invites the council members to come and see the condition of the road.

**8. Report from the United Counties of Prescott and Russell (none)**

## **9. Committee/Staff Reports**

### **9.10 Gagné Road Reconstruction**

Further to questions, Julian Lenhart confirms that the half-load application is under the Ministry of Transportation's responsibility. Mr. Yves Roy confirms that it is the same issue for the whole Prescott and Russell area, which is why he and his colleagues are currently in discussion with the Ministry.

#### **RECOMMENDATION COW2019-40**

**Moved by** Michel Levert

**Seconded by** Don Bouchard

**WHEREAS** the City of Clarence-Rockland received a petition on February 20, 2019, requesting that Gagné Road be paved; and

**WHEREAS** Gagné Road is in a very bad condition and requires major repairs;

**THAT** Report INF2019-13 be received as information; and

**THAT** the Committee of the Whole recommends that the Municipal Council mandates the Infrastructure and Planning to proceed with the design, plans and specifications and the Geotech Engineering Report in order to allow for the reconstruction and paving of Gagné Road in 2020; and

**THAT** the Committee of the Whole recommends that Municipal Council mandates the Department of Infrastructure and Planning to execute the necessary maintenance of Gagné Road and its ditches in order to ensure an optimal condition given the current condition.

**DEFERRED**

### **9.9 Amendments to the daycare clients account policy and daycare fees 2019-2020**

Further to questions, Pierre Boucher explains that during the budget, it was indicated that the service would present the options to reach the 2%. He adds that the option being presented is proposed changes to the public holidays.

Further to questions, Frédéric Desnoyers explains that the exact percentage was not known during budget, but that the proposition included a variation of 2%. He explains that the percentage will vary depending on the service offered.

Further to questions, Mr. Boucher confirms that the province provides some grants to the municipality for daycares.

**RECOMMENDATION COW2019-41**

**Moved by** Don Bouchard

**Seconded by** Diane Choinière

**THAT** the Committee of the Whole hereby recommends to Municipal Council to approve the modifications of the clients account policy GAR15-01, as recommended; and

**THAT** the Community Services be mandated to put in place the budgetary process in order to reduce the statutory holidays, as recommended.

For (7): Guy Desjardins, Samuel Cardarelli, Mario Zanth, Carl Grimard, André J. Lalonde, Michel Levert, and Diane Choinière

Against (2): Don Bouchard, and Christian Simard

**CARRIED**

**9.1 Solar panels on City property - 464 du Ruisseau**

Further to questions and comments, Julian Lenhart explains that the Administration concerns are further to the evaluation made by our insurer and lawyers. He adds that the City is still responsible whenever the situation.

Mrs. Suzanne Perron, owner of the house, explains that before it was not possible to find an insurance for the land. She adds that she found a company who is able to do it but that she needs further information. Mr. Lenhart adds that the insurance can't cover just a parcel, but the whole land.

**RECOMMENDATION COW2019-42**

**Moved by** Mario Zanth

**Seconded by** Don Bouchard

**THAT** the Committee of the Whole recommends to Council that the solar panels be removed from City property and that it be returned to its natural state.

**DEFERRED**

**9.2 Council Group Benefits Information**

Further to questions, Gerry Lalonde confirms that, contrary to OMERS, the group benefits are available individually.

Further to questions, Helen Collier explains that, as per a report provided by the AMCTO, approximately half of municipal councils adhere to group benefits.

**RECOMMENDATION COW2019-43**

**Moved by** Diane Choinière

**Seconded by** Samuel Cardarelli

**THAT** the Committee of the Whole recommends that Municipal Council adheres to the Great West group benefits plan for the members of council; and

**THAT** the Committee of the Whole mandates the Administration to find the funding source for the \$35,000 fees required for the members of council group benefits.

**CARRIED, as modified**

**9.3 Code of Conduct, Complaint Protocol, Council and Staff Relations Policy**

**RECOMMENDATION COW2019-44**

**Moved by** Diane Choinière

**Seconded by** Michel Levert

**THAT** the Committee of the Whole recommends that Council adopts a by-law to establish a newly revised Code of Conduct for Council, a Code of Conduct for Committees and Volunteers, Code of Conduct Complaint Protocols, Request for Advice Protocol/Form, as well as a Council and Staff Relations Policy, as recommended in Report No. CLERK2019-06; and

**THAT** a training session be offered for people who are concerned.

**CARRIED, as modified**

**9.4 Procurement Policy Amendement**

Frédéric Desnoyers explains that the major changes affect the intervention of the administration in relation to the approved budget. He explains that if a contract is within budget and that there are no changes, the administration will be able to award the contract without seeking further authorization of Council. He adds that a mid-annual report will be prepared by the treasurer to show the contracts that were awarded.

Frédéric Desnoyers explains that the section about preference to local providers has been removed because this practice is not permitted.

Further to questions, Helen Collier explains that if there are changes, even if the amount corresponds to the budget, it will be brought to Council for consideration.

**RECOMMENDATION COW2019-45**

**Moved by** André J. Lalonde

**Seconded by** Don Bouchard

**THAT** the Committee of the Whole recommends that Council adopts a by-law to establish a procurement policy and procedures for the Corporation of the City of Clarence-Rockland.

**CARRIED**

**9.5 Policy - Pregnancy Leaves and Parental Leaves of Members of Council**

**RECOMMENDATION COW2019-46**

**Moved by** Samuel Cardarelli

**Seconded by** Don Bouchard

**THAT** Committee of the Whole recommends that Municipal Council adopts the Pregnancy and Parental Leave policy for Members of Council.

**CARRIED**

**9.6 Industrielle Street – Extension Options**

Further to questions, Julian Lenhart confirms that the roundabout is the best way to meet the standards.

Further to questions, Mr. Lenhart confirms that signs will be installed for heavy vehicles.

**RECOMMENDATION COW2019-47**

**Moved by** Mario Zanth

**Seconded by** André J. Lalonde

**WHEREAS** an agreement has already been put in place between both parties in which it holds a condition that the City of Clarence-Rockland must extend Industrielle Street before June 30, 2019; and

**WHEREAS** the department has considered other alternatives in order to extend Industrielle Street and connect it to the private roadway on the Clarence-Rockland arena lands;

**THAT** the Committee of the Whole recommends that Municipal Council approves option “A”, being the option that extends Industrielle Street to the private roadway on the Clarence-Rockland arena lands with a roundabout at a cost of \$309,000, to be financed by \$203,199 from the deferred revenue of the sale of the land and \$105,801 from the road reserve fund.

**CARRIED**

**9.7 Integrated management software for daycare services**

Further to questions, Pierre Boucher explains that this system will enhance entire client service, in particular with the electronic delivery of invoices.

**RECOMMENDATION COW2019-48**

**Moved by** André J. Lalonde

**Seconded by** Christian Simard

**THAT** the Committee of the whole recommends that Council awards a contract for the subscription of an integrated management software to Digibot Data Systems, Inc. for the daycare's services at a cost of \$550 per month.

**CARRIED**

**9.8 Renewal of contract - grass mowing**

**RECOMMENDATION COW2019-49**

**Moved by** Christian Simard

**Seconded by** André J. Lalonde

**WHEREAS** the current grass cutting contractors have provided quality service since the beginning of their contract; and

**WHEREAS** the Community Services recommend that these contracts be renewed for the reasons mentioned in the report LOI2019-04-02;

**THAT** the Committee of the Whole recommends to Council to adopt a by-law to authorize the Director of Community Services to sign the contract extension agreements for grass cutting with J.W. Bastian for the north sector and with Bourget Lawn Care for the south sector for the year 2019 and to extend the contracts for the one additional year (2020), as recommended.

**CARRIED**

**9.11 IM-IT 2019 Work Plan**

**RECOMMENDATION COW2019-50**

**Moved by** Mario Zanth

**Seconded by** Don Bouchard

**THAT** the Committee of the whole recommends that Council approves the proposed IM-IT Work Plan.

**CARRIED**

**9.12 Smart City Initiative**

Further to questions, Helen Collier explains that this company has selected the City further to its application for the Smart Cities Grant of last year. She confirms

that Smart City Capital knows that the City can't afford an investment for project development and confirms that there is no initial investment.

Further to questions, Helen Collier confirms that the implementation will begin in the Rockland area, but that it will affect the whole Clarence-Rockland area in the end.

**RECOMMENDATION COW2019-51**

**Moved by** Christian Simard

**Seconded by** Mario Zanth

**THAT** the Committee of the Whole recommends That City Council approve the start of negotiations with Smart City Capital (SSC) for a potential partnership to make Clarence-Rockland Canada's first 10Gig City, which would make high-speed internet accessible to all residents and businesses of Clarence-Rockland.

**CARRIED**

**10. Other items**

Further to questions, Julian Lenhart confirms that a report will be provided to Council to propose a repair plan for the roads damaged by the frost.

Further to questions, Julian Lenhart explains how road maintenance is assessed to ensure that the funds available are invested to benefit the City in the long run.

Further to questions, Pierre Boucher confirms that agreements for daycares follow the school calendar year.

Further to questions, Mr. Lenhart confirms that verification will be made for defect LED lights.

**11. Adjournment**

The Mayor adjourns the meeting at 10:18 p.m.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk