



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

July 9, 2025
Council Chambers
415 rue Lemay Street, Clarence Creek, Ont.

PRESENT: Mario Zanth, Mayor
Stephane Fournier, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Samuel Cardarelli, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Simon-Olivier Péladeau-Houle, Councillor Ward 6
Trevor Stewart, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Pierre Voisine, Chief Administrative Officer
Karine McCulloch, Deputy Clerk

ABSENT: Kyle Cyr, Councillor Ward 1
Monique Ouellet, Clerk

1. Opening of the meeting

Mayor Mario Zanth calls the meeting to order at 6:31 p.m.

2. Land Acknowledgement

Mayor Mario Zanth reads the land acknowledgement of Indigenous territories.

3. Moment of Reflection

Councillor Carl Grimard recites the moment of reflection.

4. Adoption of the agenda

RESOLUTION 2025-58

Moved by Simon-Olivier Péladeau-Houle

Seconded by Stephane Fournier

BE IT RESOLVED THAT the agenda be adopted, with the addition of item 15.8, by-law 2025-75 being by-law to authorize the signature of a Transfer Payment Agreement with the Minister of Sport for the Community Sport and Recreation Infrastructure Fund.

CARRIED

5. Disclosure of pecuniary interests

None

6. Closed Meeting

Members of Council move to closed session, in the Council Chambers, at 6:34 p.m. and return to open session at 7:11 p.m. No members of public were present in the room.

RESOLUTION 2025-59

Moved by Carl Grimard

Seconded by Stephane Fournier

BE IT RESOLVED THAT the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

6.1 Adoption of the Closed Meeting Minutes of June 11, 2025

6.2 Acquisition of Land - Sports Hub

6.3 Acquisition of Land for the Expansion of the Booster Station at 1441 Caron Street

CARRIED

7. Resolution to resume open meeting

RESOLUTION 2025-60

Moved by Stephane Fournier

Seconded by Diane Choinière

BE IT RESOLVED THAT the closed session be adjourned to resume the regular meeting.

CARRIED

8. Closed Meeting report

Mayor Mario Zanth informs the members of the public that Council discussed some matters in closed session and that directives were given to staff.

9. Announcements / Special Presentations

Councillor Diane Choinière announces the Bourget Market, which will take place on Saturday, July 19 at the Bourget Pavilion on Levis Street. A special event will be held to celebrate the 20th anniversary of the Prescott-Russell Recreational Trail, featuring inflatable games, ice cones, music, and more. Hammond Hill has also created a special beer in honour of the anniversary, which will be available for tasting during the event.

Mayor Mario Zanth provides an update on an announcement he posted on his Facebook page regarding the widening of County Road 17. He highlights his collaboration with the mayors and staff of the United Counties of Prescott and Russell (UCPR) to move this project forward. The resolution adopted by the UCPR mentions the extension of the current environmental assessment beyond 2026, as well as the implementation of a detailed design plan that is construction-ready and eligible for federal and provincial funding.

The Mayor notes, however, that the section of Highway 174 between Canon Road and Highway 417 is not yet under provincial jurisdiction, as the transfer has not been completed. Once this transfer is finalized, discussions are expected to take place in order to avoid a bottleneck.

He emphasizes that this is only the first step in a long process and thanks the UCPR staff — particularly for including this project in the Asset Management Plan — as well as the mayors of the United Counties and provincial partners for their collaboration.

10. Committee of the Whole items

10.1 Delegations/Presentations

a. Presentation by Municipal Property Assessment Corporation (MPAC)

Presentation by Joyce Gravel, account manager for Eastern Ontario at MPAC.

Following questions, Joyce explained that a system review has been ongoing and is nearing completion. Once that review concludes, it will determine the timing of the next assessment. She emphasized that although they are ready in 2025, they will need time to get all the assessments done. The system is actively monitoring sales, and the data is ready to be used in the next reassessment— they are simply waiting for the official go-ahead.

In response to questions, Joyce clarified that while sales are a factor, instances of overbidding are accounted for. If such sales are more than two years old, they will no longer influence the assessment, but they would have if the reassessment had occurred earlier.

10.2 Petitions and Correspondence

None

10.3 Notice of motion

None

10.4 Committee/Staff Reports

a. Multi-use Trail on Industrielle Street

Council members expressed concerns about pedestrian safety at the intersection of Highway 17 and Industrielle.

In response to questions, Julian Lenhart stated that the goal is to ensure a safe corridor for students when the highschool opens in September 2027. While councillors' comments and concerns are being considered, a broader assessment of the area, including a traffic and active transportation study, would be necessary to consider a pedestrian bridge. The main risk involves delays and additional costs related to a more in-depth analysis, and if such a study is requested, the evaluation budget would need to be revised.

Following questions, Julian Lenhart mentioned that De la Berge Street will already have the necessary infrastructure to provide a safe corridor for students.

Following questions, Julian Lenhart clarifies that the current intersection meets traffic needs and adds that the new construction should not hinder a future project.

Moved by Stephane Fournier

Seconded by Diane Choinière

WHEREAS CEPEO is in the process of building a new high school along de la Berge Street and de l'Étang Street with an opening date of September 2027, and

WHEREAS a multi-use pathway along Industrielle Street and Canadian Lane would be beneficial for the future student of that school and would provide connectivity to Caron Street multi-use pathway and de la Berge multi-use pathway, and

WHEREAS the multi-use pathway project will be included in the 2025 Development Charge Study document.

BE IT RESOLVED THAT Council approves an amount of \$25,000.00 for the conception of a topographic survey for the multi-use pathway, and

BE IT RESOLVED THAT it be funded from the development charge reserve.

CARRIED

11. Committee of the Whole Report

Mayor Mario Zanth explains that the items discussed in Committee of the Whole will be considered at the next regular Council meeting.

12. Council Members' Items

None

13. Consent Items

RESOLUTION 2025-61

Moved by Carl Grimard

Seconded by Simon-Olivier Péladeau-Houle

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of July 9, 2025, be adopted:

13.1 Adoption of the minutes of the regular Council meeting of June 11, 2025

13.2 Receipt of the Weekly Correspondence Packages for the month of June 2025

13.3 Resolution to approve the salaries paid from May 11 to June 7, 2025

13.4 Resolution to approve the accounts paid from June 3 to June 30, 2025

13.5 The following recommendations from Committee of the Whole of

a. Sole-Single Source Purchasing

CARRIED

Text of the resolutions as adopted by consent under Resolution 2025-61:

13.1 *BE IT RESOLVED THAT the minutes of the regular Council meeting of June 11, 2025, be adopted.*

13.2 *BE IT RESOLVED THAT the weekly correspondence packages no. 2025-23, 2025-24, 2025-25 and 2025-26, be received and filed.*

13.3 *BE IT RESOLVED that the salaries paid from May 11th, 2025, to June 7th, 2025, to the gross amount of \$1,391,710.26 and to the net amount of \$986,975.85 be adopted as recommended.*

13.4 *BE IT RESOLVED that the accounts paid from June 3rd, 2025, to June 30th, 2025, in the amount of \$11,515,559.87 be adopted as recommended.*

13.5a *WHEREAS subsection (a) and (b) of Schedule D – Non-Competitive Procurement of the existing Procurement Policy allows the municipality to single or sole source to vendors;*

BE IT RESOLVED THAT Council approve the revised list of sole and single source vendors as presented in Appendix A of Report No. FIN2025-23.

14. Committee/Staff Reports

None

15. By-laws

RESOLUTION 2025-62

Moved by Stephane Fournier

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT the following by-laws be adopted:

15.1 2025-66 being a By-law to appoint Municipal Law Enforcement Officers

15.2 2025-67 being a by-law to confirm the appointment of the Chief Building Official, building inspectors and property standards officers for the City of Clarence-Rockland

15.3 2025-68 being a By-law to adopt UCPR Community Safety and Well-Being Plan

15.4 2025-69 being a By-law to adopt the Retail Business Establishment Operating Hours

15.5 2025-70 being a By-law to authorize the purchase of the property described as Part of Lot 23, Concession 1 O.S. Clarence, City of Clarence-Rockland (Part of PIN 69059-0594)

15.6 2025-71 and 2025-72 being By-laws to amend the Official Plan and the Zoning By-law for the 1231 and 1253 Caron Street

15.7 2025-73 being a By-law to adopt the Hospitality, Travel and Meal Expense Policy (POL4000.1-2507)

15.8 2025-75 being by-law to authorize the signature of a Transfer Payment Agreement with the Minister of Sport for the Community Sport and Recreation Infrastructure Fund

CARRIED

16. Confirmatory By-law

RESOLUTION 2025-63

Moved by Stephane Fournier

Seconded by Trevor Stewart

BE IT RESOLVED THAT By-law no. 2025-74, being a confirmatory by-law for the regular meeting of July 9, 2025, be adopted.

CARRIED

17. Adjournment

Mayor Mario Zanth adjourns the meeting at 8:06 p.m.

Mario Zanth, Mayor

Karine McCulloch, Deputy Clerk