

Fw: EXTERNAL Webform submission from: Municipal Grants Program - In-kind and financial support under \$5,000 - Submission #43 - SID #2265

From Info Clarence-Rockland <info@clarence-rockland.com>

Date Mon 4/27/2026 4:08 PM

To Kate Morris <kmorris@clarence-rockland.com>

Cc Lindsay Doucet <ldoucet@clarence-rockland.com>

 1 attachment (27 KB)

Bourget Market 2026 Budget.pdf;

Internal (info@clarence-rockland.com)

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Kate Morris

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From: City of Clarence-Rockland <no-reply@web-response.com>

Sent: Monday, April 27, 2026 3:59 PM

To: info@sentierprtrail.com <info@sentierprtrail.com>

Subject: EXTERNAL Webform submission from: Municipal Grants Program - In-kind and financial support under \$5,000 - Submission #43 - SID #2265

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Submitted on Mon, 04/27/2026 - 3:39pm

Submitted by: Anonymous

Submitted values are:

Part A – First Stage Evaluation

Eligibility

- The organization is a non-profit organization and/or charitable organization
- The organization operates within the City of Clarence-Rockland.
- This grant application pertains to a future initiative. (Retrospective funding is not considered).
- The grant will be spent during the current fiscal year and must be used for the sole purpose for which it was approved.
- This proposed initiative/activity will benefit the entire community of the City of Clarence-Rockland in an inclusive manner.
- We understand that the available amount in a calendar year is \$5,000 (monetary and in material and technical support, as determined by the Committee).
- We understand the reporting requirements that must be fulfilled by the last Friday of October in the year the grant was approved.
- We have liability insurance.
- We understand that additional documents may be requested (see list of documents in Financial Aid Section).

Confirmation

Yes

Part B - General Information

Contact name :

Eric Collard

Organization name :

Prescott Russell Recreational Trail

Event name :

Bourget Community Market

Mailing Address (including Apt/Unit)

4959 County Road 17 (Box 114)

Alfred, Ontario. K0B 1A0

Canada

Website :

sentierprtrail.com

Telephone :

[6138780180](tel:6138780180)

Email :

info@sentierprtrail.com

Is the initiative/activity for which you are applying emerging? (Existing for 3 years or less)

Yes

How many volunteers support your organization? Does this number of volunteers fulfill your organizations needs?

40

How many members does your organization currently have?

Just members of the Board at the moment, 11

What is the mission and primary objective of your organization?

The 72-km recreational trail is a safe and multi-functional community connection that crosses the entire United Counties of Prescott and Russell (just outside of Ottawa), from Hammond in the west to St-Eugène in the east. The trail offers a relatively flat, pleasant and accessible route for the whole family with agricultural and wooded landscapes, dotted with charming little villages across five municipalities. In summer, it's available for a bike ride, walk or run and in winter snowmobiling, snowshoeing, or cross-country skiing. We host events along the Trail year-round to provide entertainment, cultural, wellness and economic opportunities.

How does/will the Clarence-Rockland community benefit from your organization's presence in the community?

The Bourget Market helps connect the community, bringing together local producers, nonprofits and local residents. It also provides economic development opportunities for local producers, especially small producers. The feedback we get is usually positive and people spend more time at this market than any other, having actual conversations while also completing transactions. The special event we did for our 20th anniversary in 2025 was very well received from all, especially families.

Programs offered by your organization are primarily serving which demographic?

Children (below the age of 13), Youth (between the ages of 13-24), Adults (between the ages of 25-54), Senior Adults (55 years of age and older)

What are the targets you wish to achieve through this initiative?

This year we're trying to broaden our reach, especially making inroads in the market of East Ottawa (Orleans/Cumberland). With the extra attention paid to the Bourget Train Station redevelopment, we hope to get more traffic from the entire region. We want to provide more opportunities for our local producers.

How will you evaluate and measure these targets and outcomes? (check all that apply)

Reviews from local media, Track increase/decrease in membership, Track increase/decrease in participation

Please provide details and amounts.

N/A

Do the goals and activities of the organization fall within at least one of the four charitable objectives categories? If so, which category is it?

Any other charitable purpose beneficial to the community

Has the organization been providing community charitable services consistent with its primary objectives for at least one year?

Yes

Has the organization been in existence for at least one year and can it demonstrate that it has engaged in charitable activities throughout the year?

Yes

Does the organization have an establishment in Ontario?

Yes

PART C – Financial Aid

Are you requesting Financial Funding?

Yes

Total amount of requested funding

2000

How will your organization be affected if the grant is not approved or if a reduced amount is granted?

We won't be able to do effective marketing to the wider region (Ottawa, UCPR) or provide cultural experiences (special events, singers, etc).

Is the allocation of administrative costs limited to more than 30% of our expenses? (No more than 30% of your expenses can be allocated to administrative costs.)

No

This grant application is considered the primary source of funding for our organization:

No, it is not considered the primary source of funding.

Describe what you are seeking funding for and how you would specifically use the grant. If this initiative is related to an event(s) please provide the date(s) of the event(s).

We are seeking funding for wider marketing initiatives and to provide cultural experiences for attendees. It will also provide more rural economic development opportunities for local producers.

Who will directly benefit from this grant request? (include the estimated number of beneficiaries)

We expect up to 1000 visitors this market season

How will this grant funding aid your organization and the intended beneficiaries? (What

changes or improvements will members, participants, or volunteers experience?)

With more marketing, we expect to double the visitors to this year market series. We hope to piggyback on the redevelopment of the Bourget Train Station to get more traction all year long.

Please indicate what other sources of funding have been obtained or for which a request has been submitted:

N/A

Please provide a report showing how the money will be used (e.g. activity budget, expense report, etc.).

[Bourget Market 2026 Budget.pdf](#)

Part D – In-Kind Assistance

Are you requesting In-Kind Assistance?

Yes

Folding tables (plastic) : (maximum 40)

4

Chairs : (maximum 20)

8

Trash cans (45 gallons - blue) : (maximum 10)

2

Sound system and microphone :

1

Date and time of activity :

Sat, 05/16/2026 - 10:00

Location of the activity :

Bourget Pavilion (181 Levis)

Please add any additional information to support your request :

Every 3rd Saturday of the month from May to October

Part E - Confirmation of authorized representative(s).

Authorization

I have reviewed the entire request, and all information provided is true and accurate to the best of my knowledge and understanding., I am authorized to sign on behalf of this organization.

Name and title of the signing representative submitting this request for the Municipal Grants

Program on behalf of your organization.

Eric Collard