



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

April 15, 2019
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT:

Guy Desjardins, Mayor
Samuel Cardarelli, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Don Bouchard, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Christian Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 6:32 pm.

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2019-76

Moved by Mario Zanth

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the agenda be adopted with the following additions:

- 5.7. Potential litigation - Laurier Street Property
- 11.2. Solar panels
- 11.3. Request for a variance to the Sign By-law - Sophie Reitano - 1529 Laurier Street

- 5.8. Human Resources matter
- 11.4. Appointment to the Rideau Valley Conservation Authority

CARRIED, as modified

- 4. **Disclosure of pecuniary interests** (none)
- 5. **Closed Meeting**

RESOLUTION 2019-77

Moved by Samuel Cardarelli

Seconded by Mario Zanth

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

- 5.1. Minutes of the Closed Meeting of April 1st, 2019
- 5.2. Potential Land Acquisition - Gareau/Pouliotte
- 5.3. Hiring - Executive Assistant
- 5.4. Organizational Review - Manager of Operations Position
- 5.5. Employee Request
- 5.6. Hiring - Public Utility Clerk
- 5.7. Potential litigation - Laurier Street
- 5.8. Human Resources matter

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:37 pm and return to the Council Chambers at 7:36 pm.

RESOLUTION 2019-78

Moved by Michel Levert

Seconded by Mario Zanth

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

- 6. **Closed Meeting report**

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

RESOLUTION 2019-79**Moved by** Carl Grimard**Seconded by** Diane Choinière

BE IT RESOLVED THAT Municipal Council hereby accepts the hiring of Mrs. Sylvie Thibeault as a full-time Executive Administrative Assistant, effective April 29, 2019 and that she be subject to a probationary period of six (6) months; and;

BE IT ALSO RESOLVED THAT Mrs. Sylvie Thibeault's salary be established at Level 3, class 3, of the new non-unionized employee's salary grid, as recommended

CARRIED**RESOLUTION 2019-80****Moved by** Carl Grimard**Seconded by** Diane Choinière

BE IT RESOLVED THAT Municipal Council hereby accepts the hiring of Mr. Michel Richard as a full-time public utility clerk, effective April 17, 2019;

BE IT ALSO RESOLVED THAT Mr. Michel Richard's salary is established at Level 2, class 3 (blue collar), of the current unionized employee's salary grid, as recommended.

CARRIED**7. Announcements**

Mayor Desjardins announces that on May 4, at the City Hall, the City will give 20 potted trees and 800 bare root trees for residents.

8. Comment/Question Period

Sophie Reitano, 1529 Laurier Street, explains that she needs one further amendment to allow her to install her sign at the property line.

André Sarault explains that he owns two properties on Laurier Street, in front of the Gab's and that his tenants have problems with accessing Canada Post mail boxes, which are now located down of Notre-Dame Street. Councillor Mario Zanth explains that he called Canada Post several times about this issue. Mayor Desjardins explains that the City will follow up with Canada Post and otherwise to the federal MP.

9. Council Members' Items

9.1 Member's Resolution presented by Mayor Guy Desjardins in order to amend a decision made for Fire/EMS Station

RESOLUTION 2019-81

Moved by Guy Desjardins

Seconded by Carl Grimard

WHEREAS Council authorized the Director of Protective Services to approve change orders in the construction of the paramedic stations under Resolution 2019-61, provided that the United Counties of Prescott and Russell assume the costs; and

WHEREAS further to new information, the required amount of \$58,000 is now \$39,000; and

WHEREAS Council deems it expedient to amend the previous decision made under Resolution 2019-61 in order to reflect this new information;

BE IT RESOLVED THAT Council hereby amends Resolution 2019-61, in order to authorize the Director of Protective Services to approve change orders in the construction of the paramedic stations for a total of \$39,000, which amount will be financed 50 percent by the United Counties of Prescott and Russell and 50 percent from the contingency fund.

CARRIED, as modified

10. Consent Items

RESOLUTION 2019-82

Moved by Michel Levert

Seconded by Carl Grimard

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of April 15, 2019, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular meeting of April 1st, 2019
- b. Committee of the Whole of April 1st, 2019

10.2. Receipt of the minutes of the following meetings:

- a. Committee of Adjustment - February 27, 2019
- b. Committee of Adjustment - January 30, 2019

10.3. The following recommendations from Committee of the Whole of April 1, 2019

- a. Resolution to adhere to the Great West group benefits plan for the members of council
 - b. Resolution to adopt the Pregnancy and Parental Leave policy for Members of Council
 - c. Resolution to approve the extension of Industrielle Street to the private roadway on the Clarence-Rockland arena lands with a roundabout
 - d. Resolution to award a contract for the subscription of an integrated management software for the daycares services
 - e. Resolution to adopt the amended Daycare Clients Account Policy No. GAR15-01 which will take effect on July 1, 2019
 - f. Resolution to approve the Information Management-Information Technology (IM-IT) 2019 Work Plan
 - g. Resolution to approve the start of negotiations with Smart City Capital for a potential partnership to make Clarence-Rockland Canada's first 10Gig City
- 10.4. Resolution regarding the free service requests from non for profit organizations
 - 10.5. Resolution to adopt the accounts paid from March 11, 2019, to April 7, 2019, in the amount of \$7,283,121.06
 - 10.6. Resolution to adopt the salaries paid from February 24, 2019, to March 23, 2019, in the gross amount of \$934,433.33 and net amount of \$660,054.07

CARRIED

Text of the resolutions adopted by consent under Resolution 2019-82:

10.3a. BE IT RESOLVED THAT *the members of Council be hereby authorized to adhere to the Great West group benefits plan at their individual discretion; and*

BE IT RESOLVED THAT *the required funds necessary to cover these expenses for 2019 be taken from the contingency budget; and*

BE IT FURTHER RESOLVED THAT *a budget pressure up to \$35,000 be identified in the 2020 preliminary draft operational budget; and*

BE IT FINALLY RESOLVED THAT *it is hereby confirmed that Council members will continue to be ineligible to enroll in the OMERS Program.*

10.3b. BE IT RESOLVED THAT Municipal Council adopts the Pregnancy and Parental Leave policy for Members of Council.

10.3c. WHEREAS an agreement has already been put in place between both parties in which it holds a condition that the City of Clarence-Rockland must extend Industrielle Street before June 30, 2019; and

WHEREAS the department has considered other alternatives in order to extend Industrielle Street and connect it to the private roadway on the Clarence-Rockland arena lands;

BE IT RESOLVED THAT Municipal Council approves option “A”, being the option that extends Industrielle Street to the private roadway on the Clarence-Rockland arena lands with a roundabout at a cost of \$309,000, to be financed by \$203,199 from the deferred revenue of the sale of the land and \$105,801 from the road reserve fund.

10.3d. BE IT RESOLVED THAT Council awards a contract for the subscription of an integrated management software to Digibot Data Systems, Inc. for the daycares services at a cost of \$550 per month.

10.3e. BE IT RESOLVED THAT Municipal Council adopts the clients account Policy GAR15-01, as amended on April 15, 2019, which shall take effect on July 1, 2019.

10.3f. BE IT RESOLVED THAT Council approves the proposed Information Management-Information Technology (IM-IT) Work Plan.

10.3g. BE IT RESOLVED THAT the City Council approves the start of negotiations with Smart City Capital (SSC) for a potential partnership to make Clarence-Rockland Canada’s first 10Gig City, which would make high-speed internet accessible to all residents and businesses of Clarence-Rockland.

10.4 WHEREAS each year, Council receives many requests for various free services and donations; and

WHEREAS according to Policy LOI2014-01 regarding non-profit organizations, allocation of tangible and technical support is given in accordance with the funds required; and

WHEREAS any other requests for support or donation which are not compliant with the policy eligibility criteria are automatically rejected by the Community Services, resulting in several requests being sent to Council based on the same reasons; and

WHEREAS Council does not want these requests for free services and donations to be included directly on Council's meeting agenda;

BE IT RESOLVED THAT any requests for free services and donations addressed to Council relatively to Policy LOI2014-01 shall be included in the weekly Council's correspondence package; and

BE IT RESOLVED THAT if a member of Council wishes to have one of these requests appear on a Council Meeting Agenda for discussion, he or she shall advise the Clerk accordingly.

10.5 BE IT RESOLVED THAT the accounts paid from March 11, 2019, to April 7, 2019, in the amount of \$7,283,121.06 be adopted as recommended.

10.6 BE IT RESOLVED THAT the salaries paid from February 24, 2019, to March 23, 2019, in the gross amount of \$934,433.33 and net amount of \$660,054.07 be adopted as recommended.

11. Committee/Staff Reports

11.1 Code of Conduct, Complaint Protocol, Council and Staff Relations Policy

RESOLUTION 2019-83

Moved by Samuel Cardarelli

Seconded by Diane Choinière

BE IT RESOLVED THAT Council adopts by-law 2019-40 to establish a newly revised Code of Conduct for Council, a Code of Conduct for Committees and Volunteers, Code of Conduct Complaint Protocols, Request for Advice Protocol/Form, as well as a Council and Staff Relations Policy, as recommended in Report No. CLERK2019-06; and

BE IT RESOLVED THAT a training session be offered for people who are concerned.

CARRIED

11.2 Solar panels on City property - 464 du Ruisseau

RESOLUTION 2019-84

Moved by Carl Grimard

Seconded by Diane Choinière

BE IT RESOLVED THAT the solar panels be removed from City property and that it be returned to its natural state by October 31, 2019; and

BE IT RESOLVED THAT the owner shall provide proof of liability insurance before proceeding with the removal.

CARRIED, as modified

11.3 Request for a variance to the Sign By-Law - Sophie Reitano- 1529 Laurier Street

RESOLUTION 2019-85

Moved by Carl Grimard

Seconded by Christian Simard

BE IT RESOLVED THAT Municipal Council authorizes the installation of a 6'x4' permanent ground sign with a maximum height of 9 feet at 1529 Laurier Street; and

FURTHER THAT Council authorizes that the said sign be installed at the property line notwithstanding section 9.16 of the consolidated version of the Sign By-law 2015-160.

CARRIED

11.4 Appointment to the Rideau Valley Conservation Authority Board

RESOLUTION 2019-86

Moved by Don Bouchard

Seconded by Mario Zanth

WHEREAS under Section 14 of Ontario's *Conservation Authorities Act*, the City of Clarence-Rockland is entitled to appoint or reappoint one (1) member to the Rideau Valley Conservation Authority;

BE IT RESOLVED THAT Mayor Guy Desjardins is hereby appointed to represent the City of Clarence-Rockland as a member of the Rideau Valley Conservation Authority, for this term of Council.

CARRIED

12. By-laws

RESOLUTION 2019-87

Moved by Samuel Cardarelli

Seconded by Don Bouchard

BE IT RESOLVED THAT the following by-laws be adopted:

12.1. 2019-39 - to adopt the non-union agreement

12.2. 2019-41 - to adopt the Procurement Policy

12.3. 2019-42 - to renew the contract for grass mowing

12.4. 2019-43 - to provide for the adoption of tax rates and to provide for penalty and interest in default of payment thereof for 2019

CARRIED

13. Confirmatory By-law

RESOLUTION 2019-88

Moved by Mario Zanth

Seconded by Christian Simard

BE IT RESOLVED THAT By-law no. 2019-44, being a confirmatory by-law for the regular meeting of April 15, 2019, be adopted.

CARRIED

14. Adjournment

Mayor Desjardins adjourns the meeting at 8:04 pm.

Guy Desjardins, Mayor

Maryse St-Pierre, Deputy Clerk