



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

March 8, 2023
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Kyle Cyr, Councillor Ward 1
Stephane Fournier, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Samuel Cardarelli, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Pierre Voisine, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

ABSENT: Diane Choinière, Councillor Ward 8

1. Opening of the meeting

Mayor Zanth calls the meeting to order at 6:31 p.m.

2. Land Acknowledgement

Mayor Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Carl Grimard recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2023-19

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the agenda be adopted with the following addition:

6.4. Human Resources matter

CARRIED, as modified

5. **Disclosure of pecuniary interests** (none)

6. **Closed Meeting**

RESOLUTION 2023-20

Moved by Stephane Fournier

Seconded by Carl Grimard

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Adoption of the Closed meeting minutes of February 8, 2023

6.2 YMCA Agreement extension

6.3 Potential land transfer

6.4. Human Resources matter

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:34 p.m. and return to the Council Chambers at 7:14 p.m.

7. **Resolution to resume open meeting**

RESOLUTION 2023-21

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. **Closed Meeting report**

Mayor Zanth informs the members of the public that Council discussed some matters in closed session, that directives were given to staff and that a resolution should be considered.

RESOLUTION 2023-22

Moved by Carl Grimard
Seconded by Samuel Cardarelli

WHEREAS the Memorandum of Understanding with the NCR YMCA expired on February 28, 2023; and

WHEREAS the administration is currently analyzing the position of the City with respect to the different approaches possible to deliver and offer adequate programming opportunities to citizens; and

WHEREAS this analysis will look at the relationship between the City and the NCR-YMCA to determine if the current model is working or if it needs to be changed; and

WHEREAS the memorandum of understanding is written in such a way as to allocate an extension of the agreement if both parties so desire; and

WHEREAS for the reasons mentioned in the confidential report MF2023-001, the administration recommends extending the memorandum of understanding until February 28, 2024;

BE IT RESOLVED that City Council authorizes the Chief Administrative Officer to confirm the extension of the Memorandum of Understanding for the management of the recreational and cultural complex with the NCR YMCA for the agreement to be valid until February 28, 2024; as recommended.

CARRIED

9. Announcements / Special Presentations

Mayor Zanth makes a statement regarding the International Women's Rights Day and salutes the contributions of Councillor Diane Choinière and the work of the female employees of the City of Clarence-Rockland.

Mayor Zanth announces that the Mayor's Golf Tournament will be held on August 18 and that the proceeds will go to the City of Clarence-Rockland's charitable organizations.

At this point, the Regular Meeting is adjourned to go in Committee of the Whole.

10. Committee of the Whole items

10.1 Delegations/Presentations

a. Presentation by Michel Villeneuve of the Prescott-Russell Recreational Trail Corporation concerning the future of the trail (linear park)

Eric Collard of the Prescott-Russell Recreational Trail Corporation makes the presentation.

10.2 Petitions and Correspondence (none)

10.3 Notice of motion

a. Notice of motion presented by Councillor Carl Grimard and seconded by Councillor Kyle Cyr regarding a new community positivity program

The notice of motion is presented.

Mayor Zanth explains that this notice of motion will be considered for adoption at the next regular meeting.

10.4 Committee/Staff Reports

a. Cobb's Lake Bridge

Further to questions, Jean-Luc Jubinville explains that the bridge is over one hundred years old and that, due to its condition, it represents an unjustified liability risk for the City.

Further to questions, Frédéric Desnoyers confirms that the cost of replacing the bridge would represent a 3 to 4% increase in the tax rate.

The following directive is approved:

Moved by Stephane Fournier
Seconded by André J. Lalonde

THAT Committee of the Whole recommends that Council consider the adoption of a resolution to mandate the administration to proceed with the Cobb's Lake Creek bridge demolition option as presented in report TP2022-005B upon resuming in Regular Meeting.

b. Reimbursement Policy for Recreational and Cultural Programs

The following directive is approved:

Moved by Kyle Cyr
Seconded by Stephane Fournier

THAT the Committee of the Whole recommends that Council consider the adoption of a resolution to adopt the Policy PROG2023-01 – Recreation and Cultural Programs Reimbursement with an amendment to the reimbursement requests clause upon resuming in Regular Meeting.

c. Strategic Plan Proposed Timelines

The following directive is approved:

Moved by Stephane Fournier

Seconded by Kyle Cyr

THAT Report No. ADM2023-04, in regard to the Strategic planning Process, be received as information.

d. Bourget Train Station Project Proposal and presentation by the President of the Prescott-Russell Recreational Trail Corporation

Aaron Markel presents the Bourget Train Station Revitalization Project.

The following directive is approved:

Moved by Carl Grimard

Seconded by Stephane Fournier

THAT the Committee of the Whole recommends that Council consider the adoption of a resolution to authorize the Administration to negotiate an agreement with la Corporation du Sentier Récréatif de Prescott-Russell to transfer the gare de Bourget building, upon resuming in Regular Meeting.

At this point, the Committee of the Whole is adjourned and Council resumes to the Regular Council Meeting.

11. Committee of the Whole Report

Mayor Zanth explains that three resolutions are to be considered.

RESOLUTION 2023-23

Moved by Carl Grimard

Seconded by Stephane Fournier

WHEREAS following the presentation of Report TP2022-005 regarding Cobb's Lake Creek Bridge on December 19, 2022, the administration received the mandate to present additional options in order to consider selling or transferring the road and the bridge; and

WHEREAS Council has considered the additional options presented by the administration in closed session on February 8, 2023; and

WHEREAS a budget of \$336,600 has already been adopted during the 2023 budget process;

BE IT RESOLVED THAT the municipal council mandates the administration to proceed with the Cobb's Lake Creek bridge demolition option as presented in report TP2022-005B.

CARRIED

RESOLUTION 2023-24

Moved by Simon-Olivier Péladeau-Houle

Seconded by Trevor Stewart

WHEREAS Community Development launched its recreation and cultural programming pilot project in the fall of 2022; and

WHEREAS reimbursements of recreation and cultural programs registration fees must sometimes be made; and

WHEREAS the City of Clarence-Rockland does not have a policy in place that details the parameters for the reimbursement of recreation and cultural programs registration fees;

BE IT RESOLVED that Municipal Council approve the Policy PROG2023-01 – Recreation and Cultural Programs Reimbursement, as recommended.

CARRIED

RESOLUTION 2023-25

Moved by Stephane Fournier

Seconded by Kyle Cyr

WHEREAS La Corporation du Sentier Récréatif de Prescott-Russell has submitted a project proposal to the City aimed at restoring the gare de Bourget to its original design and giving it a new life; And,

WHEREAS the proposal requires the transfer of the gare de Bourget building to la Corporation du Sentier Récréatif de Prescott-Russell as well as the development charges identified for the restoration of the gare de Bourget in the amount of \$450,000; And,

WHEREAS the administration supports this project proposal since it responds to the strategic priorities of the City,

BE IT RESOLVED THAT Council authorizes the Administration to negotiate an agreement with la Corporation du Sentier Récréatif de Prescott-Russell to transfer the gare de Bourget building as well as the development charges

identified for the restoration of the gare de Bourget in the amount of \$450,000 to carry out this project.

CARRIED

12. Council Members' Items

12.1 South Nation Conservation proposal to the Government of Canada's 2 Billion Tree Program

RESOLUTION 2023-26

Moved by Samuel Cardarelli

Seconded by Carl Grimard

WHEREAS the extensive damage from the May 21, 2022, Derecho Storm to woodlots throughout Eastern Ontario; and

WHEREAS that due to challenges with market and contractor availability, recovery operations are still ongoing and stalled in certain areas with the lack of resources available to public organizations and private woodlot owners; and

WHEREAS South Nation Conservation is well positioned to lead a forestry program to help replant forests lost as a result of the May Storm considering their success delivering several tree planting programs; and

WHEREAS that South Nation Conservation has prepared a recovery program proposal through the Government of Canada's 2 Billion Tree Program, which is designed to help cost-share the costs of restoration and replanting efforts with property owners and would provide the much-needed technical skills and resources needed to replant lost forests.

BE IT RESOLVED THAT the City of Clarence-Rockland supports the South Nation Conservation's program proposal to the Government of Canada's 2 Billion Tree Program.

CARRIED

13. Consent Items

RESOLUTION 2023-27

Moved by Carl Grimard

Seconded by André J. Lalonde

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of March 8, 2023, be adopted:

- 13.1 Adoption of the minutes of the following meetings:
 - a. Regular meeting of February 8, 2023
- 13.2 The following recommendations from Committee of the Whole of February 8, 2023
 - a. Resolution to cancel invoice no. 10071280 addressed to Sophie Leduc
 - b. Resolution to approve the proposed changes to the City's Hiring Policy
- 13.3 Resolution to adopt terms of reference for the Community Development Advisory Committee
- 13.4 Resolution to adopt the Itemized Statement of Remuneration and expenses paid in 2022
- 13.5 Resolution to adopt the accounts paid from February 2 to February 27, 2023
- 13.6 Resolution to adopt the salaries paid from January 22 to February 18, 2023

CARRIED

Text of the resolutions as adopted by consent under Resolution 2023-27

13.2a. *WHEREAS a letter dated November 21, 2022, from Josée Rochon requesting the cancellation of invoice no. 10071280 addressed to her daughter Sophie Leduc on September 15, 2022, in the amount of \$576.18, was received by Council in Committee of the Whole on February 8, 2023; and*

WHEREAS the Committee of the Whole directed staff to prepare a resolution to cancel the said invoice no. 10071280.

BE IT RESOLVED THAT invoice no. 10071280 in the amount of \$576.18, be cancelled accordingly.

13.2b. *BE IT RESOLVED THAT Council adopts the proposed changes to the City's Hiring Policy as attached to Report CORP-2023-001; and*

BE IT ALSO RESOLVED THAT Council approves the repeal of the following older policies:

HR-RH 2016-05 Policy on staffing

HR-RH 2016-06 Equal rights to employment

HR-RH 2016-07 Recruitment
HR-RH 2016-08 Policy on screening
HR-RH 2016-09 Policy on interviews
HR-RH 2016-10 Reference Checks
HR-RH 2016-11 Policy relating to final selection
HR-RH 2016-12 Policy relating to staff orientation
HR-RH 2016-13 Probationary period
HR-RH 2016-15 Relating to communication with candidates

13.3 *WHEREAS Municipal Council approved the creation of the Community Development Advisory Committee;*

BE IT RESOLVED that Municipal Council approves the proposed Community Development Advisory Committee Terms of Reference, as recommended.

13.4 *BE IT RESOLVED THAT the Municipal Council of the Corporation of the City of Clarence-Rockland hereby adopts the Itemized Statement of Remuneration and expenses paid in 2022 as per section 284 of the Municipal Act, 2001, as presented under Report No. FIN 2023-07.*

13.5 *BE IT RESOLVED that the accounts paid from February 2, 2023, to February 27, 2023, in the amount of \$2,159,165.15 be adopted as recommended.*

13.6 *BE IT RESOLVED that the salaries paid from January 22 to February 18, 2023, in the gross amount of \$1,028,245.62 and net amount of \$684,152.13 be adopted as recommended.*

14. Committee/Staff Reports

14.1 Request for the temporary closure of St. John Street to UCPR

RESOLUTION 2023-28

Moved by Kyle Cyr

Seconded by Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the Council of the City of Clarence-Rockland hereby requests the United Counties of Prescott and Russell authorize that temporary closure of St-Jean Street, between Patricia and Poupart Streets from April 1st to August 25, 2023, in order to allow for a major infrastructure works.

CARRIED

14.2 Zoning by-law amendment application D-14-587 - 3 Vaudreuil

RESOLUTION 2023-29

Moved by Stephane Fournier

Seconded by Samuel Cardarelli

WHEREAS the proposed amendment to the Zoning By-law for the property legally described as Lot 1 on Plan 50M-81, Clarence Point and municipally known as 3 Vaudreuil Street to establish a site-specific exception to the Village Residential First Density (RV1) Zone to permit a home-based business including the parking of commercial vehicles with an exception to permit this activity for a non-resident of the premise and on a temporary basis (3 years) was deemed to be an incompatible use with the abutting village residential uses and agreed with public testimony that the business is a nuisance in terms of noise, odour, fumes, glare, traffic, etc.;

BE IT RESOLVED THAT Council refuse the Zoning By-law amendment application submitted for the property described as Lot 1 on Plan 50M-81, Clarence Point and municipally known as 3 Vaudreuil Street, identified as file no. D-14-587 and as described in Report No. PE2023-016.

CARRIED

15. By-laws

RESOLUTION 2023-30

Moved by Carl Grimard

Seconded by Trevor Stewart

BE IT RESOLVED THAT the following by-laws be adopted:

- 15.1 2023-20, being a by-law to amend By-law 2018-116, being a by-law to adopt an Emergency Plan for the City of Clarence-Rockland
- 15.2 2023-19, being a by-law to appoint Mario Villeneuve as Fire Chief
- 15.3 2023-21 being a by-law to amend the Zoning by-law for the property located at 888 Chapman
- 15.4 2023-22, being a by-law to amend the Zoning by-law for the property located in Clarence Crossing Development
- 15.5 2023-23, being a by-law to amend the Official Plan for Morris Village Stage 5 Phase I
- 15.6 2023-24, being a by-law to amend the Zoning By-Law for Morris Village Stage 5 Phase I

CARRIED

16. Confirmatory By-law

RESOLUTION 2023-31

Moved by Carl Grimard

Seconded by André J. Lalonde

BE IT RESOLVED THAT By-law no. 2023-18, being a confirmatory by-law for the regular meeting of March 8, 2023, be adopted.

CARRIED

17. Adjournment

Mayor Zanth adjourns the meeting at 9:03 p.m.

Mario Zanth, Mayor

Maryse St-Pierre, Deputy Clerk