



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
COMMITTEE OF THE WHOLE MINUTES**

April 15, 2019  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:**

- Guy Desjardins, Mayor
- Samuel Cardarelli, Councillor Ward 1
- Mario Zanth, Councillor Ward 2
- Carl Grimard, Councillor Ward 3
- Don Bouchard, Councillor Ward 4
- André J. Lalonde, Councillor Ward 5
- Christian Simard, Councillor Ward 6
- Michel Levert, Councillor Ward 7
- Diane Choinière, Councillor Ward 8
- Helen Collier, Chief Administrative Officer
- Monique Ouellet, Clerk
- Maryse St-Pierre, Deputy Clerk

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 8:16 pm.

**2. Adoption of the agenda**

**RECOMMENDATION COW2019-52**

**Moved by** Mario Zanth

**Seconded by** Christian Simard

**THAT** the agenda be adopted with the following amendments:

- withdraw item 9.1. Request for a variance to the Sign By-Law - Sophie Reitano - 1529 Laurier;
- addition of item 5.2. Municipality of Grey Highlands Council Resolution - OMPF

**CARRIED, as modified**

**3. Disclosure of pecuniary interests (none)**

**4. Delegations / Presentations**

**4.1 Presentation by Brian Wilson - New Protective Services Buildings Construction Update**

Chief Brian Wilson presents an update in regards to the construction of the Bourget and Rockland Fire Stations.

**5. Petitions / Correspondence**

**5.1 A Call for Resolutions to Protect the Ottawa River**

Further to discussions, this item is referred to the next Regular meeting.

**5.2 Municipality of Grey Highlands Council Resolution - OMPF**

Further to discussions this item is referred to the next Regular meeting.

**6. Notice of Motion**

**6.1 Member's Resolution presented by Mayor Guy Desjardins and seconded by Councillor André J. Lalonde in regards to a request to cancel interest fees, submitted by the Clarence Beavers Junior Hockey Club**

The notice of motion is presented.

Further to questions, Frédéric Desnoyers confirms that there is no other club who is on a late payment situation. He adds that the cancellation of fees would probably create a precedent.

Further to questions, M. Desnoyers confirms that a payment agreement has been made with the organization.

Further to discussions, Mayor Desjardins withdraws his notice of motion.

**6.2 Member's resolution presented by Councillor Mario Zanth, seconded by Councillor Don Bouchard in regards to chicken coops in the urban area**

The notice of motion is presented.

**7. Comment/Question Period (none)**

**8. Report from the United Counties of Prescott and Russell**

Mayor Desjardins explains that discussions are underway regarding the new seniors' residence.

**9. Committee/Staff Reports**

**9.2 Request for a variance to the Sign By-law – Rockland Optimist Club**

Further to discussions, members of council ask that the Optimist Club be invited to present their request at the next meeting.

**RECOMMENDATION COW2019-53**

**Moved by** Christian Simard

**Seconded by** Mario Zanth

**THAT** the Committee of the Whole recommends that Municipal Council authorizes the installation of a unilingual francophone permanent ground sign on municipal property within the right-of-way of Caron Street in Rockland for the announcement of the Rockland Optimist Club events; and

**THAT** the Committee of the Whole recommends that Municipal Council approves the request for an exemption to the requirement to pay the application fees for the Rockland Optimist Club for their sign permit and sign variance applications, for a total amount of \$333.00.

**DEFERRED**

**9.3 Proposed amendments to 2019 Budget**

Further to questions and comments, Frédéric Desnoyers explains the proposed allocation of amounts. He adds that the surplus amount identified is for 2018 and that the financial statements are not finalized.

Further to comments, this item is deferred to the May 10<sup>th</sup> Special Council meeting.

**RECOMMENDATION COW2019-54**

**Moved by** Don Bouchard

**Seconded by** Diane Choinière

**THAT** the Committee of the Whole recommends to Council the approval of the long term debt reduction plan of \$3,703,104 as presented in report FIN2019-014; and

**THAT** the Committee of the Whole recommends to Council the allocation of the additional funds of \$1,918,000 as presented in report FIN2019-014.

**DEFERRED**

**9.4 Committee of Adjustment - Remuneration for Committee Members**

Further to questions, Monique Ouellet explains that the Committee of Adjustment is quasi-judicial and establishes final decisions. She adds that the Act stipulates that remuneration is required for members of the committee.

Further to questions, Monique Ouellet explains that the previous reports mentioned the same information about remuneration. She explains that payments have been cancelled, probably further to a miscommunication.

Further to comments, Council asks to have the remuneration comparisons with other municipalities of Prescott and Russell.

**RECOMMENDATION COW2019-55**

**Moved by** Michel Levert

**Seconded by** Don Bouchard

**THAT** the Committee of the Whole recommends that Council directs the administration to prepare a by-law to amend By-law No. 2011-33 in order to change the amount of remuneration for the members of the Committee of Adjustment.

**DEFERRED**

**9.5 Proposed amendment to Policy LOI2014-01 – Non-profit organizations (NPO)**

**RECOMMENDATION COW2019-56**

**Moved by** Christian Simard

**Seconded by** Diane Choinière

**WHEREAS** Community Services receive several requests for recognition from non-profit organizations annually; and

**WHEREAS** Policy LOI2014-01 states that each application for recognition must be approved by Municipal Council;

**THAT** the Committee of the Whole hereby recommends to Municipal Council to adopt the proposed amendments to policy LOI2014-01 Non-Profit Organizations (NPOs), in order to allow the Community Services Director to evaluate and approve the submitted requests, as recommended.

**CARRIED**

**9.6 Proposed new Hall rental policy – Online reservation**

Further to questions, Jean-Luc Jubinville explains that online reservations will be approved by the administrative assistant.

**RECOMMENDATION COW2019-57**

**Moved by** André J. Lalonde

**Seconded by** Diane Choinière

**WHEREAS** the current Community Hall Rental Policy needs to be updated and reflect the future online booking system;

**THAT** the Committee of the Whole recommends that Council adopts Policy LOI2019-01, being the policy for establishing the guidelines for managing municipal community hall rentals, effective June 1<sup>st</sup>, 2019, repealing Policy LOI98-02; and

**THAT** the Committee of the Whole further recommends that Council adopt a by-law to replace Schedule J of the User Fee By-law 2019-16 with the amended Schedule J, showing the revised rental rates for community halls as attached to report LOI2019-04-05.

**CARRIED**

**9.7 Unmaintainable Roads - Restoration of some road surface to gravel**

Further to questions, Julian Lenhart confirms that he can send a notice to residents further to the adoption at the Regular meeting.

**RECOMMENDATION COW2019-58**

**Moved by** Christian Simard

**Seconded by** Don Bouchard

**WHEREAS** *O. Reg. 239/02, Minimum Maintenance Standards For Municipal Highways* has been in effect in the Province of Ontario since 2003, and;

**WHEREAS** Du Lac from Baseline to 2213 Du Lac, Indian Creek North of Russell to dead end and McTeer from Canaan to County Road 17 are no longer maintainable, in their current surface conditions, to a minimum standard of repair as identified in the *Minimum Maintenance Standards For Municipal Highways*;

**THAT** Council approves that an amount of \$143,800 be taken from the maintenance and reconstruction of roads reserve fund to finance the temporary conversion of hard surface back to gravel for these sections of roads.

**CARRIED**

**9.8 Investing in Canada Infrastructure Program (ICIP) Funding Application for Laurier Street Revitalization**

**RECOMMENDATION COW2019-59**

**Moved by** André J. Lalonde

**Seconded by** Carl Grimard

**THAT** Report INF2019-016 be received as information.

**CARRIED**

**9.9 Morris Village Park - Contract Award for the construction and for the project management**

Further to questions, Jean-Luc Jubinville explains that the berm displacement withdraws the requirement for a retention wall.

**RECOMMENDATION COW2019-60**

**Moved by** Mario Zanth

**Seconded by** Don Bouchard

**WHEREAS** Atrel Engineering has designed all the plans and specifications for the construction of the Morris Village Park and that this firm is therefore well versed to supervise the work;

**THAT** the Committee of the Whole recommends that Municipal Council adopts a by-law to authorize the Mayor and the City Clerk to sign a contract with Hawkesbury Transport & Excavation Inc. in order to execute the Construction works for Morris Village Park for an amount of \$599,146 excluding HST; and

**THAT** the Committee of the Whole recommends that Municipal Council accepts to allow an exemption from the procurement policy in order to adopt a by-law to authorize the Mayor and the City Clerk to sign a contract with Atrel Engineering for the administration and supervision of the construction work for the Morris Village Park for an amount of \$36,000 excluding the T.V.H., as recommended in staff report no. LOI2019-04-03.

**CARRIED**

**9.10 Invitation from Mayor Jung Sang Hyuck to visit the City of Boeun (South Korea)**

**RECOMMENDATION COW2019-61**

**Moved by** Michel Levert

**Seconded by** André J. Lalonde

**THAT** Report ADMIN2019--06 be received as information.

**CARRIED**

**9.11 Protective Services Monthly Report (March 2019)**

**RECOMMENDATION COW2019-62**

**Moved by** Diane Choinière

**Seconded by** Don Bouchard

**THAT** Report No. PRO2019-010 in regards to monthly statistics, be received as information.

**CARRIED**

**9.12 Construction Services Monthly Statistics - March 2019**

**RECOMMENDATION COW2019-63**

**Moved by** Samuel Cardarelli

**Seconded by** Don Bouchard

**THAT** the Construction Department monthly statistics be received as information.

**CARRIED**

**10. Other items**

**11. Adjournment**

The Mayor adjourns the meeting at 9:50 pm.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk