



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

January 15, 2025
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Kyle Cyr, Councillor Ward 1 (arrived later)
Stephane Fournier, Councillor Ward 2
Carl Grimard, Councillor Ward 3
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Pierre Voisine, Chief Administrative Officer
Monique Ouellet, Clerk
Karine McCulloch, Deputy Clerk

ABSENT: Samuel Cardarelli, Councillor Ward 4

1. Opening of the meeting

Mayor Mario Zanth calls the meeting to order at 7:00 p.m.

2. Land Acknowledgement

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Carl Grimard recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2025-01

Moved by Diane Choinière

Seconded by Trevor Stewart

BE IT RESOLVED THAT the agenda be adopted as presented.

CARRIED

5. Disclosure of pecuniary interests

None

6. Closed Meeting

Members of Council move to the conference room adjacent to the Council Chambers at 7:01 p.m. and return to the Council Chambers at 7:29 p.m.

RESOLUTION 2025-02

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Closed Meeting Minutes of December 11, 2024

6.2 Human Ressources matter

CARRIED

Councillor Kyle Cyr join the Council meeting at 7:29 p.m.

7. Resolution to resume open meeting

RESOLUTION 2025-03

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. Closed Meeting report

Mayor Mario Zanth informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

9. Announcements / Special Presentations

Councillor Simon-Olivier Peladeau-Houle announce the St-Pascal Carnival, from January 21st to January 25th, 2025.

Councillor Trevor Stewart announce the Hammond Carnival from February 5th to February 9th, 2025, organized by the Hammond Optimist Club.

Councillor Diane Choinière announce the Bourget Carnival from January 30th to February 2nd, 2025.

Councillor André Lalonde announce the 54th Clarence Creek Carnival, from February 7th to February 15th, 2025, organized by the Lions Club.

Mayor Mario Zanth announces the upcoming public meetings for the Ward Boundary review. There will be three meetings: January 22nd, 2025 from 6 to 8 pm at the Bourget Community Center, January 23rd, 2025 from 2 to 4 pm at the Clarence-Rockland Arena and January 23rd, 2025 from 6 to 8 pm at the Clarence-Rockland Arena.

10. Committee of the Whole items

10.1 Item to be considered as part of a Statutory Public Meeting

a. Presentation of the Community Improvement Program (CIP) by Sierra Planning and Management

Jon Hack, Director of Sierra Planning & Management present a resumé of the Community Improvement Program.

b. Comments and Questions

No members of the public were present to ask questions or make comments.

Following questions, Jon Hack clarifies that all commercial areas in the city are eligible for the CIP, even if they are outside the priority zone.

Following questions, Julian Lenhart mentions that the administration will have to evaluate the possibility of accepting projects that were started before the implementation of the CIP but not completed.

c. Report and recommendation

The finalized Community Improvement Plan will be presented to Council for approval at the February 12, 2025, meeting.

10.2 Delegations/Presentations

None

10.3 Petitions and Correspondence

None

10.4 Notice of motion

None

10.5 Committee/Staff Reports

None

11. Committee of the Whole Report

Mayor Mario Zanth explains that the items discussed in Committee of the Whole will be considered at the next regular Council meeting.

12. Council Members' Items

None

13. Consent Items

RESOLUTION 2025-04

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of January 15, 2025, be adopted:

13.1 Adoption of the Regular Council Meeting Minute of December 11th, 2024

13.2 Receipt of the minutes of the Clarence-Rockland Public Library Board Meeting of November 19, 2024

13.3 Receipt of the Weekly Correspondence Packages for December 2024

13.4 Resolution to approve the salaries paid from November 24 to December 21, 2024

13.5 Resolution to approve the accounts paid from December 3 2024 to January 5, 2025

13.6 Resolution to appoint a new member to the Community Development Advisory Committee

13.7 Resolution to support the application for the Regional Community Investment Fund

13.8 Resolution to approve the new Violence and Harassment Policy and repeal the previous one.

CARRIED

Text of the resolutions as adopted by consent under Resolution 2025-04:

- 13.1** *BE IT RESOLVED THAT the minutes of the regular Council meeting of December 11th, 2024, be adopted.*
- 13.2** *BE IT RESOLVED THAT the Clarence-Rockland Public Library Board Meeting Minutes of November 19, 2024, be received.*
- 13.3** *BE IT RESOLVED THAT the weekly correspondence packages no. 2024-98, 2024-99 and 2024-100, be received and filed.*
- 13.4** *BE IT RESOLVED that the salaries paid from November 24th, 2024, to December 21st, 2024, to the gross amount of \$1,569,256.84 and to the net amount of \$1,125,329.26, be adopted, as recommended.*
- 13.5** *BE IT RESOLVED that the accounts paid from December 3rd, 2024, to January 5th, 2025, in the amount of \$7,962,393.94, be adopted, as recommended.*
- 13.6** *Whereas Jacques Diotte resigned from the committee in May 2024;*
BE IT RESOLVED THAT Council hereby appoints Jason Manikkam to fill the vacancy on the Community Development Advisory Committee, effective immediately.
- 13.7** *WHEREAS the United Counties of Prescott and Russell is taking applications for the Regional Community Investment Fund; and*
WHEREAS the funds can be used to support the community and cultural activities in the Prescott and Russell Region, such as the creation or improvement of carnivals, festivals or special events;
BE IT RESOLVED THAT Council support the application to the Regional Community Investment Fund for an amount of \$106,743.00 in order to fund the Clarence-Rockland Festival.
- 13.8** *BE IT RESOLVED that the Workplace Violence, Harassment, and Sexual Harassment Policy adopted under resolution RES2019-57, be repealed and replaced with the Violence and Harassment Policy attached to Report No. PRO2025-001, effective immediately.*

14. Committee/Staff Reports

None

15. By-laws

RESOLUTION 2025-05

Moved by Kyle Cyr

Seconded by Stephane Fournier

BE IT RESOLVED THAT the following by-laws be adopted:

15.1 2025-01 being a By-law to authorize the signature of a Transfer Payment Agreement with the Ministry of the Solicitor General, Office of the Fire Marshal for the Fire Protection Grant

15.2 2025-02 being a by-law to confirm the appointment of the Chief Building Official, building inspectors and property standards officers for the City of Clarence-Rockland

15.4 2025-04 being a By-Law to implement an Administrative Penalty System for Highway Traffic Act Offences in the City of Clarence-Rockland

15.5 2025-05 being a By-law to authorize the signature of an agreement with the Ministry of the Attorney General and the Ministry of Transportation for the Camera Systems Administrative Penalty Enforcement Programs

15.6 2025-06 being a by-law to submit a loan application upon amortizing debentures in the principal amount of \$742,232.85 towards the cost of various capital projects

CARRIED

15.3 2025-03 being a By-law to amend By-law 2019-85, establishing the Development Charges

Following questions, Frederic Desnoyers explains that an email was sent to all developers to provide them with a timeline. They are asked to review the information available on the City's website and to submit their comments and questions before February 14th, 2025. They can also request a meeting with the City.

Following questions, Julian Lenhart mentions that all developers that have worked with the City in the last year or requested a construction permit in the last year were added to that email list. The administration as already planned on sharing a resume of the comments with Council.

RESOLUTION 2025-06

Moved by Stephane Fournier
Seconded by Carl Grimard

BE IT RESOLVED THAT By-law Law No. 2025-03, being a By-law to amend By-law 2019-85, establishing the Development Charges, be adopted.

CARRIED

16. Confirmatory By-law

RESOLUTION 2025-07

Moved by Simon-Olivier Péladeau-Houle
Seconded by Stephane Fournier

BE IT RESOLVED THAT By-law no. 2025-07, being a confirmatory by-law for the regular meeting of January 15, 2025, be adopted.

CARRIED

17. Adjournment

Mayor Mario Zanth adjourns the meeting at 7:58 p.m.

Mario Zanth, Mayor

Karine McCulloch, Deputy Clerk