



Report n° FIRE2024-004

Date: April 17, 2024

Submitted by: Mario Villeneuve, Fire Chief

Subject: Revised Agreement RE: Management of
The Nation Fire Department

Nature/Goal

The purpose of this report is to obtain Council's approval to enter into a revised agreement with The Nation municipality for the management of their Fire Department.

Directive/Previous policy

The City of Clarence-Rockland has already signed an agreement last June with The Nation municipality for the management of their Fire Department. Now, with the signing of a management agreement with the Village of Casselman, we need to revise the costs associated with Nation agreement since we will be spending less time there.

Department's recommendation

WHEREAS the City of Clarence-Rockland has entered into an agreement with The Nation municipality for the management of their fire department in June of 2023; and

WHEREAS the City is now entering into a similar agreement with the Village of Casselman for the management of their fire department;

BE IT RESOLVED THAT By-law No. 2024-45, being a by-law to authorize the signature of a revised agreement with The Nation municipality for the management of The Nation Fire Department, be adopted.

Background

The Clarence-Rockland Fire Department has been providing management services to The Nation Fire Department since June 2023 under a collaborative agreement with The Nation municipality. The City will now be providing the same services to the Village of Casselman starting May 1st, 2024.

Discussion

With the new agreement that is being signed with the Village of Casselman for the management of their fire department, the time spent by our staff at The Nation municipality will be reduced to 4 days per week. Therefore, we need to revise the monetary aspect of the agreement with The Nation to reflect that change. The revised agreement is attached to this report and also includes a few minor editorial amendments:

Section 2.2 has been modified because the original document indicated that we were hiring an administrative assistant to support our staff, but this position is already existing.

Section 5.1 has been modified to indicate that a fire investigator from the Clarence-Rockland will be assigned to a scene IF REQUIRED.

Sections 9.1 and 9.2 has been modified to reflect the revised costs associated with the agreement.

Schedule B was changed to include the new costs associated with the revised time allocations.

Consultation

N/A

Recommendations or comments from committee/ other departments

The Fire Department worked closely with the finance department to establish the revised costs associated with the agreement.

Financial impact (expenses/material/etc.)

There is no negative financial impact associated with this revised agreement since all the salary and the administrative costs incurred by the City for the management of The Nation Fire Department are covered under the revised agreement.

Legal implications

The original agreement was revised by our legal council last year.

Risk management

N/A

Strategic implications

This agreement falls within the City's strategy of providing high-quality services by exploring avenues of collaboration with other municipalities for mutual support and benefit.

Supporting documents

By-law No. 2024-45 – to authorize signature of Agreement

Attachment 1: Revised agreement RE: Management of The Nation Fire Department