



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
ACCESSIBILITY ADVISORY COMMITTEE - MINUTES**

June 16, 2025  
Teleconference

PRESENT: Carrie Griffith, President  
André J. Lalonde, Councillor  
Julia Reid  
Diane Saumure  
Jay Woodruff  
Monique Ouellet, Clerk

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**1. Opening of the meeting**

The Chair opens the meeting at 7:05 p.m.

**2. Adoption of the agenda**

**Moved by** Carrie Griffith  
**Seconded by** Diane Saumure

THAT the agenda be adopted with the addition of an item under item 6 -  
Accessibility of du Moulin Park.

**CARRIED**

**3. Declaration of Pecuniary Interests**

None

**4. Adoption of the minutes**

**Moved by** Carrie Griffith  
**Seconded by** Diane Saumure

THAT the minutes of the Accessibility Advisory Committee meeting of April 28,  
2025, be adopted as presented.

**CARRIED**

## **5. Accessibility Awareness Campaign**

Monique Ouellet confirms that the promotional items have been ordered.

Diane Saumure confirms that Martin Irwin invited her to attend an on-site accessibility inspection for the Festival on Friday, June 20 at 1:00 p.m. Jay Woodruff confirms that he will also be in attendance.

Following discussions, members have agreed that the Accessibility Advisory Committee will participate in the Festival to promote the Accessibility Awareness Campaign.

A schedule is confirmed as follows:

- Saturday, June 28 (1:00 pm - 3:00 pm)
  - Responsible Member - Carrie Griffith
- Sunday, June 29 (1:00 pm - 3:00 pm)
  - Responsible Member - Diane Saumure

Both Jay Woodroffe and Julia Reid expressed their availability but are currently unable to commit to a specific schedule.

Monique confirms the following material will be readily available for the members at the site:

- promotional items to distribute, posted QR Code to facilitate public access to an online survey, information regarding Accessibility Plan and Feedback Forms.

Monique confirms that all relevant information will be shared with members via email.

## **6. Other Items**

Diane Saumure reported that during a recent visit to du Moulin Park, she encountered several accessibility challenges, particularly in the picnic areas.

Following discussions, members agreed that it would be beneficial to request an on-site inspection with the Manager of Parks to more effectively identify and assess the existing barriers.

Monique Ouellet confirmed that an email will be sent to the Parks Manager to formally request the inspection.

**7. Adjournment**

The next meeting is scheduled to be held on August 18, 2025.

The meeting is adjourned at 8:03 p.m.

Carrie Griffith, Chairperson

Monique Ouellet, Clerk