



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

October 9, 2024
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Kyle Cyr, Councillor Ward 1
Stephane Fournier, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Samuel Cardarelli, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Pierre Voisine, Chief Administrative Officer
Monique Ouellet, Clerk

ABSENT: Diane Choinière, Councillor Ward 8

1. Opening of the meeting

Mayor Mario Zanth calls the meeting to order at 7:00 p.m.

2. Land Acknowledgement

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Grimard recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2024-100

Moved by Kyle Cyr

Seconded by Stephane Fournier

BE IT RESOLVED THAT the agenda be adopted with the addition of item 10.2 b., being a letter received from Summer Spirits Festival.

CARRIED, as modified

5. Disclosure of pecuniary interests

None

6. Closed Meeting

Members of Council move to the conference room adjacent to the Council Chambers at 7:03 p.m. and return to the Council Chambers at 7:15 p.m.

RESOLUTION 2024-101

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Closed Meeting Minutes of September 11, 2024

6.2 Health and Safety Issue

CARRIED

7. Resolution to resume open meeting

RESOLUTION 2024-102

Moved by Stephane Fournier

Seconded by Carl Grimard

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. Closed Meeting report

Mayor Mario Zanth informs the members of the public that Council discussed some matters in closed session and that directives were given to staff, however, a resolution is to be considered:

RESOLUTION 2024-103

Moved by Carl Grimard

Seconded by André J. Lalonde

WHEREAS the scavenging activities that have been authorized to Mr. Lalonde represent risks to his health/safety and that of the City's employees; and

WHEREAS following serious accident risks and legal opinions obtained, it is imperative to terminate Mr. Lalonde's scavenging agreement;

BE IT RESOLVED THAT Council terminate Mr. Lalonde's agreement to scavenge at the landfill site immediately.

CARRIED

9. Announcements / Special Presentations

None

10. Committee of the Whole items

10.1 Delegations/Presentations

a. Patrick Robinson from Hammond Optimist Club on the Alphonse Carriere Centre

Presentation by Patrick Robinson and Robin Barré, Hammond residents and Optimist Committee members.

Further to the comments, Mayor Mario Zanth invites Councillor Stewart to present the following member's motion which is seconded by Councillor Simon-Olivier Peladeau-Houle in response to the presentation.

WHEREAS Hammond is a thriving and growing community with dozens of active groups and events each year;

WHEREAS most of these events take place in Hammond's community centre, the Centre Alphonse Carriere;

WHEREAS the 2024 Building Condition Assessment identified the critical needs of the community centre, but additional work is required to optimize the centre for the growing needs of the community;

BE IT RESOLVED THAT Council mandate the Administration to prepare a report on the needs and costs of renovations required to optimize the Alphonse-Carriere Community Centre in Hammond, so that these costs can be considered in the 2025 budget.

10.2 Petitions and Correspondence

a. Municipality of Waterloo - Resolution to Solve the Crisis

Moved by Kyle Cyr

Seconded by Stephane Fournier

THAT the committee of the whole recommends that the Council of the City of Clarence-Rockland hereby supports the resolution adopted by the Regional

Municipality of Waterloo on September 25, 2024 in support of the Solve the Crisis Campaign.

CARRIED

- b. Letter dated October 7, 2024 from Summer Spirits Festival requesting forgiveness for the invoice that was issued further to the partnership agreement for the Clarence-Rockland Festival**

At the mayor's request, Julian Lenhart explains the letter and the situation.

Moved by Samuel Cardarelli

Seconded by Stephane Fournier

THAT the Committee of the Whole hereby acknowledge receipt of the letter dated October 7, 2024 from Summer Spirits Festival; and

THAT the Committee of the Whole mandates the administration to provide additional information, being a breakdown of the fees which appear on the invoice; and

THAT the Committee of the Whole recommends that a resolution to grant their request to forgive the invoice be considered at the next Regular Council Meeting.

CARRIED

10.3 Notice of motion

- a. Notice of motion presented by Councillor Cardarelli and seconded by Councillor Grimard to request that the administration review and report on the addition of benches and garbage receptacles on our urban collector roads**

Councillor Cardarelli present his member's motion.

- b. Notice of motion presented by Councillor Fournier and seconded by Councillor Cardarelli to review the Fireworks Bylaw, focusing on modernizing the sale of fireworks within the city.**

Councillor Fournier present his member's motion.

Mayor Mario Zanth turns the chair over to Councillor André Lalonde for the presentation of his member's resolution.

- c. Notice of motion presented by Mayor Zanth and seconded by Councillor Cyr to request that Council commit to allocating a grant of \$11,842 to the Clarence-Rockland Expo in it's 2025 budget.**

Mayor Zanth explains that the reason he is bringing this forward as a member's motion is because it is time sensitive to allow enough time for the organization of the event.

Following questions, Jean-Luc Jubinville mentions that the in-kind funding was \$3,000 to \$4,000 in 2023, but if they requested more, the cost could increase.

Further to discussions, the mover and the seconder of the motion requested that the following be added to the resolution: BE IT FURTHER RESOLVED THAT Council agrees to allocate an in-kind contribution including access to the arena, free of charge for the Thursday before the event and Monday morning after the event, two support employees, round tables, chairs, garbage and stage, for their 2025 event.

Mayor Mario Zanth returns to his seat.

10.4 Committee/Staff Reports

a. Report on the Planning Committee and the Committee of Adjustment's activities

Moved by Carl Grimard

Seconded by Stephane Fournier

THAT report CLERK2024-12, which provides information with regards to the responsibilities of the Planning Committee and the Committee of Adjustment, be received as information; and

THAT the Committee of the Whole recommends that the Committees' structure remains as Status Quo.

CARRIED, as modified

b. 2025 Council Meetings Calendar

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

THAT the Committee of the Whole receives report CLERK2024-11 and recommends that Council adopts the 2025 Meeting Calendar and revise the Procedural By-Law 2022-118 to update the Planning Committee meeting dates, as proposed in Report No. CLERK2024-11.

CARRIED

c. Review of winter control policy

Guillaume Boudrias present the Winter Maintenance Policy 2024.

Further to questions, Jean-Luc Jubinville explains that if a sidewalk or a multipurpose pathway is located along a roadway, the policy states that it shall be opened unless notice is given.

Further to questions, Jean-Luc Jubinville explains that if a multi-purpose pathway is closed, warning signs will be erected accordingly.

Further to questions, Jean-Luc Jubinville clarifies that the policy applies only to roadside multipurpose pathway, and that other pathways will be part of a park and recreation policy that will only be forthcoming next year. For the time being, these pathways will not be cleared.

Further to questions, Guillaume Boudrias explains that the problem of gravel ending up in the ditches is being addressed within the operations procedures and proper training.

Further to questions, Jean-Luc Jubinville clarifies how each winter storm is different, and the immediate approach is adapted accordingly.

Moved by André J. Lalonde

Seconded by Simon-Olivier Péladeau-Houle

WHEREAS the Ontario Ministry of Transportation completed a review of the Minimum Maintenance Standards in 2018; and

WHEREAS the Snow Removal Policy INF2016-11 was drafted and adopted in 2016 and needs to be updated;

THAT the committee of the whole recommends that Council adopts policy TP2024-001, aimed at establishing guidelines for winter control, and hereby repeal policy INF2016-11, as recommended.

CARRIED

d. Appointment of engineer for Phillion Municipal Drain

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

WHEREAS the Phillion Municipal Drain presents significant operational challenges as summarized in report TP2024-005; and

WHEREAS the Drainage Superintendent of the City of Clarence-Rockland recommends that Shade Group Inc. be appointed as engineer being that the firm is included on the City of Clarence-Rockland standing offer list;

THAT the Committee of the Whole recommends that Council adopt a by-law to award a contract in the amount of \$26,685 excluding HST be awarded to Shade

Group Inc. to prepare a report pursuant to subsection 78(1) of the Drainage Act to address the issues associated with the maintenance, capacity, efficiency and erosion of the Pillion Municipal Drain.

CARRIED

e. Repeal by-law 2016-108 : Licensing, regulating and governing the owners and drivers of Taxicabs

Further to questions, Pierre Voisine explains that with the repeal of the taxi cab by-law, there would not be any restrictions whatsoever at the municipal level.

Further to questions, Pierre Voisine explains that the City is not equipped or trained to adequately provide inspections.

Moved by Kyle Cyr

Seconded by Simon-Olivier Péladeau-Houle

THAT the Committee of the Whole recommends to Council to repeal By-law 2016-108, being a by-law that allows Licensing, Regulating and Governing the Owners and Drivers of Taxicabs.

CARRIED

11. Committee of the Whole Report

Mayor Zanth explains that the items discussed in Committee of the Whole will be considered at the next regular Council meeting.

12. Council Members' Items

None

13. Consent Items

RESOLUTION 2024-104

Moved by Samuel Cardarelli

Seconded by Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of October 9th, 2024, be adopted:

13.1 Adoption of the Regular Council Meeting Minute of September 11th, 2024

13.2 Receipt of the Weekly Correspondence Packages of September 2024

13.3 Resolution to approve the salaries paid from August 18, 2024 to September 14, 2024

13.4 Resolution to approve the accounts paid from August 31, 2024 to September 30, 2024

13.5 Resolution to adopt a tax reduction under Sections 357-358 of the Municipal Act

CARRIED

Text of the resolutions as adopted by consent under Resolution 2024-104:

- 13.1 *BE IT RESOLVED THAT the minutes of the regular Council meeting of September 11, 2024, be adopted.*
 - 13.2 *BE IT RESOLVED THAT the weekly correspondence packages no. 2024-85-2024-86, 2024-87 and 2024-88, be received and filed.*
 - 13.3 *BE IT RESOLVED that the salaries paid from August 18th, 2024, to September 14th, 2024, to the gross amount of \$1,172,899.47 and to the net amount of \$834,153.71 be adopted, as recommended.*
 - 13.4 *BE IT RESOLVED that the accounts paid from August 31st, 2024, to September 30th, 2024, in the amount of \$8,983,315.48 be adopted, as recommended.*
 - 13.5 *BE IT RESOLVED THAT Council hereby adopts tax reductions in the amount of \$145.00, being the City's share, under sections 357 & 358 of the Municipal Act, against all lands concerned, as described in Schedule "A" to Report No. FIN2024-035.*
- 13.6 Resolution to approve the updated policy FIN1.1-2024 for the Municipal Grants Program**

Following questions, Frederic Desnoyers, explain that the Clarence-Rockland Festival is a municipal event and that funds are allocated during budget deliberation.

RESOLUTION 2024-105

Moved by Stephane Fournier

Seconded by Carl Grimard

BE IT RESOLVED THAT council approves the policy FIN1.1-2024, as revised on October 9th, 2024.

CARRIED

14. Committee/Staff Reports

14.1 Construction of the gazebo at Lavigne Nature Park

RESOLUTION 2024-106

Moved by Samuel Cardarelli
Seconded by Stephane Fournier

WHEREAS in 2018, the Municipal council approved funds to complete various required work in the Lavigne Natural Park that included the construction of a gazebo; and

WHEREAS due to construction materials cost increase, the approved funds are insufficient to complete the construction of the desired gazebo; and

WHEREAS the City has received provincial funds in order to proceed with the cutting, replacement and revitalization of our green spaces following the Derecho storm damages; and

WHEREAS the administration has just confirmed that the construction of a gazebo in Lavigne Natural Park meets the eligibility criteria for the subsidy if the construction is completed by December 31, 2024; and

WHEREAS in order to meet the short deadline, the administration will not be in a position to meet its obligations as described in Appendix E of the procurement policy;

BE IT RESOLVED THAT Council grants an exemption to the procurement policy as described in section 27 of the policy in order to negotiate and subsequently award a contract of a value not exceeding the budget envelope approved by the municipal council to the contractor Luxus Timberframe.

CARRIED

14.2 Eastern Ontario Snowmobile Club Agreement

Following questions, Monique Ouellet confirms that this item will be back at the next Council meeting where a by-law which will include the terms of renewal can be considered.

RESOLUTION 2024-107

Moved by Kyle Cyr
Seconded by André J. Lalonde

WHEREAS the Eastern Ontario Snowmobile Club operates and maintains snowmobile trails within the boundaries of the City of Clarence-Rockland; and

WHEREAS the Eastern Ontario Snowmobile Club and the City of Clarence-Rockland do not have a memorandum of understanding to define the terms and conditions of operation of the trail network;

BE IT RESOLVED THAT municipal council authorizes the administration to sign a memorandum of understanding with the Eastern Ontario Snowmobile Club and that a by-law be adopted to this effect, as recommended.

CARRIED

15. By-laws

RESOLUTION 2024-108

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the following by-laws be adopted:

- 2024-91 being a by-law to authorize the use of funds from the Maintenance and Reconstruction of Roads Reserve Fund to finance the Emergency Culvert Replacement on Bouvier Road
- 2024-92 to 2024-100 being by-laws to recuperate the costs for the maintenance of several municipal drains
- 2024-101 being a by-law to exempt from the plan of subdivision approval process, the condominiums' description of the subject property at 1280 Caron
- 2024-102 being a By-law to repeal By-law 2023-88 : mandatory pre-application consultation

CARRIED

16. Confirmatory By-law

RESOLUTION 2024-109

Moved by Samuel Cardarelli

Seconded by Trevor Stewart

BE IT RESOLVED THAT By-law no. 2024-103, being a confirmatory by-law for the regular meeting of October 9th, 2024, be adopted.

CARRIED

17. Adjournment

Mayor Zanth adjourns the meeting at 9:17 p.m.

Mario Zanth, Mayor

Monique Ouellet, Clerk

