



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

April 17, 2024
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Kyle Cyr, Councillor Ward 1
Carl Grimard, Councillor Ward 3
Samuel Cardarelli, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Pierre Voisine, Chief Administrative Officer
Monique Ouellet, Clerk
Karine McCulloch, Deputy Clerk

ABSENT: Stephane Fournier, Councillor Ward 2

1. Opening of the meeting

Mayor Mario Zanth calls the meeting to order at 7pm.

2. Land Acknowledgement

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Carl Grimard recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2024-34

Moved by Kyle Cyr

Seconded by Diane Choinière

BE IT RESOLVED THAT the agenda be adopted with the withdrawal of item 10.3 b. and 12.2.

CARRIED, as modified

5. Disclosure of pecuniary interests

None

6. Closed Meeting

Members of Council move to the conference room adjacent to the Council Chambers at 7:03 pm and return to the Council Chambers at 7:23.

RESOLUTION 2024-35

Moved by Samuel Cardarelli

Seconded by Carl Grimard

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Closed Meeting Minutes of March 20, 2024

6.2 Land Acquisition on Caron Street

CARRIED

7. Resolution to resume open meeting

RESOLUTION 2024-36

Moved by Carl Grimard

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. Closed Meeting report

Mayor Mario Zanth informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

9. Announcements / Special Presentations

Councillor Kyle Cyr congratulates the Navan Grads hockey team on their semi-final win over the Rockland Nationals for the Bogart Cup. He also congratulates the Rockland Nationals on a great season and highlights the presence of Rockland fans at both the Rockland and Navan games.

Councillor André J. Lalonde highlights the Clarence Creek Family Hockey Tournament, organized by the Clarence Creek Optimist Club. He thanks the nineteen (19) families who participated in the tournament, the twenty-eight (28) volunteers and the Town employees who helped out when they encountered difficulties. A total of \$775 was donated to Jump Start Canadian Tire Rockland.

Councillor Carl Grimard reminds us of the public consultation to be held on Tuesday, May 7, 2024, from 5:30 p.m. to 7:30 p.m. at the Optimist Hall, concerning the SCORE Tennis Academy. Residents are invited to come and meet the project developer, the project owner and the town administration. This will be an opportunity to ask questions and make comments.

Councillor Simon-Olivier Peladeau-Houle congratulates Rockland resident Jenny Laviolette, who will take part in the second season of Canada's Ultimate Challenge presented on CBC on April 28, 2024 at 8pm.

Mayor Mario Zanth thanks the Lavictoire brothers for the annual Rockland Community Tournament. Over the past 10 years, they have raised over \$250,000 for the community.

10. Committee of the Whole items

10.1 Delegations/Presentations

10.2 Petitions and Correspondence

10.3 Notice of motion

a. Notice of motion presented by Councillor Diane Choinière and seconded by Councillor Trevor Stewart to add the Bourget Halloween Festival and the Winter Carnaval as significant events in the Municipal Grant Program Policy

Councillor Diane Choinière present her member's motion.

Mayor Mario Zanth turns the chair over to Councillor Simon-Olivier Peladeau-Houle for the presentation of his member's resolution.

- c. **Notice of motion presented by Mayor Mario Zanth and seconded by Councillor Carl Grimard to mandate the administration to evaluate the period for the full refund of the performance deposit.**

Mayor Mario Zanth present his member's motion.

Further to question, Mario Villeneuve confirms that the By-law is currently under review by the administration and that the performance deposit is part of the review.

Mayor Mario Zanth returns to his seat.

10.4 Committee/Staff Reports

11. Committee of the Whole Report

Mayor Mario Zanth explains that the items discussed in Committee of the Whole will be considered at the next regular Council meeting.

12. Council Members' Items

12.1 Resolution presented by Councillor Trevor Stewart and seconded by Councillor Samuel Cardarelli to commit to allocating a grant to the Clarence-Rockland Public Library in it's 2025 and 2026 budgets.

RESOLUTION 2024-37

Moved by André J. Lalonde

Seconded by Carl Grimard

WHEREAS libraries are an integral part of a community and are essential to its prosperity and growth, and;

WHEREAS the Clarence-Rockland Public Library has demonstrated significant success in delivering a wide range of programs and services to the residents of Clarence-Rockland consistently, and;

WHEREAS ensuring a reliable and steady funding source will enhance the Library's ability to effectively manage its financial operations and plan for the future, and;

WHEREAS the Library has expressed interest in securing multi-year pre-approved funding for its operations, and;

WHEREAS Council has previously approved an allocation of \$1,226,856 to the Clarence-Rockland Public Library for the year 2024.

BE IT RESOLVED that the council hereby commits to allocating a grant of \$1,226,856 to the Clarence-Rockland Public Library for the municipal budgets of 2025 and 2026, ensuring continued support for its vital services and programs.

CARRIED

Mayor Mario Zanth turns the chair over to Councillor Simon-Olivier Peladeau-Houle for the presentation of his member's resolution.

12.3 Resolution presented by Mayor Mario Zanth and seconded by Councillor Carl Grimard requesting that the administration evaluate the necessity of By-law 2018-41 - Opening hours of retail establishments.

RESOLUTION 2024-38

Moved by Mario Zanth

Seconded by Carl Grimard

WHEREAS some residents and business owners have raised concerns about the negative impact of City By-law No. 2018-41, which provides for certain classes of businesses to close during certain hours of certain days and during certain holidays, and to exempt certain classes of businesses therefrom; and

WHEREAS the Employment Standards Act of Ontario already regulates and offers protections for employees and holidays;

BE IT RESOLVED THAT Council hereby mandates the administration to validate if there is still a need for the enacted By-law 2018-41 and to prepare a By-law to repeal By-law 2018-41 if it is deemed to be in the best interest of the City to repeal the said by-law at this time.

CARRIED

Mayor Zanth returns to his seat.

13. Consent Items

RESOLUTION 2024-39

Moved by Diane Choinière

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of April 17, be adopted:

13.1 Adoption of the Regular Council Meeting Minutes of March 20, 2024

13.2 Receipt of the minutes of the Clarence-Rockland Public Library Board Meeting of February 20, 2024

13.3 Receipt of the March Weekly Correspondence Packages, being 2024-58 to 2024-62

13.4 The following recommendations from Committee of the Whole of March 20, 2024

- a. Resolution to approve the establishment of a Joint Processing Center and to approve an expense up to \$400,000 from the tax stabilization reserve to implement the Automated Speed Enforcement Project
- b. Resolution to adopt the Employee Recognition Policy HR2024-001
- c. Resolution to approve the budget increase of \$24,000 for the purchase of the tarpaulin system and the modification of the compactor
- d. Resolution to adopt the Clarence-Rockland Strategic Plan

13.5 Resolution to approve the salaries paid from March 3rd to 30, 2024

13.6 Resolution to approve the accounts paid from March 11 to April 7, 2024

13.7 Resolution to approve the funds for the contract with KSAR Consulting Group

13.8 Resolution to request that the United Counties of Prescott and Russell provide their authorization to install automated photo radar systems within their jurisdiction

13.9 Appointment of members to the Municipal Grant Committee

CARRIED

Text of the resolutions as adopted by consent under Resolution 2024-39 :

13.1 BE IT RESOLVED THAT the minutes of the regular Council meeting of March 20, 2024, be adopted.

13.2 BE IT RESOLVED THAT the Clarence-Rockland Public Library Board Meeting Minutes of February 20, 2024, be received.

13.3 BE IT RESOLVED THAT the weekly correspondence packages no. 2024-58, 2024-59, 2024-60, 2024-61, 2024-62, be received and filed.

13.4 a. BE IT RESOLVED THAT Council approves the establishment of the Joint Processing Center and directs Administration to enter into an agreement with

LAS Association of Municipalities of Ontario (AMO) Business Services to provide processing services to other municipalities.

BE IT ALSO RESOLVED THAT Council approve that Administration access up to \$400,000 from the tax stabilisation reserve to implement this program, and that all initial revenues generated for this program be used to refund the reserve.

BE IT FURTHER RESOLVED THAT Council approves that the net revenues from the Automated Speed Enforcement programme will be used to reduce the deficits related to infrastructure.

13.4 b. BE IT RESOLVED THAT Policy No. HR2024-001, being the Employee Recognition Policy, be adopted, as recommend by the Committee of the Whole on March 20th 2024.

13.4 c. BE IT RESOLVED THAT Council approve the budget increase of \$24,000 for the purchase of the tarpaulin system and the modification of the compactor, which amount shall be taken from the landfill reserve fund.

13.4 d. BE IT RESOLVED THAT the Clarence-Rockland Strategic Plan, as presented in Report No. ADM2024-003, be adopted.

13.5 BE IT RESOLVED THAT the salaries paid from March 3rd, 2024, to March 30th , 2024, in the gross amount of \$1,191,075.34 and net amount of \$811,268.55 be adopted as recommended.

13.6 BE IT RESOLVED THAT the accounts paid from March 11th, 2024, to April 7th, 2024, in the amount of \$8,147,866.54 be adopted as recommended.

13.7 BE IT RESOLVED THAT Council approves that the Director of Community Development derogates from the procurement policy to sole source to KSAR Consulting Group Inc. for the evaluation of the service delivery models and the development of the negotiation strategy contract in the amount of \$50,000 excluding HST; and,

BE IT RESOLVED THAT Council approves that the funds be taken from the \$245,000 operating budget set aside for the YMCA deficit.

13.8 BE IT RESOLVED THAT the City of Clarence-Rockland hereby requests that the United Counties of Prescott-Russell grant permission for the installation of an automated photo radar system on all roads which are under their jurisdiction within the limits of the City of Clarence-Rockland; and

BE IT FURTHER RESOLVED THAT the City of Clarence-Rockland hereby also requests that the United Counties of Prescott-Russell grant permission to the City

of Clarence-Rockland to retain all revenues generated by the automated photo radar program.

13.9 BE IT RESOLVED THAT *Municipal Council hereby appoints the following members to the Municipal Grant Committee:*

- *Renée Forcier*
- *Sumaila Gariba*
- *Councillor Simon-Olivier Péladeau-Houle*
- *Councillor André J. Lalonde*
- *Councillor Stéphane Fournier*

14. Committee/Staff Reports

14.1 Purchase of City Wide PSD modules

RESOLUTION 2024-40

Moved by Carl Grimard

Seconded by Diane Choinière

WHEREAS the administration has already purchased the PSD City Wide Software and implemented the asset and budget management modules; and

WHEREAS the software also has modules for application management and issuance of construction permits, land use planning and infrastructure maintenance management and that they respond well to the needs of the organization;

BE IT RESOLVED that Council authorizes the administration to deviate from its purchasing policy to authorize a sole-source purchase of PSW City Wide modules at a total anticipated cost of approximately \$232,000; and

BE IT FURTHER RESOLVED that \$34,150 comes from the construction reserve for the purchase of the building permit module.

CARRIED

14.2 Rockland Water System – 2023 Annual Report

Further to questions, Jean-Luc Jubinville mentions that the new water treatment plan should be completed in 2031. There are no concerns about being able to meet water demand until then, unless there are major problems. He mentions that if during the warm season, consumption approaches the limit, initiatives to reduce water use should be considered. He mentions that the water supply

provided to the Nation does not affect the city's ability to serve the needs of residents, and that a maximum is planned for in the contract.

RESOLUTION 2024-41

Moved by Kyle Cyr

Seconded by Samuel Cardarelli

WHEREAS the City is required to complete and submit an annual report to the Ministry of Environment with respect to the operation of the Water Treatment Plant;

BE IT RESOLVED THAT Council hereby acknowledges receipt of the Rockland Water Annual Report 2023 as attached to Report No. WW2024-001.

CARRIED

14.3 Rockland Wastewater System - Annual Report 2023

RESOLUTION 2024-42

Moved by André J. Lalonde

Seconded by Diane Choinière

WHEREAS the Environmental Compliance Approval [ECA] certificate for the municipal Wastewater Treatment Plant requires that the City prepare and submit an annual report to the Ministry of Environment, Conservation and Parks [MECP] with respect to the activities and performance of the plant; and

WHEREAS the Ontario Clean Water Agency (OCWA) produced and submitted a report on the City's behalf to the Ministry prior to their March 31, 2024 deadline;

BE IT RESOLVED that Council acknowledges receipt of the report entitled "Rockland Wastewater System Annual Report 2023" as attached to Report No. WW2024-002.

CARRIED

14.4 Biosolids Lagoon - Annual Report 2023

RESOLUTION 2024-43

Moved by Trevor Stewart

Seconded by Samuel Cardarelli

WHEREAS there is a requirement to prepare and submit an annual report for the Wastewater Treatment Plant's biosolid lagoon operations to the Ministry of Environment Conservation and Parks;

BE IT RESOLVED THAT Council hereby acknowledges the receipt of the report entitled “Biosolids Lagoons 2023 Annual Groundwater Monitoring Report”, as attached to Report No. WW2024-003.

CARRIED

15. By-laws

RESOLUTION 2024-44

Moved by Samuel Cardarelli

Seconded by Kyle Cyr

BE IT RESOLVED THAT the following by-laws be adopted:

15.1 2024-33 being a by-law to provide for the adoption of tax rates and to provide for penalty and interest in default of payment

15.2 2024-34 being a by-law to dedicate public part 4 on plan 50R-11556 - Guindon Road

15.3 2024-35 to 2024-38 being a By-law for the designation of lands not subject to part-lot control, for Lots 7, 8, 12 and 13, Plan 50M-339

15.4 2024-39 being a by-law to amend the Zoning By-law 2016-10 - 901 St-Jean

15.5 2024-40 being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$516,023.00

15.6 2024-41 being a by-law to authorize the borrowing upon amortizing debentures in the principal amount of \$10,501,935.17

15.7 2024-42 being a By-Law to confirm the appointment of the Chief Building Official, building inspectors and property standards officers

15.8 2024-43 being a By-Law to appoint Municipal Law Enforcement Officers

15.9 2024-44 being a by-law to authorize the signature of an agreement with the Village of Casselman for the management of their fire service

15.10 2024-45 being a by-law to authorize the signature of a revised agreement with The Nation municipality for the management of The Nation Fire Department

15.11 2024-46 to authorize the signature of a Road Transfer Agreement with the United Counties of Prescott and Russell

15.12 2024-47 being a by-law to authorize the signature of a Processing Agreement with Local Authority Services.

CARRIED

16. Confirmatory By-law

RESOLUTION 2024-45

Moved by Trevor Stewart

Seconded by Kyle Cyr

BE IT RESOLVED THAT By-law no. 2024-48, being a confirmatory by-law for the regular meeting of April 17th, 2024, be adopted.

CARRIED

17. Adjournment

Mayor Mario Zanth adjourns the meeting at 8:15pm.

Mario Zanth, Mayor

Karine McCulloch, Deputy Clerk