



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
REGULAR MEETING MINUTES**

October 28, 2019  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:** Guy Desjardins, Mayor  
Samuel Cardarelli, Councillor Ward 1  
Mario Zanth, Councillor Ward 2  
Don Bouchard, Councillor Ward 4  
André J. Lalonde, Councillor Ward 5  
Christian Simard, Councillor Ward 6  
Michel Levert, Councillor Ward 7  
Diane Choinière, Councillor Ward 8  
Helen Collier, Chief Administrative Officer  
Monique Ouellet, Clerk  
Maryse St-Pierre, Deputy Clerk

**ABSENT:** Carl Grimard, Councillor Ward 3

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 6:33 pm.

**2. Prayer**

Councillor Mario Zanth recites the prayer.

**3. Adoption of the agenda**

**RESOLUTION 2019-200**

**Moved by** Diane Choinière

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the agenda be adopted with the following addition:

- 9.1. Member's resolution presented by Councillor Diane Choinière regarding  
4002 Champlain Street

**CARRIED, as modified**

**4. Disclosure of pecuniary interests (none)**

**5. Closed Meeting**

**RESOLUTION 2019-201**

**Moved by** Mario Zanth

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the Municipal Act, 2001, as amended:

5.1. Closed meeting minutes of October 7, 2019

5.2. Claim Settlement - File No. L02-MCB

5.3. IAFF mandate

5.4. Pending Litigation - Contractual infringement

**CARRIED**

Members of Council move to the conference room adjacent to the Council Chambers at 6:37 pm and return to the Council Chambers at 7:45 pm.

**RESOLUTION 2019-202**

**Moved by** Diane Choinière

**Seconded by** Mario Zanth

**BE IT RESOLVED THAT** the closed session be adjourned to resume the regular meeting.

**CARRIED**

**6. Closed Meeting report**

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

**7. Announcements**

Councillor André J. Lalonde announces that a wine and cheese organized by the UAPCC will be held at the Clarence Creek Arena on Saturday.

Councillor Christian Simard announces that Thursday will be the Halloween Parade at the Du Rosaire School in St-Pascal.

Mayor Desjardins explains that the launching of the Poppy Campaign organized by the Legion was a success and invites people to join the Legion.

**8. Comment/Question Period (none)**

**9. Council Members' Items**

**9.1 Member's Resolution presented by Councillor Diane Choinière regarding 4002 Champlain Street**

Further to questions, Julian Lenhart explains that the fees are required in order to meet the construction standards. He adds that the Administration can't waive fees.

Further to questions, Adam Gregory Nicholson explains his situation.

Further to questions, Julian Lenhart confirms that the construction fees are doubled when a construction is made without permit.

**RESOLUTION 2019-203**

**Moved by** Diane Choinière

**Seconded by** Mario Zanth

**WHEREAS** the owners of 4002 Champlain Street in Bourget, Adam Gregory Nicholson and Sarah Bidnyk, obtained a minor variance for the height of their garage further to the reconstruction; and

**WHEREAS** the height of the garage shown on the engineers' plan differs from the height indicated on the minor variance application, a new minor variance application is required for the height of the existing garage; and

**WHEREAS** despite having started the reconstruction of their garage before obtaining a building permit, the owner provided all the documentation required for the minor variance application; now therefore

**BE IT RESOLVED THAT** the fees for the second minor variance application, in the amount of \$728, be waived.

**CARRIED, as modified**

**10. Consent Items**

**RESOLUTION 2019-204**

**Moved by** Michel Levert

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the following items, as identified under the consent items category on the regular meeting agenda of October 28, 2019, be adopted:

10.1. Adoption of the minutes of the following meetings:

a. Regular meeting - October 7, 2019

- b. Committee of the Whole meeting - October 7, 2019

10.2. Receipt of the minutes of the following meetings:

- a. Heritage Advisory Committee - May 28, 2019
- b. Committee of Adjustment - August 28, 2019

10.3. The following recommendations from Committee of the Whole

- a. Resolution to authorize that the full capital budget amount of \$335,000 be utilized to implement the SharePoint Document and Records Management Intranet Project
- b. Resolution to approve the list of sole and single source vendors
- c. Resolution to authorize that the City apply for a grant under the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream for Community Hub Project

10.4. Resolution to adopt salaries paid from August 25, 2019 to October 5, 2019, in the gross amount of \$991,462.57 and net amount of \$717,224.38

**CARRIED**

***Text of the resolutions as adopted by consent under Resolution 2019-204***

**10.3a. WHEREAS** Council approved a budget of \$265,000 to implement the SharePoint Document and Records Management Intranet Project in 2017; and

**WHEREAS** Council approved a budget of \$70,000 to design and build a new website in 2019; and

**WHEREAS** the SharePoint Document and Records Management Intranet Project and the Website Project were combined in the 2019 Capital Budget Work-in-Progress List with a total budget of \$335,000 with the assumption that the website would be completed through the SharePoint Project;

**BE IT RESOLVED THAT** Council authorizes that the full capital budget amount of \$335,000 be utilized to implement the SharePoint Document and Records Management Intranet Project with the understanding that staff will be recommending that an amount of \$75,000 be considered in the 2020 capital budget for the design and implementation of a new website.

**10.3b. WHEREAS** subsection (a) and (b) of Schedule D – Non Competitive Procurement of the existing Procurement Policy allows the municipality to single or sole source to vendors.

**BE IT RESOLVED THAT** Municipal Council approves the revised list of sole and single source vendors as presented in Appendix A of report FIN2019-024.

- 10.3c. BE IT RESOLVED THAT** Council authorizes that a 2020 capital project for \$225,000 be established to investigate the viability of the proposed facility rationalization as outlined in Report No. Admin 2019-012 to be funded from the 2019 surplus; and

**BE IT RESOLVED THAT** Council authorizes that the City apply for a grant under the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream; and

**BE IT RESOLVED THAT** Council authorizes that a Community Hub Reserve be established to manage the revenues collected for this project; and

**BE IT RESOLVED THAT** Council mandates the Administration to prepare a complete review of vacant lands to consider for disposal; and

**BE IT RESOLVED THAT** Council authorizes that the trailer located at the Bourget Community Centre parking be disposed of and contents relocated to the former Bourget Fire Station.

- 10.4 BE IT RESOLVED THAT** the salaries paid from August 25, 2019, to October 5, 2019, in the gross amount of \$991,462.57 and net amount of \$717,224.38 be adopted as recommended.

## **11. Committee/Staff Reports**

### **11.1 Accounts paid**

#### **RESOLUTION 2019-205**

**Moved by** Don Bouchard

**Seconded by** André J. Lalonde

**BE IT RESOLVED THAT** the accounts paid from September 9, 2019, to October 20, 2019, in the amount of \$9,095,503.29 be adopted as recommended.

**CARRIED**

### **11.2 Modification to the resolution for the balcony of the Très-Sainte-Trinité presbytery**

#### **RESOLUTION 2019-206**

**Moved by** Christian Simard

**Seconded by** Mario Zanth

**WHEREAS** Council approved Resolution 2019-17 in order to approve modifications to the balcony of the Très-Sainte-Trinité presbytery.

**WHEREAS** the building plans were modified to reflect the 42-inch balcony height for the first and second floor, as discussed under report AMÉ-19-17-R.

**BE IT RESOLVED THAT** Council approves the changes to the Presbytery balcony, as demonstrated on the plans submitted by Gascon Engineering and Structural Design Inc., revision 4, dated October 2019, as well as the specifications submitted under Annexe C of report AMÉ-19-91-R.

**CARRIED**

**12. By-laws**

**12.1 2019-72 - Amendment No. 13 to the Official Plan of the Urban Area of the City of Clarence-Rockland (Secondary Plan)**

**RESOLUTION 2019-207**

**Moved by** André J. Lalonde

**Seconded by** Samuel Cardarelli

**BE IT RESOLVED THAT** Municipal Council adopts By-law 2019-72, being the Amendment No. 13 to the Official Plan of the Urban Area of the City of Clarence-Rockland (Secondary Plan for the Expansion Lands).

**CARRIED**

**13. Confirmatory By-law**

**RESOLUTION 2019-208**

**Moved by** Mario Zanth

**Seconded by** Samuel Cardarelli

**BE IT RESOLVED THAT** By-law no. 2019-102, being a confirmatory by-law for the regular meeting of October 28, 2019, be adopted.

**CARRIED**

**14. Adjournment**

Mayor Desjardins adjourns the meeting at 8:10 pm.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk

