

Schedule "A" to User Fee By-law 2025-105

| ITEM | FEE |
|--------------------------------------------------------------|---------------------------------------|
| COMMISSIONER OF OATH SERVICES | |
| Commissioning of municipal documents | no fee |
| Commissioning of residency verification for pension purposes | \$10.00 |
| Commissioning other documents | \$20.00 |
| DEATH REGISTRATIONS | |
| Funeral Homes within Clarence-Rockland | \$36.00 |
| Funeral Homes outside Clarence-Rockland | \$41.00 |
| LOTTERY LICENSING | |
| Raffle Lottery Licence | 3% of total retail prizes value - min |
| Bingo Licence Application | 3% of maximum prize board - maximur |
| Lottery Licence Amendment Application | \$25.00 |
| MARRIAGE LICENCES | |
| Marriage Licence Application | \$185.00 |
| MFIPPA REQUESTS | |
| Information Request Application | \$5.00 |
| Research time | \$7.50 per 15 minu |
| Photocopies / computer print outs | \$0.20 per regular copy / \$6.00 p |
| OTHER | |
| Council / Committee Agenda package (Hard Copy) | \$20.00 |

**Schedule "B" to User Fee By-law 2025-105
FINANCE**

| ITEM | FEE |
|--------------------------------------------------|----------------|
| NSF & Returned Item | \$50.00 |
| Mortgage Account Opening - Change Fees | \$40.00 |
| Tax Account Name Change | \$40.00 |
| Transfer Between Accounts | \$45.00 |
| New Roll Creation Fee | \$40.00 |
| Tax & Water Certificates | \$76.00 |
| Inquiry print-outs (Tax-Water-AR) | \$6.00 |
| Duplicate receipt or bill | \$6.00 |
| Tax reminder notice (outstanding accounts) | \$5.00 |
| Overpayment refund processing fee (Tax-Water-AR) | \$16.00 |
| Property tax search fee & archives searches | \$45.00 / hour |

**Schedule "C" to User Fee By-law 2025-105
BUSINESS LICENSES**

| RE: Business Licencing By-law 2019-020 | FEE |
|-----------------------------------------------------------------------|------------------------|
| Business Licence Category | |
| Seasonal (in operation less than 6 consecutive months) | \$75.00 |
| Seasonal Produce Vendor (in operation less than 6 consecutive months) | \$75.00 |
| Home occupation | \$75.00 |
| Food and Beverage Service | \$125.00 |
| Automotive Service | \$125.00 |
| General | \$125.00 |
| Trades & Contractors | \$125.00 |
| Recreations | \$125.00 |
| Mobile Sales and Services | \$125.00 |
| Food truck | \$547,00/year OR \$55 |
| Transfer fees | \$28.00 |
| Mobile canteen: A license per vehicle | \$327.00 |
| B license per vehicle | \$547.00 |
| C license per vehicle | \$547.00 |
| D license per vehicle | \$547.00 |
| Amusement | \$376.00 |
| Entertainment | \$627.00 |
| Transient Trader | \$188.00 |
| Transient Trader (Special Event) | \$188.00/year OR \$7 |
| Itinerant Vendor | \$376.00 |
| Auctioneer | \$250.00/year OR \$102 |
| ADMINISTRATION FEES | |
| Application Fee | \$63.00 |
| Change of name | \$33.00 |
| Change of address | \$33.00 |
| Change of ownership | \$33.00 |
| Reprint of license | \$6.00 |
| Late fee | \$33.00 |

**Schedule "D" to User Fee By-Law 2025-105
ANIMAL CONTROL**

| ITEM | FEE |
|---------------------------------------------------------------------------------------------------|----------|
| Dog Licencing Fees | |
| Dog (female or male) | \$31.00 |
| Any dog deemed to assist a person with a handicap (proof required) - limited to one per household | no fee |
| Late registration fee (payable in addition to registration fee) | \$24.00 |
| Dog tag replacement | \$6.00 |
| Kennel licence | \$102.00 |
| Animal Impounding Fees | |
| First occurrence | \$91.00 |
| Second and subsequent occurrence | \$144.00 |
| Other fees | |
| Adoption fee (per animal) | \$33.00 |

**Schedule "E" to User Fee By-law 2025-105
LANDFILL**

| ITEM | FEE |
|----------------------------------------------------------------------------------------|-----------------------------------------|
| Material Type | |
| Yard waste | no fee |
| Branches up to 12" in diameter (residential) | no fee |
| Branches from a contractor | \$107.00/tonne - minimum |
| Branches over 12" in diameter | \$107.00/tonne - minimum |
| Tree stumps | \$107.00/tonne - minimum |
| Household Hazardous Waste | no fee |
| Blue and black box recyclables | no fee |
| Scrap metal (without refrigerants) | no fee |
| Tires | no fee |
| Textiles | no fee |
| Electronics | no fee |
| Bale wrapping | \$107.00/tonne - minimum |
| Weigh only ticket | \$26.00 |
| Items containing refrigerants | \$26.00 |
| Cover alternative and concrete | \$107.00/tonne - minimum |
| Construction wood | \$107.00/tonne - minimum |
| Residential, commercial construction and demolition waste (not defined as mixed loads) | \$107.00/tonne - minimum |
| Mixed loads | \$215.00/tonne - minimum |
| Mattress | \$31.00 |
| Contaminated soils | \$148.00/tonne - minimum |
| Asbestos | \$328.00/tonne - minimum fee of \$ |
| Surcharges | |
| Extended opening hours | \$117.00/ hour - minimum of |
| Hazardous waste in load | \$32.00/ item - minimum \$32.00/ load - |
| Electronic waste surcharge | \$32.00/ item - minimum \$32.00/ load - |
| Refrigerant surcharge | \$32.00/ item - minimum \$32.00/ load - |
| Tires surcharge | \$32.00/ item - minimum \$32.00/ load - |
| Administrative billing surcharge | \$54.00/ visit |
| Extra bags | \$2.50/ bag |
| Bulky item | \$21/ item |

Does not include payment for removal and associated administrative surcharge of 25%, if required

In the event the scale is not operable, fees shall be calculated using a ratio of 0.2 tonnes per cubic meter for uncompressed loads and 0.4 tonnes per cubic meters for compressed loads.

**Schedule "F" to User Fee By-Law 2025-105
FIRE DEPARTMENT**

| ITEM | FEE |
|-----------------------------------------------------------------------------------------------------|----------------------------------------|
| File Search | |
| Letters of conformity to lawyers and real estate agents | \$86.00 |
| Letters of conformity for real estate sales | \$86.00 |
| Letters of conformity for the LCBO applications | \$86.00 |
| Fire incident summary reports for insurance brokers | \$86.00 |
| All other letters of conformity | \$86.00 |
| Plan review | |
| Subdivision plan review | \$86.00 |
| Revision and approval of distribution site for propane gas as required by TSSA (Level 1) | \$425.00 + inspectio |
| Revision and approval of distribution site for propane gas as required by TSSA (Level 2) | \$1,205.00 + inspecti |
| On Site Inspections (for initial and final inspection only) | |
| Residential | \$115.00 |
| Apartment | \$115.00 + \$30.00/ |
| Hotel/Motel (1-10 units) | \$291.00 |
| Hotel/Motel (more than 10 units) | \$30.00/ unit |
| Commercial and Industrial (first 10,000 square feet) | \$291.00 |
| (every additional 5,000 square feet) | \$30.00/ square fc |
| Daycare | \$115.00 |
| All other additional non-compliant inspections | \$59.00 |
| Accreditation Inspections | |
| Group Homes and Retirement Homes | \$174.00 + \$59.00/ |
| All other accredited inspections | \$174.00 + \$59.00/ |
| Other Inspections | |
| Inspections for liquor licence applications | \$174.00 |
| Inspections of refreshment vehicles or food trucks (commonly known as chip wagons) | \$115.00 |
| Education courses | |
| Courses requested of the department (prevention, fire extinguishers, evacuations, fire simulations) | \$50.00/up to 10 participants (\$5.00/ |

**Schedule "F" to User Fee By-Law 2025-105
FIRE DEPARTMENT**

Registration Training Fees

| | |
|----------------------------------------------|------------|
| NFPA 1001 FFI Blended | \$1,323.00 |
| NFPA 1001 FFII Blended | \$1,127.00 |
| NFPA 470 Hazmat Ops | \$465.00 |
| NFPA 1002 Pump Ops Blended | \$490.00 |
| NFPA 1021 Fire Officer I Blended | \$284.00 |
| NFPA 1021 Fire Officer II Blended | \$490.00 |
| NFPA 1030 First Responder Inspector | \$150.00 |
| NFPA 1041 Fire Instructor I Blended | \$360.00 |
| NFPA 1041 Fire Instructor II Blended | \$490.00 |
| NFPA 1521 Incident Safety Officer Blended | \$295.00 |
| NFPA 1033 Fire Investigator Blended (3 days) | \$689.00 |
| NFPA 1031 Fire Inspector I | \$474.00 |
| NFPA 1031 Fire Inspector II | \$474.00 |
| NFPA 1035 Fire Life Safety Educator I | \$284.00 |
| NFPA 1035 Fire Life Safety Educator II | \$360.00 |
| NFPA 1006 Chapter 5 Core | \$474.00 |
| NFPA 1006 Ice Rescue | \$529.00 |
| NFPA 1006 Water Rescue | \$529.00 |
| Courtroom Procedures | \$284.00 |
| Fire Dynamics | \$953.00 |
| DCP program | \$284.00 |
| Professional Chainsaw Operation | \$235.00 |

Training Facilities rental

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Fire Attach Scenario rental. This includes fire materials, staff (ISO, Fire Setter), Material replacement, janitor and access to the fire station including showers. | \$1,261.00/ day |
| Pumper apparatus rental. This includes the pumper apparatus and operator. | \$473.00/ day |
| Fire Behaviour Burns. This includes fire materials, staff (ISO, Fire Setter), material replacement, janitor, access to the fire station including showers. | \$494.00/ burn |
| Pumper apparatus rental. This includes one pumper operator. | \$158.00/ per fire behav |

Fire calls

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| For incidents on private property: vehicle fires, boat fires, recreational vehicle fires, spills, extrications, technical rescues (e.g. confined space, trench, high-angle, etc.), water or ice rescues | Current rates as set by the Ministry of Transport additional costs for each and every call (incl. costs for other agencies to be added) |
| Fire Department fire guard/watch (required or upon request) includes 1 fire apparatus and 2 firefighters (min.) | 1/2 the current rates as set by the Ministry of Transport additional costs (incl. costs for other agencies to be added) |

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| Fire Scene Security or Fire Guard/Watch (contracted services) | 100% cost recovery |
|---------------------------------------------------------------|--------------------|

Roadway / Highway Incidents

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| For incidents on public or private roads or highways: Vehicle fires, boat fires, recreational vehicle fires, attendance to motor vehicle accidents, spills, extrications, rescues, police and ambulance assistance and all other fire department request be it urgent or non-urgent | Current rates as set by the Ministry of Transport additional costs for each and every call (incl. call out) |
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**Schedule "F" to User Fee By-Law 2025-105
FIRE DEPARTMENT**

Water / Ice Incidents on Public Waterways

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|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| For incidents on public waterways: Vehicle fires, boat fires, recreational vehicle fires, ice fishing hut fires, attendance to accidents (including watercraft accidents, vehicles through the ice, etc.), spills, extrications, rescues (incl. water/ice rescues), police and ambulance assistance and all other requests for fire department attendance (urgent or non-urgent) | Current rates as set by the Ministry of Transport + additional costs for each and every call (incl. call out) |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|

Medical Standby for Events

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|--------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Medical Standby (required or upon request) includes 1 squad with medical bag and 2 firefighters (trained to the First Responder level or higher) | 1/2 the current rates as set by the Ministry of Transport + additional costs (incl. costs for other agencies to attend) |
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Permits

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|-----------------------------------------------------------------|----------------|
| Fireworks Permit (RE: By-law 2007-45) | \$112.00 |
| Special occasions Open Air Burning Permit (RE: By-law 2017-92) | \$32.00/ event |
| Open Air Burning Permit (RE: By-law 2017-92) | \$32.00/ year |
| Sale of Fireworks Permit (Fireworks By-law 2024-118) | \$255.00 |
| Consumer Fireworks Discharge Permit (Fireworks By-law 2024-118) | \$32.00/ year |

Fire, Smoke or Carbon Monoxide Alarm - Faulty, Accidental, Malicious, or Cooking Incidents

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|--------------------------------------------------------|--------------|
| First occurrence (in the previous 12 months) | no fee * |
| Second occurrence (in the previous 12 months) | \$603.00 * |
| All subsequent occurrences (in the previous 12 months) | \$1,809.00 * |

* In addition to the prescribed fee, a notice requesting proof of a recent certificate of an annual inspection of the alarm is required. The certificate must be issued by a certified alarm technician in accordance with the Ontario Fire Code within 30 days of the requisition.

Cost recovery

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rental or purchase fees for equipment necessary to assist in extinguishing a fire, demolition, security or clean up at an emergency scene or location. | 100% cost recovery |
| Provision of or replacement of equipment in a residence, commercial business or other building in order to conform to the <i>Ontario Fire Code</i> (i.e. replacement of smoke alarms or batteries, etc) | 100% cost recovery |
| Fire Department Response Fees - Indemnification technology | Current rates as set by the Ministry of Transport + personnel costs + any additional costs for equipment. If an insurer pay the coverage to the property owner is liable to remit these funds to the Fire Department representative. |
| Fire Department Response Fees - Responses to unauthorized open air burning (e.g. no permit, non-compliance with permit, etc.) | Current rates as set by the Ministry of Transport + personnel costs + any additional costs for each call |

Other fees

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|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Generator / pump services (i.e. flooding caused by power outages, to power up the furnace, etc.) | 1/2 the current rates as set by the Ministry of Transport + additional costs (incl. costs for other agencies to attend) |
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Schedule "G" to User Fee By-Law 2025-105 Construction

Classes of Permits and Permit Fees

| Class of Permit | Base Line Fee | Additional |
|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Group "C" Low Density Residential (single family dwellings) | \$ 1479.00 up to 1,500 sq/ft in <i>gross building area</i> | \$0.80 per sq/ft for buildings with : |
| Group "C" Multiple Residential | \$ 1,530.00 up to 1,500 sq/ft in <i>gross building area</i> | \$1.15 per sq/ft for buildings with : |
| Group "C" Residential Additions and <i>Major Alterations</i> | \$ 638.00 up to 750 sq/ft in <i>gross building area</i> | \$0.75 per sq/ft for buildings with : |
| Group "C" Residential garage, carport, acc. building, deck, minor alteration | \$ 153.00 up to 300 sq/ft in <i>gross building area</i> | \$0.40 per sq/ft for structures with a floor a |
| Group "A", "B", "D", "E" and "F" New Construction | \$ 4,590.00 up to 5,000 sq/ft in <i>gross building area</i> | \$1.40 per sq/ft for buildings with : |
| Group "A", "B", "D", "E" and "F" Additions and <i>Major Alterations</i> | \$ 2,040.00 up to 2,500 sq/ft in <i>gross building area</i> | \$1.40 per sq/ft for buildings with : |
| Group "A", "B", "D", "E" and "F" accessory building, minor alterations | \$ 459.00 up to 1,500 sq/ft in <i>gross building area</i> | \$0.40 per sq/ft for buildings with : |
| Farm Buildings (for animals) Farm Buildings (storage, without animals) Fabric covered steel truss Buildings (COVER ALL) | \$ 1020.00 up to 5,000 sq/ft in <i>gross building area</i> \$ 816.00 up to 5,000 sq/ft in <i>gross building area</i> | \$0.20 per sq/ft for buildings with : \$0.15 per sq/ft for buildings with : |
| Lagoons | | \$357.00 |
| Silos | | \$204.00 |
| <i>Designated Structures Residential (OBC)</i> | | \$204.00 |
| <i>Designated Structures Other (OBC)</i> | | \$408.00 |
| Solid fuel burning appliance | | \$204.00 |
| Change of Use / Conditional permits | | \$255.00 |
| Other Permits: Permit renewal (10.1) Transfer of permit (11.2) Revision to permit <i>Temporary structures</i> | | \$153.00 |
| Demolition (Residential) | | \$204.00 |
| Demolition (Other) | | \$408.00 |
| Plumbing | | \$15,30 per fixtur |
| Connection fees (water, sewer, storm) | | \$51,00 per connec |
| Foundation (partial permit) | | \$255,00 additionnal |
| Building without a permit fee | | Additional fee of double the permit schedule "A") to max of |
| Use of Large copier machine | | A1 format \$5.10 each A2 format \$2.55 each |

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|----------------------------------------------------------------------|----------|
| Hot tub Installation Permit | \$155.00 |
| Swim Spa Installation Permit | \$175.00 |
| Above Ground Pool Installation Permit | \$175.00 |
| Semi In-Ground Pool Installation Permit | \$195.00 |
| Seasonal Pool Installation Permit per year | \$195.00 |
| Seasonal Pool Installation Permit per year | \$50.00 |
| Pool - As built not provided and delays the final inspection process | \$25.00 |
| Pool - Plan change or application revision | \$25.00 |
| Pool - Pre consultation-inspection - Per inspection | \$50.00 |
| Pool - Additional Inspection | \$50.00 |
| Pool - Final Inspection after permit expired - Per inspection | \$100.00 |

*Fees may be added to tax roll if not paid as per section 7.(8.1) of the Building

Note Group "A" buildings: Assembly occupancies
Group "B" buildings: Detention, care and treatment occupancies Group "C" buildings: Residenti
Group "D" buildings: Business and personnel services occupancies Group "E" buildings: Merca
Group "F" buildings: Industrial occupancies;
As defined under Division A, article 1.4.1.2 of the Ontario Building Code

**Schedule "H" to User Fee By-Law 2025-105
SIGNS**

| RE: Signs By-law 2015-160 | FEE |
|------------------------------------------------------------|------------------------------------|
| Types of permits | |
| Permanent sign | \$152.00 + \$26.00/additional sign |
| Temporary sign | \$152.00 |
| Sign permit when sign is already installed | \$188.00 + \$38.00/additional sign |
| Other fees related to signs | |
| Variance to the sign by-law | \$250.00 |
| Variance to the sign by-law when sign is already installed | \$500.00 |
| Encroachment permit for a sign | \$250.00 |
| Encroachment permit renewal | \$125.00 |

**Schedule "I" to User Fee By-Law 2025-105
PLANNING AND ENGINEERING**

| ITEM | FEE |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| Official Plan Amendment Application | |
| Official Plan Amendment Fees | \$5,017.00 |
| Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the approval of the application. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City. | \$5,000.00 |
| Zoning Amendment Application | |
| Major Zoning By-Law amendment (all other applications) | \$4,202.00 |
| Minor Zoning By-law Amendment (condition of severance, garden suite, additional units, temporary use) | \$2,101.00 |
| Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the approval of the application. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City. | \$5,000.00 |
| Holding Provision | \$878.00 |
| Subdivision Agreements | |
| <i>1) Fees payable at submission</i> | |
| Draft Plan Subdivision [per dwelling unit (including townhouses dwelling) and block] | \$6,303.00 + \$118.00/ dwelling |
| Submission of the draft Plan of Subdivision following the lapse of approval of the Draft Plan of Subdivision [per dwelling unit (including townhouses dwelling) and block] | \$2,100.00 + \$81.00/ dwelling |
| Revision of a Draft Plan of Subdivision | \$3,100.00 |
| Request to extend draft approval (Subdivision or Site Plan) | \$1,090.00 |
| Subdivision Engineering Fee | \$5,017.00 for two (2) reviews - \$400 |
| Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge any professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the registration. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City). The remaining deposit will be deducted from the Engineering fees at the site plan agreement signature stage. If the file is cancelled after the 1st revision of the engineering plans, the deposit will be kept. | \$10,000.00 |
| <i>2) Fees payable at Subdivision Agreement Stage</i> | |
| Engineering Review | 3% of the estimated cost of |
| Amendment to the Subdivision Agreement | \$1,254.00 |

| | |
|---------------------------------------|------------|
| Pre-service Agreement Preparation Fee | \$1,261.00 |
| Subdivision Agreement Preparation Fee | \$2,760.00 |
| Administration Fee | \$4,015.00 |
| Legal Fees - Subdivision | \$5,017.00 |

*Any and all consultant fees collected for the review of plans and studies will be the responsibility of the applicant and not from the total engineering fees calculated for the project.

**Schedule "I" to User Fee By-Law 2025-105
PLANNING AND ENGINEERING**

Site Plan Application Fees

1) Fees payable at submission

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| Site Plan application - Residential (up to 40 units) | \$2,100.00 + \$121.00 |
| Site Plan application - Residential (more than 41 units) | \$2,630.00 + \$125.00 |
| Site Plan application - Commercial, Industrial, Institutional (Less than | \$3,152.00 |
| Commercial, Industrial, Institutional, other non-residential (5000 square feet and up) | \$4,728.00 |
| Mixed used (per residential unit) | \$3,150.00 + \$84.00/ resid |
| Creation of/or addition to private parking area | \$1,051.00 |
| Legal fees | \$1,020.00 |
| Minor Amendment to an existing registered Site Plan Agreement | \$1,051.00 |
| City Engineering Fee | \$663.00 |
| Deposit (the applicant shall provide a deposit to the City, against which the City may, from time to time, charge any professional fees and expenses incurred related to peer review. Any remaining balance of the deposit will be refunded at the time of the registration. If such fees and expenses exceed the deposit, the applicant shall pay the difference upon being billed by the City. The remaining deposit will be deducted from the Engineering fees at the site plan agreement signature stage. If the file is cancelled after the 1st revision of the engineering plans, the deposit will be kept. | \$5,000.00 |

2) Fees payable at Site Plan Agreement Stage or Letter of Undertaking

| | |
|---------------------------------------------------|------------------------------------------------------------------------------|
| Agreement preparation fee | \$840.00 |
| Engineering Review | 5% of the estimated cost of the site work under \$100,000.00 |
| | 4% of the estimated cost of the site work between 100,000.00 to \$500,000.00 |
| | 3% of the estimated cost of the site works \$500,000.00 |
| Site Plan application following lapse of approval | \$1,000.00 |

*Any and all consultant fees collected for the review of plans and studies will be the responsibility of the applicant and engineering fees calculated for the project.

Condominium Fees

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|-------------------------------|---------------------------|
| Condominium Plan | \$6,300.00 + \$120.00/ dw |
| Exemption of Condominium Plan | \$1,254.00 |
| Condominium Conversion | \$690.00 |

**Schedule "I" to User Fee By-Law 2025-105
PLANNING AND ENGINEERING**

Committee of Adjustment

| | |
|---------------------------------------------------------------------------------|----------|
| Land severance review fee | \$683.00 |
| Changes to conditions after provisional consent is given by the Committee | \$439.00 |
| Recirculation of application following a change in the scope of the application | \$439.00 |
| Minor Variance Application | \$878.00 |

Part-Lot Control

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|-------------------------------|---------------------------|
| Lifting of 0.30 meter reserve | \$439.00 |
| Encroachment | \$409.00 |
| Part-Lot Control Application | \$1,050.00 + \$80.00/ lot |
| Part-Lot Control Extension | \$690.00 |

Miscellaneous Planning Fees

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|-----------------------------------------------------------------------------------------------------------------------------|------------|
| Review, prepare and administer a Development Charge Repayment Agreement | \$1,576.00 |
| Development Charge Deferral Fee | \$261.00 |
| Road opening or road closing | \$1,380.00 |
| Dedication of public highway & assumption of subdivision (applicant) | \$188.00 |
| Cash-in-lieu of Parking (each space reduced by Council shall be valued at \$1,689.82 and payable as per Council's decision) | \$546.00 |
| Release of Financial Securities (partial or full release) | \$525.00 |
| Development Agreement Fee | \$256.00 |
| Communication Tower Application | \$210.00 |
| Letter of Undertaking | \$283.00 |
| All other requests | \$255.00 |
| OLT Appeals (Minor Variance and/or consent) - Request for Planners to provide evidence where staff support applications | \$2,101.00 |
| OLT Appeals (other applications) - Request for Planners to provide evidence where staff support applications | \$3,677.00 |

Miscellaneous Engineering Fees

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|-------------------------------------------------------------------------------------------------------------|----------|
| Lot Grading review per dwelling | \$263.00 |
| Senior Engineer Hourly Rate applicable to document research and miscellaneous engineering requests | \$132.00 |
| Junior Engineer Hourly Rate applicable to document research and miscellaneous engineering requests | \$100.00 |
| Engineering technologist Hourly Rate applicable to document research and miscellaneous engineering requests | \$79.00 |

In the case the City's engineering review capacity is not available, the City shall hire a third-party consultant to review documents. The review fee will be quoted from the consultant. The City will charge a 5% project management fee + a

Written responses

| | |
|------------------------------------------------|-----------------------------------------|
| Zoning Report | \$124.00 |
| Compliance Report | \$124.00 |
| Subdivision Compliance | \$102.00 |
| Work Order | \$92.00 |
| Written opinions | \$77.00/first hour - \$124.00/su |
| | \$11.00/extra lot (if request is for mo |
| Review of MDS calculations for Building Permit | \$105.00 |

**Schedule "I" to User Fee By-Law 2025-105
PLANNING AND ENGINEERING**

| Research and Copies | |
|---------------------------------------------------------|----------|
| Paper copy of Official Plan - City of Clarence-Rockland | \$44.00 |
| Paper copy of Zoning By-law | \$44.00 |
| CD copy of Official Plan or Zoning By-law | \$19.00 |
| Paper copy of Zoning By-law Schedules | |
| Small format (b&w) - 11"x17" | \$6.00 |
| Small format (color) - 11"x17" | \$8.00 |
| Large format (b&w) - 2'x3' | \$8.00 |
| Large format (color) - 2'x3' | \$10.00 |
| Archival Retrieval Fee | \$128.00 |

| Refunds | |
|----------------------------------------------------------------------|------|
| If the request is made before the technical circulation is initiated | 100% |
| If the request is made after the technical circulation is initiated | 30% |
| If the request is made after the required public meeting | nil |

NOTE: When an applicant submits more than one application type per site, then the applicant is entitled to a 10% dis

| Watermain, Sanitary and Storm Approval | |
|---------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| CLI - Environmental Compliance Approval (ECA) - Storm sewer gravity systems | \$1,576.00 |
| CLI - ECA - Sanitary pumping station forcemains, etc. | \$1,576.00 |
| CLI - ECA - Sanitary sewer gravity systems | \$1,576.00 |
| CLI - ECA - for each facility for attenuating stormwater runoff peak flow rate (e: retention pond, underground chambers, oil and grit separators) | \$1,576.00 |
| Form 1 - Municipal Drinking Water Systems Approval | \$5,500.00 |

**Schedule "J" to User Fee By-Law 2025-105
RECREATION AND FACILITIES**

| ITEM | Fees |
|----------------------------------------------------------------------------------------------------------|---------------------|
| Baseball & Soccer Fields | |
| Clarence-Rockland Minor Sports Associations | \$11/hour or \$82/c |
| Regular rate | \$20/hour or \$175/ |
| Rink Surface Rental - Ice (effective on May 1, 2025) | |
| Prime Time - Regular rate (Residents and Non-Residents) | \$279.00 |
| Prime Time - Subsidized rate for Clarence-Rockland Minor Sports Associations (including Junior team) | \$171.00 |
| Prime Time - Non-subsidized rate for Clarence-Rockland Minor Sports Associations (including Junior team) | \$241.00 |
| Down Time - Regular rate (Residents and Non-Residents) | \$239.00 |
| Down Time - Subsidized rate for Clarence-Rockland Minor Sports Associations (including Junior team) | \$141.00 |
| Down Time - Non-subsidized rate for Clarence-Rockland Minor Sports Associations (including Junior team) | \$211.00 |
| Last Minute Ice Rental (no discounted rate for Minor Sports) | \$184.00 |
| Sport Education Program Rate for local schools | \$171.00 |
| Ice Rink Floor Cover (set-up / 24-hour event / demobilization) | \$3500.00 |
| Ice Rink Floor Cover (set-up / 24-hour event / demobilization)- additional day / per day | \$2000.00 |
| Rink Surface Rental - No ice | |
| Prime Time - Regular rate (Residents and Non-Residents) | \$71.00 |
| Prime Time - Clarence-Rockland Minor Sports Associations | \$55.00 |
| Down Time - Regular rate | \$60.00 |
| Down Time - Clarence-Rockland Minor Sports Associations | \$46.00 |
| Special event with alcohol licence (daily rate) | \$725.00 |
| Special event - no alcohol (daily rate) | \$602.00 |
| Special event - set up fee | \$42.00 |
| Boat Ramps | |
| Fishing Tournaments or other special activities (more than 20 boats upon City reservation) | \$321.00 |
| Daily Pass - Residential/Non-residential | \$22.00 |
| Seasonal Pass - Residential | \$28.00 |
| Seasonal Pass - Non-residential | \$242.00 |

**Schedule "J" to User Fee By-Law 2025-105
RECREATION AND FACILITIES**

| ITEM | Fees |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|
| Facility Rentals | |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - Non-Profit | \$39.00/h or \$233.00 |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - Regular rate | \$57.00/h or \$334.00 |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - Set-up rate - Non-Profit | Free |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - Set-up rate - Regular rate | \$15.00/h or \$101.00 |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - One time set-up by the municipality - Non-Profit | Free |
| Community Centers (Clarence Creek Arena, Clarence-Rockland Arena, Ronald Lalonde, Alphonse Carrière) - One time set-up by the municipality - Regular | \$83.00 |
| Optimiste Performance Hall - Non-Profit | \$47.00/h or \$441.00/day (minimum) |
| Optimiste Performance Hall - Regular rate | \$118.00/h or \$883.00/day (minimum) |
| Optimiste Performance Hall - Non-Profit Special rate for practice before a show (max 2 practices per show) or for a repetitive activity | \$105.00 (for a maximum) |
| Optimiste Performance Hall - Regular rate - Special rate for practice before a show (max 2 practices per show) or for repetitive activity | \$158.00 (for a maximum) |
| Commemorative Bench and Tree Program | |
| Commemorative Bench | |
| Commemorative Tree | |

Schedule "K" to User Fee By-law 2025-105
DAYCARE
(Effective when the 2026 summer program begins)
***except for deposits, effective January 01**

| ITEM | FEE |
|----------------------------------------------------|---------------------|
| Toddler (18-30 months old) | |
| Daily rate | Subject to CWELCC p |
| Required deposit | \$250.00 |
| Preschool (30 months old - School age) | |
| Daily rate | Subject to CWELCC p |
| Required deposit | \$250.00 |
| School age - School day (AM and PM) | |
| School age 4-5 years old - AM and PM | Subject to CWELCC p |
| School age 6+ years old - AM and PM | \$26.00 |
| Required deposit 4-5 years old | \$250.00 |
| Required deposit 6+ years old | \$250.00 |
| School age - School day (AM or PM) | |
| School age 4-5 years old - AM or PM | Subject to CWELCC p |
| School age 6+ years old - AM or PM | \$19.00 |
| Required deposit 4-5 years old | \$250.00 |
| Required deposit 6+ years old | \$250.00 |
| School age - Full day | |
| School age 4-5 years old - Full day | Subject to CWELCC p |
| School age 6+ years old - Full day | \$41.00 |
| Required deposit 4-5 years old - summer break only | \$250.00 |
| Required deposit 6+ years old - summer break only | \$250.00 |
| All age - Subsidized clients | |
| All age - Required deposit | \$125.00 |

¹ Rate eligible for the reduced rate under the Canada-Wide Early Learning and Child Care (CWELCC) program. This rate is the rate that was in effect at the time of enrollment in the CWELCC program.

**Schedule "L" to User Fee By-law 2025-105
Civil Marriage Solomnization Fees**

The following fees apply for civil marriage solemnization services and are payable to the City of Clarendon upon scheduling the time and date of the Marriage Ceremony:

| ITEM | FEE |
|----------------------------------------------|---------------------------------------------------------------|
| Marriage Solemnization | |
| Administration Fee | \$185.00 |
| Marriage Officiant Fee | \$260.00 |
| Marriage Officiant Fee (Off-Site Ceremonies) | \$320.00 |
| Expenses (Off-Site Ceremonies) | actual cost of mileage and/or other expenses Travel policy |

*if the ceremony is performed during Regular Office Hours by a Marriage Officiant that is an employee of the City, the Officiant Fee is to be retained by the City.

The Marriage Officiant, subsequent to a civil marriage ceremony, is responsible to submit claim forms for reimbursement of the performance of the ceremony and/or mileage to the Clerk.

Notes:

- Changes to date, and/or place are allowed at no additional charge, provided that the venue and the Officiant must be notified to change the date, time and/or place must be received a minimum of 48 hours prior to the originally scheduled date.
- An administration fee of \$50.00 will be retained if the ceremony is cancelled prior to the scheduled date.

No refund will be issued if the ceremony is cancelled less than 48 hours prior to the scheduled date. Applicant{s} do not show up for the ceremony, or if the ceremony is cancelled by the Marriage Officiant due to the fact that the persons being married arrive late.

**Schedule "M" to User Fee By-law 2025-105
Property Standards Administrative Fees**

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