



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
REGULAR MEETING MINUTES**

February 20, 2019  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:** Guy Desjardins, Mayor  
Samuel Cardarelli, Councillor Ward 1  
Mario Zanth, Councillor Ward 2  
Don Bouchard, Councillor Ward 4  
André J. Lalonde, Councillor Ward 5  
Christian Simard, Councillor Ward 6  
Michel Levert, Councillor Ward 7  
Diane Choinière, Councillor Ward 8  
Monique Ouellet, Clerk  
Maryse St-Pierre, Deputy Clerk

**ABSENT:** Carl Grimard, Councillor Ward 3

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 5:33 pm.

**2. Prayer**

Councillor Michel Levert recites the prayer.

**3. Adoption of the agenda**

**RESOLUTION 2019-28**

**Moved by** André J. Lalonde

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the agenda be adopted with the following additions:

- 9.2. Petition presented by Sarma Merdian in regard to the proposed fee increase in 2019 Budget for minor associations;
- 5.6. Human Resources matter.

**CARRIED, as modified**

**4. Disclosure of pecuniary interests (none)**

**5. Closed Meeting**

**RESOLUTION 2019-29**

**Moved by** Michel Levert

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the regular meeting be adjourned in order to discuss the following items, as stipulated in Section 239 of the *Municipal Act, 2001*, as amended:

- 5.1. Adoption of the minutes of February 4, 2019
- 5.2. Organizational Review
- 5.3. Reclassification / Hiring - Planner position
- 5.4. Human Resources matter - Employee Requests
- 5.5. Appointment - Integrity Commissioner
- 5.6. Human Resources matter

**CARRIED**

Members of Council move to the conference room adjacent to the Council Chambers at 5:39 p.m. and return to the Council Chambers at 7:05 p.m.

**RESOLUTION 2019-30**

**Moved by** Mario Zanth

**Seconded by** Samuel Cardarelli

**BE IT RESOLVED THAT** the closed session be adjourned to resume the regular meeting.

**CARRIED**

**6. Closed Meeting report**

Mayor Desjardins informs the members of the public that Council discussed some matters in closed session and that directives were given to staff. He further explains that the salary review will be considered at the next closed session meeting.

**RESOLUTION 2019-31**

**Moved by** Michel Levert

**Seconded by** Mario Zanth

**BE IT RESOLVED THAT** Municipal Council hereby accepts the hiring of Mr. Nicolas Denis as a full-time Planner II, effective March 11<sup>th</sup>, 2019 and that he be subject to a probationary period of six (6) months; and

**BE IT ALSO RESOLVED THAT** Mr. Nicolas Denis's salary is established at Level 1, class 3, of the current unionized employee's salary grid; and

**BE IT ALSO RESOLVED THAT** Mrs. Claire Lemay be promoted to Planner III, as recommended.

**CARRIED**

**RESOLUTION 2019-32**

**Moved by** Michel Levert

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the Clerk and the Mayor be directed to negotiate an agreement similar to the draft agreement provided by the UCPR, with the intent of appointing Mr. John Saywell as Integrity Commissioner for the City of Clarence-Rockland at the next regular meeting of Council.

**CARRIED**

**7. Announcements**

Councillor André J. Lalonde reports on the 49th Edition of Clarence Creek Carnival.

**8. Comment/Question Period**

Yves Laviolette, 1058 Baseline, explains that when the decision was made in regard to his drainage issue, he did not have the opportunity to present his point of view. He requests Council to make a decision regarding the extension of new infrastructure located next to his property, which could be affected by his drainage issue. He adds that he is willing to do the works himself at a lower cost than what was estimated by the department, because he does not want to register for a municipal drain.

Further to questions, Julian Lenhart explains that there are no policies to address this kind of situation and this is why the Department suggests registering an easement instead of undertaking these works. He adds that Mr. Laviolette's proposal can't be applied due to the fact that the performance of the work and its quality would not be controlled by the City.

Further to questions, Mr. Lenhart explains that no analysis was done with regard to the ditch lifetime, in particular because it is a private property.

André Sarault, 103 Pigeon, explains that Alma Street should be converted into a one-way street because it is narrow and that it is a link with schools and the YMCA. Mayor Desjardins explains that Councillor Grimard has presented a

member's resolution in this regard which will be considered at the next regular meeting where Councillor Carl Grimard is present.

**9. Council Members' Items**

**9.1 Member's resolution presented by Councillor Carl Grimard regarding narrow streets**

Mayor Desjardins informs the public that due to Councillor Carl Grimard's absence his member's resolution will be deferred to the next meeting.

**9.2 Petition presented by Sarma Merdian in regard to the proposed fee increase in 2019 Budget for minor associations**

Steve Whittaker, 1254 Pilon Road, presents the petition and expresses his concerns in regards to the fee increase for minor associations. Further to questions, Pierre Boucher confirms that there were no fee increases for minor associations between 2011 and 2017.

Further to questions, Mr. Boucher confirms that the ice rental fees increase will be applicable in September.

Robin Barré, 3265 Drouin Road, explains that she is supporting Mr. Whittaker's comments regarding the fee increase. She explains the challenges faced by the association during the ice reservation process.

Further to discussions, Frédéric Desnoyers explains that the ice rental fees show an amount of \$10,300 increase in revenues in the 2019 Budget as proposed.

**10. Consent Items**

**RESOLUTION 2019-33**

**Moved by** Michel Levert

**Seconded by** Samuel Cardarelli

**BE IT RESOLVED THAT** the following items, as identified under the consent items category on the regular meeting agenda of February 20, 2019, be adopted:

10.1. Adoption of the minutes of the following meetings:

- a. Regular meeting of February 4, 2019
- b. Committee of the Whole of February 4, 2019

10.2. Receipt of the minutes of the following meetings:

- a. Accessibility Advisory Committee meeting minutes of June 12, 2018
- b. Accessibility Advisory Committee meeting minutes of November 20, 2018

- c. Planning Committee of December 5, 2018
- d. Planning Committee of January 9, 2019
- 10.3. The following recommendation from Committee of the Whole of February 4, 2019
  - a. Municipal Sponsorship Policy
- 10.4. Resolution to appoint members to Committees & Boards
- 10.5. Resolution to hire a Project Coordinator
- 10.6. Resolution to adopt the accounts paid from January 13, 2019, to February 10, 2019, in the amount of \$3,327,202.00
- 10.7. Resolution to adopt the salaries paid from December 30, 2018, to January 26, 2019, in the gross amount of \$944,684.64 and net amount of \$650,726.88

**CARRIED**

***Text of the resolutions as adopted by consent under Resolution 2019-33***

**10.3a. WHEREAS** *the City enters into mutually beneficial business arrangements with external companies, organizations or enterprises wherein the external party contributes funds, goods, or services to a municipal project or initiative in return for recognition, acknowledgement, or other promotional consideration; and*

**WHEREAS** *the proposed policy is intended to provide guidelines, to outline the process for entering into sponsorship agreements, to ensure that the public interest is respected and to protect the integrity of municipal services;*

**BE IT RESOLVED THAT** *Council hereby adopts the Municipal Sponsorship Policy proposed by Community Services, as recommended.*

**10.4 BE IT RESOLVED** *that Isabelle Chartrand be appointed as a member of the Environment Committee.*

**BE IT RESOLVED** *that Robin Kilroy be appointed as a member of the Off-Leash Dog Park Advisory Committee and that the administration continue to advertise the remaining six (6) vacancies via the City's website and social media, as this committee cannot become active without at least three (3) other members.*

**BE IT RESOLVED** *that the following individuals be appointed as members of the Du Moulin Park Advisory Committee:*

- *Michel Arpin*
- *Gérald C. Beauchamp*

- Jean-Marc Lalonde

**BE IT RESOLVED** that Luc Boileau be appointed as a member of the Recreation Trails Advisory Committee.

**BE IT RESOLVED** that By-Law 2019-21 be adopted to add the appointment of Mr. André Sarault as a member of the Property Standards Committee.

- 10.5 BE IT RESOLVED THAT** Municipal Council hereby accepts the hiring of Mr. Charles Bonneau as a full-time project coordinator, effective March 11<sup>th</sup>, 2019 and that he be subject to a probationary period of six (6) months; and;

**BE IT ALSO RESOLVED THAT** Mr. Charles Bonneau's salary is established at Level 1, class 1, of the current unionized employee's salary grid, as recommended.

- 10.6 BE IT RESOLVED THAT** the accounts paid from January 13, 2019, to February 10, 2019, in the amount of \$3,327,202.00 be adopted as recommended.

- 10.7 BE IT RESOLVED THAT** the salaries paid from December 30, 2018, to January 26, 2019, in the gross amount of \$944,684.64 and net amount of \$650,726.88 be adopted as recommended.

## **11. Committee/Staff Reports**

### **11.1 2019 Budget adoption**

Further to questions, Brian Wilson explains the process utilized to establish the budget required for the fire training salaries. He confirms that the amounts are based on estimates, in particular because it is impossible to determine the number of interventions to be done throughout the year.

Further to questions, Pierre Boucher confirms that the budget pressure to reduce the user fees increase for the sports activities rentals by 2% corresponds to an amount of \$7,700.97.

#### **RESOLUTION 2019-34**

**Moved by** André J. Lalonde

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the proposed user fee increase of 4% for the sports activities rentals be reduced by 2%, representing an amount of \$7,800; and

**BE IT RESOLVED THAT** the Fire Training Salaries budget (1-4-2131-1120) be reduced by \$7,800 in order to address this budget pressure.

**CARRIED**

**11.3 Zoning By-law and Official Plan Amendment – Stéphane J. Lalonde for Eastern Ontario R. E. Investors Inc. – 1026 Laurier**

**RESOLUTION 2019-35**

**Moved by** Samuel Cardarelli

**Seconded by** Don Bouchard

**WHEREAS** the Provincial Policy Statement, the Official Plan of the United Counties of Prescott and Russell and the Official Plan of the Urban Area of the City of Clarence-Rockland all include policies to promote infill and intensification development within the built-up urban area; and

**WHEREAS** the owners of the property known as 1026 Laurier Street intend to add 5 additional apartment units to the basement of the existing condominium apartment building, for a total of 32 units on the property;

**BE IT RESOLVED THAT** By-law 2019-18, being a by-law to amend the Zoning By-law 2016-10 to change the zoning category of a portion of the property at 1026 Laurier Street from “Urban Residential First Density (R1) Zone” to “Urban Residential Third Density – Exception 36 (R3-36) Zone” and to change the provisions of the R3-36 zone, as recommended by the Infrastructure and Planning Department and by the Planning Committee, be adopted; and

**BE IT RESOLVED THAT** By-law 2019-19, being a by-law to amend the Official Plan of the Urban Area of the City of Clarence-Rockland to change the designation of the property at 1026 Laurier Street from “Medium Density Residential” to “High Density Residential” and to add a new policy 5.6.4.3, as recommended by the Infrastructure and Planning Department and by the Planning Committee, be adopted.

**CARRIED**

**11.4 Request from Community Services Prescott-Russell in regard to the Clarence Creek Arena Community Center free of charge**

**RESOLUTION 2019-36**

**Moved by** André J. Lalonde

**Seconded by** Don Bouchard

**WHEREAS** Community Services Prescott-Russell is a not-for-profit organization which offers home care services for Prescott & Russell seniors; and

**WHEREAS** the Organization is requesting the free use of the Clarence Creek Arena Community Hall in order to organize monthly lunches for seniors in the area, in order to prevent isolation;

**BE IT RESOLVED THAT** the Council of the City of Clarence-Rockland hereby authorizes Community Services Prescott-Russell to use the Clarence Creek Arena Community Hall at a reduced fee, which corresponds to the operational costs incurred by the City as a result of their use, as outlined in report LOI2019-02-02.

**CARRIED**

**11.5 Appeal of Zoning By-law – 2164 Landry (MDS reduction Michel Leblanc)**

**RESOLUTION 2019-37**

**Moved by** Don Bouchard

**Seconded by** André J. Lalonde

**WHEREAS** Council approved a Zoning By-law Amendment submitted by Michel and H  l  ne Leblanc for 2164 Landry Street (file number D-14-512), against the recommendation of the Infrastructure and Planning Department; and

**WHEREAS** Mrs. Monique Halloran of 2320 Landry Street submitted an appeal of Council's decision to the Local Planning Appeals Tribunal; and

**WHEREAS** Council has recommended on December 17<sup>th</sup>, 2018 to try a dispute resolution technique to try to resolve the appeal; and

**WHEREAS** the dispute resolution technique did not end in a resolution from both parties and as such an LPAT appeal will be submitted;

**BE IT RESOLVED THAT** Council hereby direct the administration to hire the services of an external planner and legal counsel to ensure proper representation before the Local Planning Appeals Tribunal.

**CARRIED**

**11.6 2018 Itemized Statement of Remuneration and expenses**

**RESOLUTION 2019-38**

**Moved by** Mario Zanth

**Seconded by** Christian Simard

**BE IT RESOLVED THAT** the Itemized Statement of Remuneration and expenses paid in 2018 as per section 284 of the Municipal Act, 2001, as presented under Report No. FIN 2019-008, be adopted.



**CARRIED**

**12. By-laws**

**RESOLUTION 2019-39**

**Moved by** Diane Choinière

**Seconded by** Don Bouchard

**BE IT RESOLVED THAT** the following by-laws be adopted:

12.1. 2019-17 - Lifting of Part-Lot Control – CH Clément Construction – Docteur Corbeil Boulevard

12.2. 2019-20 - Business Licence By-law

12.3. 2019-22 - Tree Canopy and vegetation cover policy

12.4. 2019-24 - Easement agreement - Part 1 on Plan 50R-10806

**CARRIED**

Break from 8:30 p.m. to 8:40 p.m.

**11.1 2019 Budget adoption**

**RESOLUTION 2019-40**

**Moved by** Don Bouchard

**Seconded by** André J. Lalonde

**BE IT RESOLVED THAT** By-law No. 2019-09, being a by-law to establish the budget estimates for the year 2019, be approved.

**CARRIED**

**11.2 Ontario Regulation 284/09**

**RESOLUTION 2019-41**

**Moved by** Samuel Cardarelli

**Seconded by** Michel Levert

**BE IT RESOLVED THAT** the report prepared as per Ontario Regulation 284/09 for the 2019 budget, be adopted as per Schedule 'A' to Report no. FIN2019-001.

**CARRIED**

**13. Confirmatory By-law**

**RESOLUTION 2019-42**

**Moved by** Diane Choinière

**Seconded by** Mario Zanth

**BE IT RESOLVED THAT** By-law no. 2019-23, being a confirmatory by-law for the regular meeting of February 20, 2019, be adopted.

**CARRIED**

**14. Adjournment**

Mayor Desjardins adjourns the meeting at 8:51 p.m.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk