

City of Clarence-Rockland  
Departmental Services

Clerk Services	Human Resources	Finance	Information Technology	Community Services	Infra & Planning	Protective Services
File Management	Staffing	Accounts Payable	System Management	Annual Events (4)	Planning	<b>FIRE</b>
MFIPPA	Labour Relations	Accounts Receivable	System Upgrades	Website	Site Plan Review	Emergency Response ( <i>medical Calls, fires, car accidents, ice/water rescue, carbon monoxide</i> )
Report Review	WSIB Claims	Bank Reconciliations	Fire Walls (system security)	Facebook	Subdivision Agreements	Pub. Ed. & Prevention
Agenda Setting	Sick Leave Cases	Year-end Accounting	Building Security	Press Releases	Pre-meetings with Developers	Fire Code Enforcement
Minutes	File Management	FIR	Hardware Management	Special Visits	Planning Committee	Training
Insurance Files	Succession Planning	Monthly Reporting	Software Management	Ribbon Cuttings	Minor Variances	Equipment Maintenance
Commissioner of Oaths	Job Evaluation	Budget	Service Desk	Mayor’s Office	Review Plans	Emergency Management
Official Signing Authority	Pay Equity	Taxation	External Devices (cells/tablets)	Client Service Centre	Building Permits	
Formal Complaints	Harassment Complaints	Water Accounts	Cell Contracts	Arenas	Building Inspections	<b>BY-LAW ENFORCEMENT</b>
Commis. of Integrity	Training	Development Charges	Telephone System	Community Halls	Property Complaints	Call/Complaints
Lawsuit Management	Health and Safety	Cash Flow Management	VPNs	City Halls	OCWA - Water	Loose Dogs
Official Records	Employee Recognition	Long Range Planning	SharePointe	Maintenance of Parks	OCWA - Sewage	Parking Tickets
Accessibility	Benefits	Payroll		Park Structures	Landfill Site Management	Attending Court
Municipal Elections		Purchasing		Sports Fields	Waste Contract Management	Taxi Cab Inspections
Lottery Licences		Health Benefit Plan		Contract Management	Recycling Management	Property Standards
Marriage Licences/Solemnization				Project Management	Annual reporting	School Crossing Guards
Death Registrations				CIH Management	Capital Project Management ( <i>average 100 at a given time</i> )	Speed Monitoring Sign
Property Sales/Acquisitions				CIH/YMCA Contract	Municipal Drains	
				Support to community organizations	Snow Plowing	
				daycares	Snow Removal	
				bus shelters/parking	Cold & Hot Patch	
					Culvert Maintenance	
					Ditch Maintenance	
					Crack Sealing	
					Street Sweeping	
					Minor Road Repairs	
					Tree Maintenance	
					Street Lights	
					Traffic Lights	
					Road Closures	
					Fleet Maintenance	
					Debris Clean Up	