



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
ACCESSIBILITY ADVISORY COMMITTEE - MINUTES**

February 26, 2024  
Principal Boardroom  
1560, rue Laurier Street, Rockland ON K4K 1P7

PRESENT: Denise Dallaire Coulombe  
André J. Lalonde  
Carrie Griffith  
Christine Dawood  
Jay Woodruff  
Monique Ouellet

ABSENT: Julia Reid

---

**1. Opening of the meeting**

The Chair opens the meeting at 7:02 p.m.

Further to the Chair's request, everyone, including the two guests present, introduced themselves.

**2. Adoption of the agenda**

**Moved by** Christine Dawood

**Seconded by** Carrie Griffith

THAT the agenda be adopted as presented.

**CARRIED**

**3. Adoption of the minutes**

**Moved by** Christine Dawood

**Seconded by** Carrie Griffith

THAT the minutes of the Accessibility Advisory Committee Meeting of October 23, 2023, be adopted.

**CARRIED**

#### **4. Projects Requiring Feedback from the Committee**

##### **4.1 Community Development Programming**

Martin Irwin, Manager of Recreation and Culture, provided an overview of the program entitled Enable the Disable which was advertised on the City's Website in January. He explained that the program advertisement was pulled as soon as concerns were raised by an Accessibility Advisory Committee member. He further explains that he is now seeking the Committee's comments and recommendation before pursuing with a partnership with the author of the said program. Further to discussions in regard to the title and the description as well as the cost of the said program, the Committee recommended that the City not pursue with the proposed program at this time.

Martin Irwin informed the Committee that his department is currently working on the elaboration of an inclusiveness policy and presented an overview of the draft and welcomed the Committee's feedback. The final draft of the policy will be submitted to Monique Ouellet to be forwarded to the Committee Members for review before it is finalized and presented to Council for consideration in April.

**Moved by** Christine Dawood

**Seconded by** Jay Woodruff

WHEREAS a program entitled 'Enable the Disabled was briefly advertised on the City's Website as part of the City's Programming and subsequently pulled from the program further to comments received by the Accessibility Advisory Committee; and

WHEREAS the Committee feels that the program description, pricing and advertisement does not meet the needs of the targeted audience;

THAT the Accessibility Advisory Committee recommends that the City does not proceed with offering the Enable the Disabled Program at this time.

**CARRIED**

##### **4.2 Municipal Building Assessment**

Monique explains that the Municipal Buildings Assessment has been completed and informs the Committee Members that the results will be circulated to them for review before the next meeting.

**5. Other Items**

Renée Gratton informs the Committee Members that TVC22 is currently working on a project in regard to accessibility barriers in Clarence-Rockland.

**6. Adjournment**

The next meeting will be held on March 26, 2024, at 7:00 p.m.

The meeting is adjourned at 8:15 p.m.

---

Denise Dallaire Coulombe,  
Chairperson

Monique Ouellet, Clerk