



Comprehensive List April 26 to June 10, 2019

Daily

1. EOC Meetings
2. Site Visits
3. Affected Residents - maintain accurate lists
4. Water Levels - monitoring
5. Drinking Water – Acquisition of water bottles and set up of water access at the plant
6. PEOC Coordination
7. Sandbags - purchase, distribute and coordinate
8. Sand - purchase, distribute and coordinate
9. Manage Public Safety at all times
10. Medical Needs
11. Attention to Mental Health Needs
12. Media inquiries
13. Donations: Distribution, assessment for use of food, help, water, gas cards
14. Monitoring News and Press Coverage
15. Public Meeting: Coordinate, Meeting Room, Slide Presentation, Security, Attendees, Information packages, Refreshments
16. Documentation of decisions and actions
17. Road Conditions – Liaise with the military

EOC Operations

1. Legal opinion on State of Emergency
2. Emergency Shelter (people and pets)
3. Assigning Staff
4. Assessing Resources
5. River Rock Liaison for military
6. Flood warnings
7. Coordinate with Municipal MAH
8. OFMEM Assistance Liaison – Katrina Grantis
9. Answering Councillors' Inquiries
10. Vehicles out of City delivery of sandbags
11. Drone Footage
12. Traffic on County Road 17
13. Road Closures
14. Monitoring Water Quality
15. Monitoring Pumping Stations
16. JML Sand Bagging

17. UCPR Assistance - Communications
18. Questions for Question Period
19. Utilities - Hydro/Enbridge Shut Off/On (Timing)
20. Fire (Help ESA/Enbridge to turn off supply of service)
21. Research on rights to evacuate
22. Ensure staff had identification
23. Set up CRT shuttle from shelter if necessary
24. OPP - Additional resources
25. Cancel meetings
26. Volunteer Coordination
27. Bagging Machine
28. Picnic tables and tents at JML
29. Minister Goodale visit
30. 174 Closing - review our section
31. Hotline (Social, Help, Volunteers)
32. Coordinate with OCWA re: Sewage Treatment Water
33. Draft announcements
34. Managing offers of people wanting to help
35. YMCA Showers
36. Victim Services
37. Social Services
38. Info from Insurance Broker re: cost of city travel
39. Liaising with Pierre Voisine re: Voisine Road
40. Sourcing Water Pumps
41. Liaising with Province with what is acceptable re: financing
42. Sources of Volunteers
43. Paramedics - Door to door
44. Staging Paramedics
45. Structural Engineers Sourcing
46. Restricting Boaters
47. Information Package - Financial Support regarding flood
48. Property taxes relief for flood victims (Research and Council Report)
49. Soil Engineers MNR
50. Geotech Engineer - Slope Stability
51. OFEM Check Lists for Flood
52. SNC Coordination with Flood - Water Levels and Recovery
53. Tracking visits to affected homes
54. County Road 17 Inspections re: soil erosion – Traffic light unstable
55. Coordination of Public Health Information (specifically re: well water and septic systems)
56. Electrical Safety Authority (ESA)
57. Tracking and logging of all expenses
58. Feeding Staff

59. Restoring roads - intermittent grading
60. Coordination with MAH re: funding assistance for flood victims and the municipality
61. Identify Permanent Housing

Recovery Issues

1. Recovery Handbook
2. FAQ's
3. Recovery (Bags, Debris, Well restoration, Sand restoration)
4. Grading
5. Debris Clean-up (parks and properties)
6. Sand bag removal
7. Getting Waivers to go on personal properties - Legal advice, Draft Waiver, Coordinate signing
8. Top Soil
9. Building Permits
10. Debriefing with EOC Members
11. Dump Permits
12. JML Clean-up
13. Dumpsters
14. Getting other Municipal Recovery Plans (Calgary/Vancouver)

IT Issues

1. Wi-Fi Clarence Creek (Emergency Operations Centre)
2. Drone footage
3. TV
4. Flood email set-up
5. IT support for Public Meetings
6. Julie set-up (phone and computer access)
7. Reassigning phone lines
8. Purchase cell phones
9. Website set-up (Flood tab)
10. Card Access - programming need for additional access
11. Printers - connection for EOC
12. Plotter set-ups for maps and water level
13. Set-up of conference bridge line and relocate polycom
14. Coordinate ShareFile email attachment

Communications Issues

1. Website Maintenance
2. Press/News Releases
3. Victim Communiques
4. Monitoring Facebook

5. Posting information on Website
6. Translation of documents
7. Writing documents
8. Two Press Conferences
9. Speeches
10. Responding to Facebook posts
11. Coordinating Mayors Interviews with Press

Red Cross

1. Shelter
2. Clean-up Kits
3. Launched Appeal
4. General Information Packages for Website
5. Handling Clients
6. Handling Phone
7. ISC Site to register people for financial assistance
8. Food Coordination