

**Schedule "A" to User Fee By-law 2024-118
CORPORATE**

ITEM	FEE
COMMISSIONER OF OATH SERVICES	
Commissioning of municipal documents	no fee
Commissioning of residency verification for pension purposes	\$10.00
Commissioning other documents	\$20.00
DEATH REGISTRATIONS	
Funeral Homes within Clarence-Rockland	\$35.00
Funeral Homes outside Clarence-Rockland	\$40.00
LOTTERY LICENSING	
Raffle Lottery Licence	3% of total retail prizes value - minimum fee of \$31.00
Bingo Licence Application	3% of maximum prize board - maximum fee of \$1200.00 / year
Lottery Licence Amendment Application	\$24.00
Denial of Licence - Administration fee	\$24.00
MARRIAGE LICENCES	
Marriage Licence Application	\$180.00
MFIPPA REQUESTS	
Information Request Application	\$5.00
Research time	\$7.50 per 15 minutes
Photocopies / computer print outs	\$0.20 per regular copy / \$6.00 per oversized copy
OTHER	
Council / Committee Agenda package (Hard Copy)	\$10.00

**Schedule "B" to User Fee By-law 2024-118
FINANCE**

ITEM	FEE
NSF & Returned Item	\$45.00
Mortgage Account Opening - Change Fees	\$35.00
Tax Account Name Change	\$35.00
Transfer Between Accounts	\$45.00
New Roll Creation Fee	\$40.00
Tax & Water Certificates	\$74.00
Inquiry print-outs (Tax-Water-AR)	\$6.00
Duplicate receipt or bill	\$6.00
Tax reminder notice (outstanding accounts)	\$5.00
Overpayment refund processing fee (Tax-Water-AR)	\$16.00
Property tax search fee & archives searches	\$43.00

**Schedule "C" to User Fee By-law 2024-118
BUSINESS LICENCES**

ITEM	FEE
Business Licence Category	
Seasonal (in operation less than 6 consecutive months)	\$74.00
Seasonal Produce Vendor (in operation less than 6 consecutive months)	\$74.00
Home occupation	\$74.00
Food and Beverage Service	\$123.00
Automotive Service	\$123.00
General	\$123.00
Trades & Contractors	\$123.00
Recreations	\$123.00
Mobile Sales and Services	\$123.00
Food truck	\$536.00/year OR \$54.00/day
Transfer fees	\$27.00
Mobile canteen: A license per vehicle	\$321.00
B license per vehicle	\$536.00
C license per vehicle	\$536.00
D license per vehicle	\$536.00
Amusement	\$369.00
Entertainment	\$615.00
Transient Trader	\$184.00
Transient Trader (Special Event)	\$184.00/year OR \$74/day
Itinerant Vendor	\$369.00
Auctioneer	\$245.00/year OR \$100.00/day
ADMINISTRATION FEES	
Application Fee	\$62.00
Change of name	\$32.00
Change of address	\$32.00
Change of ownership	\$32.00
Reprint of license	\$6.00
Late fee	\$32.00

RE: Business Licencing By-law 2019-020

**Schedule "D" to User Fee By-Law 2024-118
ANIMAL CONTROL**

ITEM	FEE
Dog Licencing Fees	
Dog (female or male)	\$30.00
Any dog deemed to assist a person with a handicap (proof required) - limited to one per household	no fee
Late registration fee (payable in addition to registration fee)	\$24.00
Dog tag replacement	\$6.00
Kennel licence	\$100.00
Animal Impounding Fees	
First occurrence	\$89.00
Second and subsequent occurrence	\$141.00
Other fees	
Adoption fee (per animal)	\$32.00

**Schedule "E" to User Fee By-law 2024-118
LANDFILL**

ITEM	FEE
Material Type	
Yard waste	no fee
Branches up to 12" in diameter (residential)	no fee
Branches from a contractor	\$105.00/tonne - minimum fee of \$21.50
Branches over 12" in diameter	\$105.00/tonne - minimum fee of \$21.50
Tree stumps	\$105.00/tonne - minimum fee of \$21.50
Household Hazardous Waste	no fee
Blue and black box recyclables	no fee
Scrap metal (without refrigerants)	no fee
Tires	no fee
Textiles	no fee
Electronics	no fee
Bale wrapping	\$105.00/tonne - minimum fee of \$21.50
Weigh only ticket	\$25.00
Items containing refrigerants	\$25.00
Cover alternative and concrete	\$105.00/tonne - minimum fee of \$21.50
Construction wood	\$105.00/tonne - minimum fee of \$21.50
Residential, commercial construction and demolition waste (not defined as mixed loads)	\$105.00/tonne - minimum fee of \$21.50
Mixed loads	\$210.00/tonne - minimum fee of \$21.50
Mattress	\$30.00
Contaminated soils	\$145.00/tonne - minimum fee of \$21.50
Asbestos	\$322.00/tonne - minimum fee of \$21.50 plus surcharge
Surcharges	
Extended opening hours	\$117.00/ hour - minimum of \$354.00/ day
Hazardous waste in load	\$32.00/ item - minimum \$32.00/ load - maximum \$322.00/ load
Electronic waste surcharge	\$32.00/ item - minimum \$32.00/ load - maximum \$322.00/ load
Refrigerant surcharge	\$32.00/ item - minimum \$32.00/ load - maximum \$322.00/ load
Tires surcharge	\$32.00/ item - minimum \$32.00/ load - maximum \$322.00/ load
Administrative billing surcharge	\$54.00/ visit
Extra bags	\$2.50/ bag
Bulky item	\$20/ item
<i>Does not include payment for removal and associated administrative surcharge of 25%, if required</i>	
In the event the scale is not operable, fees shall be calculated using a ratio of 0.2 tonnes per cubic meter for uncompressed loads and 0.4 tonnes per cubic meters for compressed loads.	

**Schedule "F" to User Fee By-Law 2024-118
FIRE DEPARTMENT**

ITEM	FEE
File Search	
Letters of conformity to lawyers and real estate agents	\$84.00
Letters of conformity for real estate sales	\$84.00
Letters of conformity for the LCBO applications	\$84.00
Fire incident summary reports for insurance brokers	\$84.00
All other letters of conformity	\$84.00
Plan review	
Subdivision plan review	\$84.00
Revision and approval of distribution site for propane gas as required by TSSA (Level 1)	\$417.00 + inspection fee
Revision and approval of distribution site for propane gas as required by TSSA (Level 2)	\$1,181.00 + inspection fee
On Site Inspections (for initial and final inspection only)	
Residential	\$113.00
Apartment	\$113.00 + \$29.00/ unit
Hotel/Motel (1-10 units)	\$285.00
Hotel/Motel (more than 10 units)	\$29.00/ unit
Commercial and Industrial (first 10,000 square feet)	\$285.00
(every additional 5,000 square feet)	\$29.00/ square foot
Daycare	\$113.00
All other additional non-compliant inspections	\$58.00
Accreditation Inspections	
Group Homes and Retirement Homes	\$171.00 + \$58.00/hour
All other accredited inspections	\$171.00 + \$58.00/hour
Other Inspections	
Inspections for liquor licence applications	\$171.00
Inspections of refreshment vehicles or food trucks (commonly known as chip wagons)	\$113.00
Inspection initiated under the fire department's fire prevention and public education program	no fee
Education courses	
Courses requested of the department (prevention, fire extinguishers, evacuations, fire simulations)	\$50.00/up to 10 participants (\$5.00/additional participant)

**Schedule "F" to User Fee By-Law 2024-118
FIRE DEPARTMENT**

Registration Training Fees

NFPA 1001 FFI Blended	\$1,260.00
NFPA 1001 FFII Blended	\$1,073.00
NFPA 1072 Hazmat Ops	\$465.00
NFPA 1002 Pump Ops Blended	\$465.00
NFPA 1021 Fire Officer I Blended	\$278.00
NFPA 1021 Fire Officer II Blended	\$465.00
NFPA 1041 Fire Instructor I Blended	\$340.00
NFPA 1041 Fire Instructor II Blended	\$465.00
NFPA 1521 Incident Safety Officer Blended	\$278.00
NFPA 1033 Fire Investigator Blended (3 days)	\$675.00
NFPA 1031 Fire Inspector I	\$465.00
NFPA 1035 Fire Life Safety Educator	\$278.00
Public Information Officer (PIO)	\$114.00
NFPA 1006 Chapter 5 Core	\$465.00
NFPA 1006 Ice Rescue	\$519.00
NFPA 1006 Water Rescue	\$519.00
Courtroom Procedures	\$278.00
Fire Dynamics	\$934.00
DCP program	\$278.00
Professional Chainsaw Operation	\$230.00

Training Facilities rental

Fire Attach Scenario rental. This includes fire materials, staff (ISO, Fire Setter), Material replacement, janitor and access to the fire station including showers.	\$1,236.00/ day
Pumper apparatus rental. This includes the pumper apparatus and operator.	\$464.00/ day
Fire Behaviour Burns. This includes fire materials, staff (ISO, Fire Setter), material replacement, janitor, access to the fire station including showers.	\$484.00
Pumper apparatus rental. This includes one pumper operator.	\$155.00/ per fire behavior burn

Fire calls

For incidents on private property: vehicle fires, boat fires, recreational vehicle fires, spills, extrications, technical rescues (e.g. confined space, trench, high-angle, etc.), water or ice rescues	Current rates as set by the Ministry of Transportation per vehicle per hour + any additional costs for each and every call (incl. costs for other agencies to assist)
Fire Department fire guard/watch (required or upon request) includes 1 fire apparatus and 2 firefighters (min.)	1/2 the current rates as set by the Ministry of Transportation per hour. Plus any additional costs (incl. costs for other agencies to assist)
Fire Scene Security or Fire Guard/Watch (contracted services)	100% cost recovery

Roadway / Highway Incidents

For incidents on public or private roads or highways: Vehicle fires, boat fires, recreational vehicle fires, attendance to motor vehicle accidents, spills, extrications, rescues, police and ambulance assistance and all other fire department request be it urgent or non-urgent	Current rates as set by the Ministry of Transportation per vehicle per hour + any additional costs for each and every call (incl. costs for other agencies to assist)
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**Schedule "F" to User Fee By-Law 2024-118
FIRE DEPARTMENT**

Water / Ice Incidents on Public Waterways	
For incidents on public waterways: Vehicle fires, boat fires, recreational vehicle fires, ice fishing hut fires, attendance to accidents (including watercraft accidents, vehicles through the ice, etc.), spills, extrications, rescues (incl. water/ice rescues), police and ambulance assistance and all other requests for fire department attendance (urgent or non-urgent)	Current rates as set by the Ministry of Transportation per vehicle per hour + any additional costs for each and every call (incl. costs for other agencies to assist)
Medical Standby for Events	
Medical Standby (required or upon request) includes 1 squad with medical bag and 2 firefighters (trained to the First Responder level or higher)	1/2 the current rates as set by the Ministry of Transportation per hour. Plus any additional costs (incl. costs for other agencies to assist)
Permits	
Fireworks Permit (RE: By-law 2007-45)	\$110.00
Special occasions Open Air Burning Permit (RE: By-law 2017-92)	\$31.00/ event
Open Air Burning Permit (RE: By-law 2017-92)	\$31.00/ year
Fire, Smoke or Carbon Monoxide Alarm - Faulty, Accidental, Malicious, or Cooking Incidents	
First occurrence (in the previous 12 months)	no fee *
Second occurrence (in the previous 12 months)	\$591.00 *
All subsequent occurrences (in the previous 12 months)	\$1,774.00 *
* In addition to the prescribed fee, a notice requesting proof of a recent certificate of an annual inspection of the alarm system, as prescribed by the Ontario Fire Code within 30 days of the requisition.	
Cost recovery	
Rental or purchase fees for equipment necessary to assist in extinguishing a fire, demolition, security or clean up at an emergency scene or location.	100% cost recovery
Provision of or replacement of equipment in a residence, commercial business or other building in order to conform to the <i>Ontario Fire Code</i> (i.e. replacement of smoke alarms or batteries, etc)	100% cost recovery
Fire Department Response Fees - Indemnification technology	Current rates as set by the Ministry of Transportation per vehicle per hour + personnel costs + any additional costs for each and every call. Should the insurer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or <u>its representative</u> .
Fire Department Response Fees - Responses to unauthorized open air burning (e.g. no permit, non-compliance with permit, etc.)	Current rates as set by the Ministry of Transportation per vehicle per hour + personnel costs + any additional costs for each and every call.
Other fees	
Generator / pump services (i.e. flooding caused by power outages, to power up the furnace, etc.)	1/2 the current rates as set by the Ministry of Transportation per hour. Plus any additional costs (incl. costs for other agencies to assist)

**Schedule "G" to User Fee By-Law 2024-118
Construction**

Classes of Permits and Permit Fees

Class of Permit	Base Line Fee	Additional Fees
Group "C" Low Density Residential (single family dwellings)	\$ 1479.00 up to 1,500 sq/ft in <i>gross building area</i>	\$0.80 per sq/ft for buildings with a floor area over 1,500 sq/ft
Group "C" Multiple Residential	\$ 1,530.00 up to 1,500 sq/ft in <i>gross building area</i>	\$1.15 per sq/ft for buildings with a floor area over 1,500 sq/ft
Group "C" Residential Additions and <i>Major Alterations</i>	\$ 638.00 up to 750 sq/ft in <i>gross building area</i>	\$0.75 per sq/ft for buildings with a floor area over 750 sq/ft
Group "C" Residential garage, carport, acc. building, deck, minor alteration	\$ 153.00 up to 300 sq/ft in <i>gross building area</i>	\$0.40 per sq/ft for buildings or structures with a floor area over 300 sq/ft
Group "A", "B", "D", "E" and "F" New Construction	\$ 4,590.00 up to 5,000 sq/ft in <i>gross building area</i>	\$1.40 per sq/ft for buildings with a floor area over 5,000 sq/ft
Group "A", "B", "D", "E" and "F" Additions and <i>Major Alterations</i>	\$ 2,040.00 up to 2,500 sq/ft in <i>gross building area</i>	\$1.40 per sq/ft for buildings with a floor area over 2,500 sq/ft
Group "A", "B", "D", "E" and "F" accessory building, minor alterations	\$ 459.00 up to 1,500 sq/ft in <i>gross building area</i>	\$0.40 per sq/ft for buildings with a floor area over 1,500 sq/ft
Farm Buildings (for animals) Farm Buildings (storage, without animals) Fabric covered steel truss Buildings (COVER ALL)	\$ 1020.00 up to 5,000 sq/ft in <i>gross building area</i> \$ 816.00 up to 5,000 sq/ft in <i>gross building area</i> \$ 306.00 Fixed fee	\$0.20 per sq/ft for buildings with a floor area over 5,000 sq/ft \$0.15 per sq/ft for buildings with a floor area over 5,000 sq/ft
Lagoons	Fixed fee of \$ 357.00	
Silos	Fixed fee of \$ 204.00	
<i>Designated Structures</i> Residential (OBC)	Fixed fee of \$ 204.00	
<i>Designated Structures</i> Other (OBC)	Fixed fee of \$ 408.00	
Solid fuel burning appliance	Fixed fee of \$ 204.00	
Change of Use / Conditional permits	Fixed fee of \$ 255.00	
Other Permits: Permit renewal (10.1) Transfer of permit (11.2) Revision to permit <i>Temporary structures</i>	Fixed fee of \$ 153.00	
Demolition (Residential)	Fixed fee of \$ 204.00	
Demolition (Other)	Fixed fee of \$ 408.00	
Plumbing	\$15.30 per fixture	
Connection fees (water, sewer, storm)	\$51.00 per connection	
Foundation (partial permit)	Additional fee of \$255.00	
Building without a permit fee	Additional fee of double the permit fee(as set out in this schedule "A") to max of 10,000\$	
Use of Large copier machine	A1 format \$5.10 each copy A2 format \$2.55 each copy	
*Fees may be added to tax roll if not paid as per section 7.(8.1) of the Building Code Act.		
<p>Note</p> <p>Group "A" buildings: Assembly occupancies</p> <p>Group "B" buildings: Detention, care and treatment occupancies Group "C" buildings: Residential occupancies</p> <p>Group "D" buildings: Business and personnel services occupancies Group "E" buildings: Mercantile occupancies</p> <p>Group "F" buildings: Industrial occupancies;</p> <p>As defined under Division A, article 1.4.1.2 of the Ontario Building Code</p>		

**Schedule "H" to User Fee By-Law 2024-118
SIGNS**

ITEM	FEE
Types of permits	
Permanent sign	\$149.00 + \$25.00/additional sign, same application
Temporary sign	\$149.00
Sign permit when sign is already installed	\$184.00 + \$37.00/additional sign, same application
Other fees related to signs	
Variance to the sign by-law	\$245.00
Variance to the sign by-law when sign is already installed	\$490.00
Encroachment permit for a sign	\$245.00
Encroachment permit renewal	\$123.00
RE: Signs By-law 2015-160	

**Schedule "I" to User Fee By-Law 2024-118
PLANNING AND ENGINEERING**

ITEM	FEE
Official Plan Amendment Application	
Official Plan Amendment Fees	\$4,919.00
Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the approval of the application. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City.	\$5,000.00
Zoning Amendment Application	
Major Zoning By-Law amendment (all other applications)	\$4,120.00
Minor Zoning By-law Amendment (condition of severance, garden suite, additional units, temporary use)	\$2,060.00
Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the approval of the application. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City.	\$5,000.00
Holding Provision	\$861.00
Subdivision Agreements	
<i>1) Fees payable at submission</i>	
Draft Plan Subdivision [per dwelling unit (including townhouses dwelling) and block]	\$6,180.00 + \$118.00/ dwelling unit or block
Submission of the draft Plan of Subdivision following the lapse of approval of the Draft Plan of Subdivision [per dwelling unit (including townhouses dwelling) and block]	\$2,060.00 + \$81.00/ dwelling unit or block
Revision of a Draft Plan of Subdivision [per dwelling unit (including townhouses dwelling) and block]	\$3,090.00 + \$77.00/ dwelling unit or block
Request to extend draft approval (Subdivision or Site Plan)	\$1,069.00
Subdivision Engineering Fee	\$4,919.00 for two (2) reviews - \$397.00/additional review
Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge any professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the registration. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City). The remaining deposit will be deducted from the Engineering fees at the site plan agreement signature stage. If the file is cancelled after the 1st revision of the engineering plans, the deposit will be kept.	\$10,000.00
<i>2) Fees payable at Subdivision Agreement Stage</i>	
Engineering Review	3% of the estimated cost of the site works
Amendment to the Subdivision Agreement	\$1,229.00
Pre-service Agreement Preparation Fee	\$1,236.00
Subdivision Agreement Preparation Fee	\$2,706.00
Administration Fee	\$3,936.00
Legal Fees - Subdivision	\$4,919.00
*Any and all consultant fees collected for the review of plans and studies will be the responsibility of the applicant and certain fees will be deducted from the total engineering fees calculated for the project.	

**Schedule "I" to User Fee By-Law 2024-118
PLANNING AND ENGINEERING**

Site Plan Application Fees	
<i>1) Fees payable at submission</i>	
Site Plan application - Residential (up to 40 units)	\$2,060.00 + \$118.00 per unit
Site Plan application - Residential (more than 41 units)	\$2,575.00 + \$124.00 per unit
Site Plan application - Commercial, Industrial, Institutional (Less than 5000 square feet)	\$3,090.00
Commercial, Industrial, Institutional, other non-residential (5000 square feet and up)	\$4,635.00
Mixed used (per residential unit)	\$3,090.00 + \$82.00/ residential unit
Creation of/or addition to private parking area	\$1,030.00
Letter of undertaking	\$1,030.00
City Engineering Fee	\$650.00
Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge any professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the registration. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City. The remaining deposit will be deducted from the Engineering fees at the site plan agreement signature stage. If the file is cancelled after the 1st revision of the engineering plans, the deposit will be kept.	\$5,000.00
<i>2) Fees payable at Site Plan Agreement Stage or Letter of Undertaking</i>	
Agreement preparation fee	\$824.00
Engineering Review	5% of the estimated cost of the site works if total cost estimate is under \$100,000.00
	4% of the estimated cost of the site works if total cost estimate is between 100,000.00 to \$500,000.00
	3% of the estimated cost of the site works if total cost estimate is over \$500,000.00
Legal fees	\$1,000.00
Minor Amendment to an existing registered Site Plan Agreement	\$1,030.00
*Any and all consultant fees collected for the review of plans and studies will be the responsibility of the applicant and deducted from the total engineering fees calculated for the project.	
Condominium Fees	
Condominium Plan	\$6,180.00 + \$118.00/ dwelling unit
Exemption of Condominium Plan	\$1,229.00
Condominium Conversion	\$676.00

**Schedule "I" to User Fee By-Law 2024-118
PLANNING AND ENGINEERING**

Committee of Adjustment	
Land severance review fee	\$670.00
Changes to conditions after provisional consent is given by the Committee	\$430.00
Recirculation of application following a change in the scope of the application	\$430.00
Minor Variance Application	\$861.00
Part-Lot Control	
Lifting of 0.30 meter reserve	\$430.00
Encroachment	\$401.00
Part-Lot Control Application	\$1,030.00 + \$77.00/ lot and part
Part-Lot Control Extension	\$676.00
Miscellaneous Planning Fees	
Review, prepare and administer a Development Charge Agreement	\$1,545.00
Development Charge Deferral Fee	\$256.00
Road opening or	\$1,353.00
Dedication of public highway & assumption of subdivision (applicant assumes the legal and surveying fees)	\$184.00
Cash-in-lieu of Parking (each space reduced by Council shall be valued at \$1,689.82 and payable as per Council's decision)	\$535.00
Release of Financial Securities (partial or full release)	\$515.00
Development Agreement Fee	\$256.00
Communication Tower Application	\$206.00
Letter of Undertaking	\$277.00
All other requests	\$250.00
OLT Appeals (Minor Variance and/or consent) - Request for Planners to provide evidence where staff support applications	\$2,060.00
OLT Appeals (other applications) - Request for Planners to provide evidence where staff support applications	\$3,605.00
Miscellaneous Engineering Fees	
Lot Grading review per dwelling	\$258.00
Senior Engineer Hourly Rate applicable to document research and miscellaneous engineering requests	\$129.00
Junior Engineer Hourly Rate applicable to document research and miscellaneous engineering requests	\$98.00
Engineering technologist Hourly Rate applicable to document research and miscellaneous engineering requests	\$77.00
In the case the City's engineering review capacity is not available, the City shall hire a third-party consultant to review engineering review documents. The review fee will be quoted from the consultant. The City will charge a 5% project management fee + a 10% administrative fee.	
Written responses	
Zoning Report	\$122.00
Compliance Report	\$122.00
Subdivision Compliance	\$100.00
Work Order	\$90.00
Written opinions	\$75.00/first hour - \$122.00/subsequent hour
	\$11.00/extra lot (if request is for more than one property)
Review of MDS calculations for Building Permit	\$103.00

**Schedule "I" to User Fee By-Law 2024-118
PLANNING AND ENGINEERING**

Research and Copies

Paper copy of Official Plan - City of Clarence-Rockland	\$43.00
Paper copy of Official Plan - Bourget	\$43.00
Paper copy of Zonign By-law	\$43.00
CD copy of Official Plan or Zoning By-law	\$19.00
<i>Paper copy of Zoning By-law Schedules</i>	
Small format (b&w) - 11"x17"	\$6.00
Small format (color) - 11"x17"	\$8.00
Large format (b&w) - 2'x3'	\$8.00
Large format (color) - 2'x3'	\$10.00
Archival Retrieval Fee	\$125.00

Refunds

If the request is made before the technical circulation is initiated	100%
If the request is made after the technical circulation is initiated	30%
If the request is made after the required public meeting	nil

NOTE: When an applicant submits more than one application type per site, then the applicant is entitled to a 10% discount on each

Watermain, Sanitary and Storm Approval

CLI - Environmental Compliance Approval (ECA) - Storm sewer gravity systems	\$1,545.00
CLI - ECA - Sanitary pumping station forcemains, etc.	\$1,545.00
CLI - ECA - Sanitary sewer gravity systems	\$1,545.00
CLI - ECA - for each facility for attenuating stormwater runoff peak flow rate (e: retention pond, underground chambers, oil and grit separators)	\$1,545.00
Form 1 - Municipal Drinking Water Systems Approval	\$5,150.00

**Schedule "J" to User Fee By-Law 2024-118
RECREATION AND FACILITIES**

ITEM	Fees
Baseball & Soccer Fields	
Tournoi et location - Associations de sport mineures Clarence-Rockland (balle et soccer, journée) / Tournament and Rental - Clarence-Rockland Minor Sports Associations (Ball and soccer, day)	\$11/hour
Tournoi et location - Associations de sport mineures Clarence-Rockland (balle et soccer, journée) / Tournament and Rental - Clarence-Rockland Minor Sports Associations (Ball and soccer, day)	\$82.00/day
Saisonniers - Ligues d'adultes, Terrain de balle / Seasonal - Adult leagues, Ball field	\$20/hour
Tournoi et location - Ligues d'adultes, Terrain de balle (journée et soirée) / Tournament and rental - Adult leagues, Ball field (day and evening)	\$175.00
Saisonniers - Ligues d'adultes, Terrain de soccer / Seasonal - Adult Leagues, Soccer Field	\$21/hour
Tournoi et location - Ligues d'adultes, Terrain de soccer (journée et soirée) / Tournament / rental - Adult leagues, Soccer field (day and evening)	\$175.00
Rink Surface Rental - Ice (effective on May 1, 2025)	
Prime Time - regular rate	\$279.00
Prime Time - Clarence-Rockland Minor Sports Associations (including Junior team)	\$171.00
Down Time - regular rate	\$239.00
Down Time - Clarence-Rockland Minor Sports Associations (including Junior team)	\$141.00
Last Minute Ice Rental (no discounted rate for Minor Sports)	\$184.00
Sport Education Program Rate	\$171.00
Rink Surface Rental - No ice	
Prime Time - regular rate	\$71.00
Prime Time - Clarence-Rockland Minor Sports Associations	\$55.00
Down Time - regular rate	\$60.00
Down Time - Clarence-Rockland Minor Sports Associations	\$46.00
Special event with alcohol licence (daily rate)	\$711.00
Special event - no alcohol (daily rate)	\$590.00
Special event - set up fee	\$41.00
Boat Ramps	
Fishing Tournaments or other special activities (more than 20 boats upon City reservation)	\$315.00
Daily Pass - Residential/Non-residential	\$21.00
Seasonal Pass - Residential	\$27.00
Seasonal Pass - Non-residential	\$237.00

**Schedule "J" to User Fee By-Law 2024-118
RECREATION AND FACILITIES**

ITEM	Fees
Facility Rentals	
Clarence Creek / Ronald Lalonde / Alphonse Carrière - Non-Profit	\$39.00/h or \$233.00/day
Clarence Creek / Ronald Lalonde / Alphonse Carrière	\$57.00/h or \$334.00/day
Clarence Creek / Ronald Lalonde / Alphonse Carrière - Set-up -Non-Profit	Free
Clarence Creek / Ronald Lalonde / Alphonse Carrière - Set-up	\$15.00/h or \$101.00/day
Clarence Creek / Ronald Lalonde / Alphonse Carrière - One time set-up by municipality - Non-Profit	Free
Clarence Creek // Ronald Lalonde / Alphonse Carrière - One time set-up by municipality	\$83.00
Community Room at Clarence-Rockland Arena - Non-Profit	\$39.00/h or \$233.00/day
Community Room at Clarence-Rockland Arena	\$57.00/h or \$334.00/day
Community Room at Clarence-Rockland Arena - Set-up	\$15.00/h or \$101.00/day
Community Room at Clarence-Rockland Arena - One time set-up	\$83.00
Optimiste Performance Hall - Non-Profit	\$47.00/h or \$441.00/day (minimum charge of \$189.00)
Optimiste Performance Hall - Commercial Organizations	\$118.00/h or \$883.00/day (minimum charge of \$472.00)
Optimiste Performance Hall - Non-Profit Special rate for practice before a show (max 2 practices per show)	\$105.00 maximum charge 4hrs
Optimiste Performance Hall - Commercial Organizations Special rate for practice before a show (max 2 practices per show)	\$158.00 maximum charge 4hrs
Optimiste Performance Hall - Non-Profit Repetitive activity (without the sound and lighting system)	\$105.00/h minimum charge of 1hrs or maximum charge 4hrs
Optimiste Performance Hall - Commercial Organizations Repetitive activity (without the sound and lighting system)	\$158.00/h minimum charge of 1hrs or maximum charge 4hrs
Commemorative Bench and Tree Program	
Commemorative Bench	\$3,500.00
Commemorative Tree	\$800.00

Schedule "K" to User Fee By-law 2024-118
DAYCARE
(Effective when the 2025 summer program begins)
***except for deposits, effective January 01**

ITEM	FEE
Toddler (18-30 months old)	
Daily rate	Subject to CWELCC program
Required deposit	\$250.00
Preschool (30 months old - School age)	
Daily rate	Subject to CWELCC program
Required deposit	\$250.00
School age - School day (AM and PM)	
School age 4-5 years old - AM and PM	Subject to CWELCC program
School age 6+ years old - AM and PM	\$26.00
Required deposit 4-5 years old	\$250.00
Required deposit 6+ years old	\$250.00
School age - School day (AM or PM)	
School age 4-5 years old - AM or PM	Subject to CWELCC program
School age 6+ years old - AM or PM	\$19.00
Required deposit 4-5 years old	\$250.00
Required deposit 6+ years old	\$250.00
School age - Full day	
School age 4-5 years old - Full day	Subject to CWELCC program
School age 6+ years old - Full day	\$41.00
Required deposit 4-5 years old - summer break only	\$250.00
Required deposit 6+ years old - summer break only	\$250.00
All age - Subsidized clients	
All age - Required deposit	\$125.00
Late payment Fees	
Letter advising client - no longer eligible for service due to outstanding payment	\$0.00
1	Rate eligible for the reduced rate under the Canada-Wide Early Learning and Child Care (CWELCC) program. This rate is the rate that was in effect at the time of enrollment in the CWELCC program.

**Schedule "L" to User Fee By-law 2024-118
Mariage Solomnization Fees**

The following fees apply for civil marriage solemnization services and are payable to the City of Clarence-Rockland upon scheduling the time and date of the Marriage Ceremony:

Administration Fee	\$180.00
Marriage Officiant Fee	\$255.00
Marriage Officiant Fee (Off-Site Ceremonies)	\$310.00
Expenses (Off-Site Ceremonies)	actual cost of mileage and/or other expenses incurred as per the City's Travel Policy

*if the ceremony is performed during Regular Office Hours by a Marriage Officiant that is an employee of the City, the Marriage Officiant Fee is to be retained by the City.

The Marriage Officiant, subsequent to a civil marriage ceremony, is responsible to submit claim forms for expenses related to the performance of the ceremony and/or mileage to the Clerk.

Notes:

- Changes to date, and/or place are allowed at no additional charge, provided that the venue and the Officiant are available. Requests to change the date, time and/or place must be received a minimum of 48 hours prior to the originally scheduled date and time.
- An administration fee of \$50.00 will be retained if the ceremony is cancelled.

No refund will be issued if the ceremony is cancelled less than 48 hours prior to the scheduled date and time, or the Applicant{s} do not show up for the ceremony, or if the ceremony is cancelled by the Marriage Officiant due to the fact that the persons being married arrive late.

**Schedule "M" to User Fee By-law 2024-118
Property Standards Administrative Fees**

ITEM	FEE
Appeal Processing Fee (per order)	\$309.00
Certificate of Compliance	\$82.00

Schedule "N" to User Fee By-law 2024-118
Administrative Monetary Penalty System (AMPS) - Administrative Fees

ITEM	FEE
Late Payment Fee	\$15.00
MTO Plate Denial Fee	\$22.00
MTO Search Fee	\$10.00
Screening - No Show Fee	\$50.00
Hearing - No Show Fee	\$100.00

**Schedule "O" to User Fee By-law 2024-118
Waste**

ITEM	FEE
Residential Unit	\$235.00
Commercial Unit	\$510.00
Commercial Bins	\$192.00 / ton - minimum \$2843.00

**Schedule "P" to User Fee By-law 2024-118
Water**

ITEM	FEE
Flat annual charge	\$200.28 per unit
Consumption charges	\$1.5151 per cubic meter
Metered properties that are serviced by public utility system	Flat annual charge + consumption charge
Non-metered properties that are serviced by public utility system	Flat annual charge only
Properties that have frontage on water distribution system, but are not service by it (excluding vacant land)	Flat annual charge only
Capital connection charges	\$4,143.00 per connection
Opening of account	\$45.00 - non refundable
Inspection, seal and open the water service	\$60.00 - per visit
Inspection of service and/or turn on/off the supply or reinstate of supply after by-law violation or non-payment	\$60.00 - per visit
Request of the owner or occupants to turn on/off supply of water to property between 8:00 AM and 4:30 PM, Mondays through Fridays (except statutory holidays)	\$60.00
Request of the owner or occupants to turn on/off supply of water to property after hours or statutory holidays	Actual cost to the municipality for a call out + 10% administrative fee - minimum charge of \$110.00
Final meter read	\$45.00
Water meter leak detection - requested by owner or occupant	\$50.00
Testing charge when property owner request meter test and meter is deemed to be functioning properly	\$160.00

**Schedule "Q" to User Fee By-law 2024-118
Sewer**

ITEM	FEE
Flat annual charge	\$213.00 per unit
Consumption charge	\$2.1748 per cubic meter
Metered properties that are serviced by public utility system	Flat annual charge + consumption charge
Non-metered properties that are serviced by public utility system	Flat annual charge only
Capital connection charges	\$3,802.00 per connection
Former Township of Clarence on private/public septic sytem	
1856 Labonté	\$927.00 / year
1860 Labonté	\$1,057.00 / year
1862 Labonté	\$783.00 / year