



**CORPORATION OF THE  
CITY OF CLARENCE-ROCKLAND  
COMMITTEE OF THE WHOLE MINUTES**

August 7, 2019  
Council Chambers  
415 rue Lemay Street, Clarence Creek, Ont.

**PRESENT:**

Guy Desjardins, Mayor  
Samuel Cardarelli, Councillor Ward 1  
Mario Zanth, Councillor Ward 2  
Carl Grimard, Councillor Ward 3  
Don Bouchard, Councillor Ward 4  
André J. Lalonde, Councillor Ward 5  
Christian Simard, Councillor Ward 6  
Michel Levert, Councillor Ward 7  
Diane Choinière, Councillor Ward 8  
Helen Collier, Chief Administrative Officer  
Monique Ouellet, Clerk  
Maryse St-Pierre, Deputy Clerk

**1. Opening of the meeting**

Mayor Desjardins calls the meeting to order at 8:02 pm.

**2. Adoption of the agenda**

**RECOMMENDATION COW2019-96**

**Moved by** Mario Zanth

**Seconded by** Samuel Cardarelli

**THAT** the agenda be adopted with the following withdrawals:

- 6.2. Notice of motion presented by Councillor Diane Choinière to withdraw a penalty applied under By-law 2015-176 to 4002 Champlain Street;
- 6.3. Notice of motion presented by Councillor Diane Choinière regarding the “Leadership féminin Prescott-Russell” (LFPR) in order to increase female representation within municipal councils.



**3. Disclosure of pecuniary interests (none)**

**4. Delegations / Presentations**

**4.1 Presentation by Caroline Arcand of the Prescott-Russell Employment Service Centre regarding immigration vs housing needs**

Caroline Arcand, director of the Prescott-Russell Employment Service Centre, informs Council of the issues of immigration of workers in the area with regard to the labour shortage.

Further to comments, Mrs. Arcand explains that the investors have no guarantee that they will have tenants for their homes, which prevents some immigrants from settling. Mrs. Arcand adds that if the City would agree to work with a group of investors and contractors to secure appropriate housing needs it could help the situation.

**5. Petitions / Correspondence**

**5.1 2018 compliance results - Emergency Management and Civil Protection Act**

The correspondence is received and filed.

**6. Notice of Motion**

**6.1 Notice of motion presented by Mayor Guy Desjardins regarding OGRA and ROMA Combined Conference**

Mayor Desjardins presents his members' resolution.

**7. Comment/Question Period (none)**

**8. Report from the United Counties of Prescott and Russell (none)**

**9. Committee/Staff Reports**

**9.1 Process to authorize hens in urban area**

**RECOMMENDATION COW2019-97**

**Moved by** Don Bouchard

**Seconded by** Diane Choinière

**WHEREAS** Council has requested the Administration to prepare a report to outline the process to allow the installation of chicken coops in the urban residential zones;



**THAT** Report No. AMÉ-19-57-R be received as information without taking further actions in regards to this matter.

**CARRIED**

## **9.2 Amendment to Draft Plan Conditions – Bourgon/Lavigne Subdivision**

### **RECOMMENDATION COW2019-98**

**Moved by** Christian Simard

**Seconded by** André J. Lalonde

**WHEREAS** Council, through a resolution, adopted a series of 76 conditions in regards to the subdivision project of Bourgon & Lavigne for Part of Lot 21, Concession 10, Russell Road – Cheney, on February 4, 2019; and

**WHEREAS** on March 27, 2019, County Council approved the minutes of the March 13, 2019 Public Works Committee meeting in regards to a Cheney pedestrian crossing; and

**WHEREAS** on July 26, 2019, County Council approved the minutes of the June 12, 2019 Public Works Committee meeting in regards to the sharing of the costs of the pedestrian crossing;

**WHEREAS** it was resolved that the cost of the installation of the pedestrian crossing on Russell Road be shared equally between the City, the developer and the Counties; and

**WHEREAS** Section 51 (44) of the *Planning Act, L.R.O. 1990 chap. P.13*; municipal council can, at its discretion, modify the conditions of approval.

**THAT** the Committee of the Whole recommends that municipal Council approve the following additional condition to the Draft Plan of Subdivision, submitted by Lascelles Engineering & Associates Limited for Développement Bourgon and Lavigne Developments Inc., file number D-12-VVV-02:

“That the United Counties of Prescott and Russell (UCPR) are responsible to design and install a pedestrian crossing treatment on County Road 2, in Cheney. This pedestrian crossing treatment will consist of a Pedestrian Crossover Level 2 Type ‘B’ – Intersection (2-way) as per the Ontario Traffic Manual Book 15 along with any other apparatus such as proper line painting as per Ontario Traffic Manual, referred hereto as the ‘Works’. The design, purchase and installation costs of the Works will be divided in three (Owner, City and UCPR). As such, the UCPR will require \$12,000.00, representing the estimated shared costs of the Owner, which shall be paid by the Owner via certified cheque or bank draft at the time of signing the subdivision agreement. The design,



purchase and installation of the Works will be subject to City and UCPR budget approval. If the final costs of the design, purchase and installation of the Works are above the total estimated costs of \$36,000.00, the Owner shall pay to the UCPR the shared difference of the additional costs and if the final costs are lower than the estimated shared costs the UCPR will reimburse the shared difference to the Owner. Once, the design, purchase and installation costs of the Works are fully completed, the UCPR shall invoice the City for the actual shared final costs.”

**THAT** Council approves that an amount of \$12,000 be taken from the roads reserve fund to finance the City’s share of the pedestrian crossing.

**CARRIED**

**9.3 Removal of holding symbol – Bourgon/Lavigne, Part of Lot 21, Concession 10**

**RECOMMENDATION COW2019-99**

**Moved by** Diane Choinière

**Seconded by** Carl Grimard

**THAT** the Committee of the Whole recommends that Council adopts by-law 2019-74 to amend the Zoning By-law No. 2016-10, in order to remove the Holding Zone (h) symbol and change the zoning category for the lot described as being Part of Lot 21, Concession 10, from “Village Residential First Density – Holding (RV1-h) Zone” to “Village Residential First Density (RV1) Zone”.

**CARRIED**

**9.4 Removal of holding symbol – Part of Lot 8, concession 6, part 1 on Plan 50R-1475 and part 3 on Plan 50R-4082**

**RECOMMENDATION COW2019-100**

**Moved by** Carl Grimard

**Seconded by** Mario Zanth

**THAT** the Committee of the Whole recommends that Council adopts By-Law 2019-77, being a by-law to amend Zoning By-law 2016-10 in order to modify the zoning category for part of the property described as part of lot 8, concession 6, part 1 on reference plan 50R-1475 and part 3 on reference plan 50R-4082, from “Village residential first density – Holding (RV1-h) Zone” to “Village residential first density (RV1) Zone”, as recommended by the Infrastructure and Planning Department.

**CARRIED**



## **9.5 Credit card payments for facility booking and landfill operations**

Further to questions, Frédéric Desnoyers explains that the online payment services is a separate portfolio and that it is currently available on the City's website.

### **RECOMMENDATION COW2019-101**

**Moved by** Mario Zanth

**Seconded by** Don Bouchard

**THAT** the Committee of the Whole recommends that Council authorizes that credit card payments be accepted at the landfill as well as for online facility bookings, and that the credit-card transaction fees be paid by the municipality.

**CARRIED**

## **9.6 2020 Budget Guideline Report**

Further to questions and comments, Frédéric Desnoyers explains the proposed budget model format for the budget deliberations. He adds that the current tax rate increase currently being proposed by staff is 6.15%, in order to maintain the services offered in 2019.

### **RECOMMENDATION COW2019-102**

**Moved by** Samuel Cardarelli

**Seconded by** Mario Zanth

**THAT** the Committee of the Whole recommends that Council accepts the 2020 budget timetable, as proposed in Report No. FIN2019-026; and

**THAT** the Committee of the Whole recommends that Council directs staff to present a report showing a list of proposed prioritized reductions to bring the tax rate increase from 6.15% to 3%; and

**THAT** the Committee of the Whole recommends that Council approve the budget deliberations process, as described under Option 1 in Report No. FIN2019-026.

**CARRIED, as modified**

## **9.7 Laurier Street Revitalization – Next step**

Further to questions, Philippe Cormier explains that the lighting study will determine number of lights, as well as specifications regarding spacing and height.



**RECOMMENDATION COW2019-103**

**Moved by** Carl Grimard

**Seconded by** Diane Choinière

**WHEREAS** report INF2019-025 was presented in June 2019 which updated Council on the status and next steps for the Laurier Street Revitalization; and

**WHEREAS** a Lighting Study and an Environmental Assessment was identified in the next steps;

**THAT** the Committee of the Whole recommends that Council authorize that an Environmental Assessment be completed with a budget of \$75,000; and

**THAT** both studies be paid by the Laurier Street Revitalization budget.

**CARRIED, as modified**

**9.8 Agreement to support private transit services for the residents of Clarence-Rockland**

**RECOMMENDATION COW2019-104**

**Moved by** Christian Simard

**Seconded by** André J. Lalonde

**WHEREAS** Municipal Council has mandated the Community Services to collaborate in the transition to privatization of the public transit service;

**BE IT RESOLVED THAT** the Committee of the Whole hereby recommends to Council that the Director of Community Services be authorized to sign the agreement with the public transit provider(s) to allow the use of the bus shelters and parking lots, as recommended.

**CARRIED**

**9.9 Fire Station Construction Contingency Budget Report (August 2019)**

**RECOMMENDATION COW2019-105**

**Moved by** Christian Simard

**Seconded by** Samuel Cardarelli

**THAT** report PRO2019-022 be received as information.

**CARRIED**

**9.10 Fire Department Training Hours Report**

Further to questions, Brian Wilson explains that the information from the Nation municipality was received after his report was submitted. He explains that the



Nation municipality has about the same amount of training hours than the City of Clarence-Rockland. Mr. Wilson adds that further to this report request, a database has been created in order to track firefighters training information.

Further to questions, Helen Collier explains the fire department budget structure, in particular its difference with other budgets because of volunteer firefighters.

Further to questions and comments, the Committee mandates the Administration to forward the new information received from the Nation municipality in the next Council's correspondence package.

**RECOMMENDATION COW2019-106**

**Moved by** André J. Lalonde

**Seconded by** Mario Zanth

**THAT** report PRO2019-020 be received as information.

**CARRIED**

**9.11 Construction monthly report - June-July 2019**

**RECOMMENDATION COW2019-107**

**Moved by** Christian Simard

**Seconded by** Don Bouchard

**THAT** the Construction Departement monthly statistics be received as information.

**CARRIED**

**10. Other items**

Councillor Diane Choinière announces the following activities:

- Park Day at the Bourget Splash Pad on Friday, August 16, between 10:00 am and 3:30 pm;
- Official opening of the Bourget Fire Station on Thursday, August 22, at 4:30 pm;
- Shrek Movie under the stars on Friday August 23;
- Washer toss tournament on August 24 at 10:00 am and tombola between 12:00 pm and 5:00 pm at the Sacré Coeur School;
- Coureur des bois Challenge on September 21.

Further to questions, Helen Collier explains that the information regarding water billing will be included in the City Info.



Councillor Don Bouchard announces that the Soccer Fest will take place in August 17-18 at the Clarence-Rockland Arena.

Councillor Don Bouchard asks if a revision could be made on the lawn watering to allow residents to do it in the morning.

Further to questions, Brian Wilson explains that the department is currently in revision of the fines for poorly maintained properties.

Mayor Desjardins thanks the Infrastructure Department for works on the Old Highway 17. He thanks the Community Services for the Ottawa River Festival.

## **11. Adjournment**

The Mayor adjourns the meeting at 9:51 pm.

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Guy Desjardins, Mayor

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Maryse St-Pierre, Deputy Clerk