



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

September 13, 2023
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Kyle Cyr, Councillor Ward 1
Stephane Fournier, Councillor Ward 2
Samuel Cardarelli, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Pierre Voisine, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

ABSENT: Carl Grimard, Councillor Ward 3

1. Opening of the meeting

Mayor Zanth calls the meeting to order at 6:31 p.m.

2. Land Acknowledgement

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Kyle Cyr recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2023-87

Moved by Stephane Fournier

Seconded by Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the agenda be adopted with the withdrawal of item 15.5, 2023-59, being a by-law to regulate activity on municipal right of ways and public lands.

CARRIED, as modified

5. Disclosure of pecuniary interests (none)

6. Closed Meeting

RESOLUTION 2023-88

Moved by Kyle Cyr

Seconded by Stephane Fournier

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items in closed session, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Adoption of the Closed meeting minutes of August 9, 2023

6.2 Update on CAO priorities

6.3 Potential litigation

CARRIED

Members of Council move to the conference room adjacent to the Council Chambers at 6:34 p.m. and return to the Council Chambers at 7:33 p.m.

7. Resolution to resume open meeting

RESOLUTION 2023-89

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. Closed Meeting report

Mayor Zanth informs the members of the public that Council discussed some matters in closed session for information only.

9. Announcements / Special Presentations

Councillor Diane Choinière announces that the Women's Walk will be held on September 20 at 6pm.

Councillor Diane Choinière invites everyone to register for the Coureur des Bois Challenge on September 30.

Councillor Stéphane Fournier announces that the Brauwerk Hoffman microbrewery, in collaboration with the River Rock, will be holding an October Fest at the end of September, with a portion of the proceeds going to charities.

Councillor Kyle Cyr announces that the Clarence-Rockland Ploughmen's Association will celebrate their 100th competition on September 16 at the Gaetan and Alain Meloche Farm at 181 Landry Road.

Councillor Diane Choinière announces that the Bourget market will be held next Saturday on the recreational path.

Councillor André J. Lalonde announces that the annual Ste-Félicité parish garage sale raised over \$16,000.

10. Committee of the Whole items

10.1 Delegations/Presentations

a. Presentation by Catherina Moskau to provide a Public Library update about summer clubs

Catherina Moskau, Joele Davies and Olivia Delorme present the update.

Mayor Zanth congratulates them on the development of the Public Library in these last years.

10.2 Petitions and Correspondence (none)

10.3 Notice of motion (none)

10.4 Committee/Staff Reports

a. Proposed Municipal Grants Program Policy

Further to questions, Pierre Voisine explains that the intention of the program is to bring together the various tools for donation requests.

Further to questions, a mandate is given to the administration to provide more details on the process and sources of funding for the establishment of the program.

The following directive is deferred:

Moved by Samuel Cardarelli

Seconded by André J. Lalonde

THAT the Committee of the Whole recommends that Council approves the new Grants and Contributions program as well as its implementation plan; and

THAT the Committee of the Whole recommends that Council repeals the Cultural Financial Assistance Program and the Non-Profit Organization (NPO) Policy for 2024; and

THAT the Committee of the Whole recommends that Council ceases the practice of using discretionary funds and the practice of receiving funding requests to Council used as donations.

DEFERRED

11. Committee of the Whole Report

Mayor Zanth explains that the report considered in Committee of the Whole is deferred.

12. Council Members' Items (none)

13. Consent Items

RESOLUTION 2023-90

Moved by Samuel Cardarelli

Seconded by Stephane Fournier

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of September 13, 2023, be adopted:

13.1 Adoption of the minutes of the following meetings:

a. Regular meeting of August 9, 2023

13.2 Receipt of the minutes of the following meetings:

a. Planning Committee of January 11, March 1st, May 3, June 7 and July 5, 2023

13.3 Resolution to authorize the hiring of staff for Corporate Services

13.4 Resolution to appoint members to the Community Development Advisory Committee

13.5 Resolution to appoint members to the Accessibility Advisory Committee

13.6 Resolution to adopt the Tax Reductions under Sections 357 - 358 of the Municipal Act

13.7 Resolution to adopt the accounts paid from July 31 to September 3, 2023

13.8 Resolution to adopt the salaries paid from July 23 to August 19, 2023

Text of the resolutions as adopted by consent under Resolution 2023-90:

- 13.3** *BE IT RESOLVED THAT Council approves the creation of the two positions outlined in report CORP-2023-007 with the understanding that these positions will have no impact on the tax increase for 2024.*
- 13.4** *BE IT RESOLVED THAT Municipal Council hereby appoints the following members to the Community Development Advisory Committee:*
- *Ali Shaker*
 - *Jacques Diotte*
 - *Melanie Warren*
 - *Johanne Fredette Meloche*
 - *Casey Billing*
 - *Gabriel Rousselle*
 - *Councillor Stéphane Fournier*
- 13.5** *BE IT RESOLVED THAT Municipal Council hereby appoints the following members to the Accessibility Advisory Committee for this term of Council:*
- *Carrie Griffith*
 - *Christine Dawood*
 - *Denise Dallaire Coulombe*
 - *Jay Woodruff*
 - *Julia Reid*
 - *Councillor André J. Lalonde*
- 13.6** *BE IT RESOLVED THAT Council hereby adopts tax reductions in the amount of \$270.14, being the City's share, under sections 357 & 358 of the Municipal Act, against all lands concerned, as described in Schedule "A" to Report No. FIN2023-035.*
- 13.7** *BE IT RESOLVED that the accounts paid from July 31 to September 3, 2023, in the amount of \$7,844,114.02 be adopted as recommended.*
- 13.8** *BE IT RESOLVED that the salaries paid from July 23 to August 19, 2023, in the gross amount of \$1,085,594.91 and net amount of \$757,189.43 be adopted as recommended.*

14. Committee/Staff Reports

14.1 Community Programming Pilot Project Post Mortem

Martin Irwin presents the highlights of the program's success.

RESOLUTION 2023-91

Moved by Diane Choinière

Seconded by Samuel Cardarelli

WHEREAS public participation in recreational and cultural programs organized by the municipality is more than satisfactory;

BE IT RESOLVED that Municipal Council approves that the Programs Coordinator becomes a permanent unionized position; and

BE IT FURTHER RESOLVED that the Municipal Council approves a contribution from the general reserve in the amount of \$44,817 to cover the shortfall, as recommended.

CARRIED

14.2 Ward Boundary Review

RESOLUTION 2023-92

Moved by Kyle Cyr

Seconded by Stephane Fournier

BE IT RESOLVED THAT Report No. Clerk2023-01b which provides the process to conduct a ward boundary review, be received for information; and

BE IT RESOLVED THAT the administration be directed to include the Ward Boundary Review Project in the 2024 preliminary budget for consideration; and

BE IT FURTHER RESOLVED THAT the Ward Boundary Review Terms of Reference be approved as presented.

CARRIED

14.3 Budget process and timeline

Further to the comments, the Administration is mandated to prepare a Budget calendar corresponding to the various availabilities stated by the Council members.

RESOLUTION 2023-93

Moved by Samuel Cardarelli

Seconded by Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT Council approve the budget deliberations process, as described in Report No. FIN2023-36; and

BE IT RESOLVED THAT Council accepts the 2024 budget timetable, to be the following:

- Monday, November 20, 2023;
- Tuesday, November 21, 2023;
- Wednesday, November 22, 2023, if necessary

DEFERRED

14.4 Grader replacement

RESOLUTION 2023-94

Moved by Stephane Fournier

Seconded by Simon-Olivier Péladeau-Houle

WHEREAS the grader E10002 has been out of service since June and requires major repairs in the order of \$210,000 before taxes in order to restore it to working condition; and

WHEREAS the grader E10002 has now exceeded its useful life since it is 13 years old and has more than 13,000 hours of work on the meter; and

WHEREAS the Public Works Division must deploy two graders to complete the fall and winter maintenance programs;

BE IT RESOLVED THAT the municipal council approves the purchase of a new grader and accessories as presented in report TP2023-006 and that a budget of \$743,000 be allocated; and

BE IT RESOLVED THAT the purchase of the grader be financed by long-term debt over a period of 10 years with an estimated annual repayment cost of \$95,000, to be included in the 2024 budget; and

BE IT RESOLVED THAT A temporary rental contract for a grader with the Brandt retailer be concluded in order to compensate for the absence of the E10002 grader until the delivery of the new grader; and

BE IT RESOLVED THAT the costs associated with the temporary rental will be included when calculating the municipal surplus or deficit at the end of the 2023 fiscal year; as recommended.

CARRIED

14.5 Additional funds request for the West Rockland Secondary Plan

RESOLUTION 2023-95

Moved by Kyle Cyr

Seconded by Samuel Cardarelli

WHEREAS the secondary plan required multiple land use concepts in order to service the study area; and,

WHEREAS the approved scope of work will provide a 4th and preferred land use concept to service the study area.

BE IT RESOLVED that Council approves the additional funds in the amount of \$40,000 from the Planning reserve for the revised scope of work as described in Report PE2023-036.

CARRIED

14.6 Recreational Complex Loan Renewal

RESOLUTION 2023-96

Moved by Diane Choinière

Seconded by Trevor Stewart

BE IT RESOLVED THAT By-law no. 2023-53, being a by-law to authorize the renewal of a loan in the amount of \$1,338,725 for the Recreation Complex with TD bank for a two-year term, be adopted.

CARRIED

14.7 Change in scope of financial software replacement project

RESOLUTION 2023-97

Moved by Diane Choinière

Seconded by Stephane Fournier

WHEREAS a budget of 400 000\$ was approved in the 2023 budget for phase 1 of the ERP finance software (Vadim) replacement.

BE IT RESOLVED THAT Council approves the following changes to capital project SC2301 and that the funds be allocated as presented:

- Increase of \$23,000 in the 2023 budget for the budget software SC2202 for a total amount of \$60,000.
- Increase of \$200,000 in the capital budget for the acquisition and consultation for the implementation of an asset management software, IT1905.
- Creation of a new smart platforms project to address our service needs to citizens with a budget of \$177,000. This includes consulting fees to ensure the

implementation of these systems as well as their integration with other platforms;
and

BE IT RESOLVED THAT Council accepts the derogation from the purchasing policy for the acquisition of an asset management software from the company PSD Citywide up to an amount of \$200,000.

CARRIED

15. By-laws

RESOLUTION 2023-98

Moved by Stephane Fournier

Seconded by André J. Lalonde

BE IT RESOLVED THAT the following by-laws be adopted:

15.1 2023-55, being a by-law to adopt amendment 28 to the Official Plan of the Urban Area for 1465 David Street

15.2 2023-56, being a by-law to amend Zoning By-law 2016-10 for the property described as 1465 David Street

15.3 2023-57, being a by-law to amend Zoning By-law 2016-10 for the property described as 1710 Landry Street

15.4 2023-58, being a by-law to amend Zoning By-law 2016-10 for the property described as 1916 du Golf Road

CARRIED

16. Confirmatory By-law

RESOLUTION 2023-99

Moved by Samuel Cardarelli

Seconded by Stephane Fournier

BE IT RESOLVED THAT By-law no. 2023-54, being a confirmatory by-law for the regular meeting of September 13, 2023, be adopted.

CARRIED

17. Adjournment

Mayor Zanth adjourns the meeting at 8:48 p.m.

Mario Zanth, Mayor

Maryse St-Pierre, Deputy Clerk

