



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
REGULAR MEETING MINUTES**

March 19, 2025  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:** Mario Zanth, Mayor  
Kyle Cyr, Councillor Ward 1  
Stephane Fournier, Councillor Ward 2  
André J. Lalonde, Councillor Ward 5  
Simon-Olivier Péladeau-Houle, Councillor Ward 6  
Trevor Stewart, Councillor Ward 7  
Diane Choinière, Councillor Ward 8  
Pierre Voisine, Chief Administrative Officer  
Karine McCulloch, Deputy Clerk

**ABSENT:** Carl Grimard, Councillor Ward 3  
Samuel Cardarelli, Councillor Ward 4

**1. Opening of the meeting**

Mayor Mario Zanth calls the meeting to order at 7:00 p.m.

**2. Land Acknowledgement**

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

**3. Moment of Reflection**

Mayor Mario Zanth recites the moment of reflection.

**4. Adoption of the agenda**

**RESOLUTION 2025-16**

**Moved by** Diane Choinière

**Seconded by** Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the agenda be adopted, with the removal of item 6.4, Sale of Surplus Property.

**CARRIED, as modified**

**5. Disclosure of pecuniary interests**

None

**6. Closed Meeting**

Members of Council move to the conference room adjacent to the Council Chambers at 7:03 p.m. and return to the Council Chambers at 7:10 p.m.

**RESOLUTION 2025-17**

**Moved by** Kyle Cyr

**Seconded by** Trevor Stewart

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Adoption of the Closed Meeting Minutes of January 15, 2025

6.2 Adoption of the Closed Special Meeting Minutes of January 22, 2025

6.3 Land Acquisitions

**CARRIED**

**7. Resolution to resume open meeting**

**RESOLUTION 2025-18**

**Moved by** Simon-Olivier Péladeau-Houle

**Seconded by** Kyle Cyr

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

**CARRIED**

**8. Closed Meeting report**

Mayor Mario Zanth informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

**9. Announcements / Special Presentations**

None

**10. Committee of the Whole items**

**10.1 Delegations/Presentations**

None

**10.2 Petitions and Correspondence**

None

**10.3 Notice of motion**

None

**10.4 Committee/Staff Reports**

**a. 10 Year Plan for Asphalt Roads**

Frederic Desnoyers presents his report.

**Moved by** Diane Choinière

**Seconded by** Trevor Stewart

WHEREAS staff has determined that the annual contribution to the road reserve is currently not sufficient to maintain the current level of service; and

WHEREAS Council should consider amending the road reserve by-law in order to contribute an additional amount equivalent to 2% of the tax rate, starting in the year 2026; and

WHEREAS although the 10-year plan has not yet been finalized at this time, it is deemed necessary to consider the approval of the list of capital projects presented in report FIN2025-10, in order to proceed with the tendering process for the road improvements proposed for 2025;

THAT the Committee of the Whole recommends that Council approves the list of capital projects presented in report FIN2025-10 to be funded from the road improvement budget included in the 2025 budget; and

THAT Council considers amending the contributions to the road reserve to 2% at a later date, once the 10-year plan is ready for Council's consideration.

**CARRIED**

**11. Committee of the Whole Report**

Mayor Mario Zanth explains that the item discussed in Committee of the Whole will be considered.

**RESOLUTION 2025-19**

**Moved by** Simon-Olivier Péladeau-Houle

**Seconded by** Trevor Stewart

BE IT RESOLVED THAT Council hereby approves the list of capital projects presented in report FIN2025-10 to be funded from the road improvement budget included in the 2025 budget; and

BE IT ALSO RESOLVED THAT Council considers amending the contributions to the road reserve to 2% at a later date, once the 10-year plan is ready for Council's consideration.

**CARRIED**

**12. Council Members' Items**

None

**13. Consent Items**

**RESOLUTION 2025-20**

**Moved by** Simon-Olivier Péladeau-Houle

**Seconded by** Diane Choinière

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of March 19, 2025, be adopted:

13.1 Adoption of the minutes of the regular Council meeting of February 12, 2025

13.2 Receipt of the minutes of the following meetings:

a. Community Development Advisory Committee of March 19, 2024

b. Community Development Advisory Committee of June 4, 2024

c. Community Development Advisory Committee of November 5, 2024

13.3 Receipt of the Weekly Correspondence Packages for February 2025

13.4 Resolution to approve the salaries paid from January 19, 2025, to February 15, 2025

13.5 Resolution to approve the accounts paid from February 4, 2025, to March 8, 2025

13.6 Resolution to adopt the Itemized Statement of Remuneration and Expenses paid in 2024 to council members

13.7 Resolution to adopt the Statement on Development Charges Reserve Funds for the 2024 year-end

**CARRIED**

***Text of the resolutions as adopted by consent under Resolution 2025-20:***

- 13.1** *BE IT RESOLVED THAT the minutes of the regular Council meeting of February 12, 2025, be adopted.*
- 13.2a.** *BE IT RESOLVED THAT the minutes of the Community Development Advisory Committee of March 19, 2024, be received.*
- 13.2b.** *BE IT RESOLVED THAT the minutes of the Community Development Advisory Committee of June 4, 2024, be received.*
- 13.2c.** *BE IT RESOLVED THAT the minutes of the Community Development Advisory Committee of November 5, 2024, be received.*
- 13.3** *BE IT RESOLVED THAT the weekly correspondence packages no. 2025-06, 2025-07, 2025-08 and 2025-09, be received and filed.*
- 13.4** *BE IT RESOLVED that the salaries paid from January 19th, 2025, to February 15th, 2025, in the gross amount of \$1,109,416.00 and in the net amount of \$751,441.81, be adopted as recommended.*
- 13.5** *BE IT RESOLVED that the accounts paid from February 4th, 2025, to March 8th, 2025, in the amount of \$9,648,606.06, be adopted as recommended.*
- 13.6** *BE IT RESOLVED THAT the Municipal Council of the Corporation of the City of Clarence-Rockland hereby adopts the Itemized Statement of Remuneration and expenses paid in 2024 to council members, as per section 284 of the Municipal Act, 2001, as presented under Report No. FIN 2025-06.*
- 13.7** *WHEREAS the Treasurer of the municipality must submit annually, to the Municipal Council, a financial statement on development charge bylaw and on reserve funds established under section 33. 1997, C. 27, para. 43(a) of the Development Charges Act;*
- BE IT RESOLVED that the Municipal Council of the Corporation of the City of Clarence-Rockland accept the statement on development charges reserve funds for the 2024 year-end, as presented in report FIN2025-07.*

**14. Committee/Staff Reports**

**14.1 Replacement of the asphalt hot box**

**RESOLUTION 2025-21**

**Moved by** Simon-Olivier Péladeau-Houle

**Seconded by** Kyle Cyr

WHEREAS the asphalt hot box has been decommissioned due to irreparable failures; and

WHEREAS the asphalt hot box is an essential tool for the city's road maintenance;

BE IT RESOLVED THAT the Municipal Council approves the purchase of a hot asphalt box for the public works division for a maximum amount of \$90,000 which will be financed directly from the equipment reserve as recommended.

**CARRIED**

**14.2 Replacement of the City's Website**

Michel Cousineau explains his report.

**RESOLUTION 2025-22**

**Moved by** André J. Lalonde

**Seconded by** Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT Council approves that the Administration reallocate \$70,000 of the unused funds from the Portal Capital Project, towards a new project to replace the current City Website.

**CARRIED**

**15. By-laws**

**RESOLUTION 2025-23**

**Moved by** André J. Lalonde

**Seconded by** Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the following by-laws be adopted:

15.1 2025-21 being a By-law to amend Section 9 of the Official Plan of the Urban Area of the City of Clarence-Rockland

15.2 2025-22 and 2025-23 being By-laws to amend the Official Plan and the Zoning By-law for the 1067, 1079 and 1087-1091 Laurier

15.3 2025-24 being a By-law to remove the Holding on the subject properties for Brigil Phase 1

15.4 2025-25 being a By-law to deem the lot 2 of Plan 50M-315 to not be a lot on a plan of subdivision

15.5 2025-26 being a By-law to regulate the Sale, Display and Discharge of Fireworks within the City of Clarence-Rockland

15.6 2025-27 being a By-law to establish standards, regulations and maintenance requirements for privately-owned outdoor swimming pools, hot tub, their enclosures and equipment

**CARRIED**

**15.7 2025-28 being a By-law to appoint the Director of Protection Services / Fire Chief**

Pierre Voisine presents the new director of Protective Services, Martin Rousseau.

Martin Rousseau takes the stand to say a word.

**RESOLUTION 2025-24**

**Moved by** Kyle Cyr

**Seconded by** André J. Lalonde

BE IT RESOLVED THAT By-law 2025-28, being a By-law to appoint the Director of Protection Services / Fire Chief, Martin Rousseau, be adopted.

**CARRIED**

**16. Confirmatory By-law**

**RESOLUTION 2025-25**

**Moved by** Diane Choinière

**Seconded by** Kyle Cyr

BE IT RESOLVED THAT By-law no. 2025-29, being a confirmatory by-law for the regular meeting of March 19, 2025, be adopted.

**CARRIED**

**17. Adjournment**

Mayor Mario Zanth adjourns the meeting at 7:57 p.m.

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Mario Zanth, Mayor

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Karine McCulloch, Deputy Clerk