



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND**

ACCESSIBILITY ADVISORY COMMITTEE - MINUTES

October 21, 2024
Principal Boardroom
1560, rue Laurier Street, Rockland ON K4K 1P7

PRESENT: Carrie Griffith, President
Christine Dawood, Vice-President
André J. Lalonde, Councillor
Julie Larivière
Julia Reid
Diane Saumure
Monique Ouellet, Clerk

ABSENT: Jay Woodruff

1. Opening of the meeting

The Chair opens the meeting at 7:00 p.m.

2. Adoption of the agenda

Moved by Christine Dawood
Seconded by Diane Saumure

THAT the agenda be adopted as presented.

CARRIED

3. Declaration of Pecuniary Interests

None

4. Adoption of the minutes

4.1 Minutes of the Accessibility Advisory Committee meeting of August 26, 2024

Moved by Christine Dawood
Seconded by Diane Saumure

THAT the minutes of the Accessibility Advisory Community meeting of August 26, 2024 be adopted as presented.

CARRIED

5. Election of Chair for the remaining of the Term

Carrie Griffith is appointed as president for the remainder of the term.

Christine Dawood is appointed as vice-president for the remainder of the term.

6. Rescheduling of the November meeting date

The November 18th meeting is rescheduled for November 25th.

7. Discussion / Organization of Projects Proposed for 2025

7.1 Accessibility Awareness Week Activities

Further to discussions, Christine Dawood will take the lead on this project and will begin by drafting a letter for the Committee's approval in order to ask the school administrations if they already include special activities in their programs to promote the Accessibility Awareness Week, and to offer the committee's assistance if they are interested.

7.2 Accessibility Awareness Campaign

The following points were brought up and discussed:

- accessible sports in Clarence-Rockland
- promotion of feedback process
- accessible documents (tax, water/sewer invoices)

Further to discussions, Monique Ouellet commits to communicate with the City's communication team in order to get their input on the type of activities could be launched via the City's Facebook page and/or City's Website (videos, surveys, contests, etc.).

Monique Ouellet also commits to communicate with the City's finance team in order to see if the tax, water/sewer invoices can be converted to an accessible format.

7.3 Educational Workshops

Monique Ouellet commits to leading this project and will start with gathering the types of workshops that can be offered and obtaining quotes. Committee members are invited to contribute by forwarding any ideas and/or contacts directly to Monique.

8. Accessible Trick or Treating Sign

Further to discussions, Monique Ouellet commits to reach out to the City's communication team in order to see if it is possible for them to promote 'Accessible Trick or Treating' on the City's Facebook page.

9. Other Items

- Carrie Griffith informs the Committee that she attended the September Clarence-Rockland Market and noticed that a vehicle had parked in front of the accessible toilet. Further to discussions, Monique Ouellet commits to communicate with the City's programming team to inform them of the problem and allow them to rectify the situation for future events.
- Monique Ouellet informs the Committee that the City's administration intends to upload several documents that are not necessarily accessible on the City's website, however, before doing so, the administration will consult with the Committee.

10. Adjournment

The meeting is adjourned at 8:20 p.m.

Carrie Griffith, Chairperson

Monique Ouellet, Clerk