



**CORPORATION OF THE
CITY OF CLARENCE-ROCKLAND
REGULAR MEETING MINUTES**

March 25, 2020
Teleconference

PRESENT:

Guy Desjardins, Mayor
Samuel Cardarelli, Councillor Ward 1
Mario Zanth, Councillor Ward 2
Carl Grimard, Councillor Ward 3
Don Bouchard, Councillor Ward 4
André J. Lalonde, Councillor Ward 5
Christian Simard, Councillor Ward 6
Michel Levert, Councillor Ward 7
Diane Choinière, Councillor Ward 8
Helen Collier, Chief Administrative Officer
Monique Ouellet, Clerk
Maryse St-Pierre, Deputy Clerk

1. Opening of the meeting

Mayor Desjardins calls the meeting to order at 7:20 p.m.

2. Prayer

Councillor Carl Grimard recites the prayer.

3. Adoption of the agenda

RESOLUTION 2020-39

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT the agenda be adopted as presented.

CARRIED

4. Disclosure of pecuniary interests

Councillor Carl Grimard declares a pecuniary interest for item 7.2. d) because he is a member of the DUO Race organizing committee.

5. Announcements (none)

6. Council Members' Items

6.1 Member's resolution presented by Councillor Mario Zanth and seconded by Councillor Samuel Cardarelli regarding the daycares closure due to the global pandemic of Covid-19

Further to questions, Helen Collier confirms that the invoices were sent out on March 1st and are due on March 31st. She adds that people who have already paid the March invoice will be credited and those who have not paid will not be billed.

Further to questions, Helen Collier confirms that parents will be reimbursed for the spring break.

Further to questions, Mayor Desjardins confirms that the invoices for April will not be sent as indicated by Pierre Boucher.

RESOLUTION 2020-40

Moved by Mario Zanth

Seconded by Samuel Cardarelli

WHEREAS the City of Clarence-Rockland released a memo on March 13, 2020, stating that the daycares operated by the City of Clarence-Rockland would be closed due to the global pandemic of COVID-19; and

WHEREAS the City stated that the citizens using the City's daycares would not be reimbursed for the lost days due to contractual obligations;

BE IT RESOLVED THAT Council of Clarence-Rockland mandates the Administration to credit the citizens using the City's daycares for lost days due to the global pandemic of COVID-19 for as long as the school boards mandate these closures.

CARRIED

6.2 Member's Resolution presented by Councillor Diane Choinière and seconded by Councillor Samuel Cardarelli regarding the deferral of payment of municipal taxes

RESOLUTION 2020-41

Moved by Diane Choinière

Seconded by Samuel Cardarelli

WHEREAS the COVID-19 pandemic is causing several job losses and loss of revenue for our local businesses;

BE IT RESOLVED THAT Council approves changing the 2020 second interim levy instalment dates from April 30, 2020, to May 31, 2020, and postponing interest charges to June 1, 2020, for the second instalment; and

BE IT RESOLVED THAT arrears notices and tax sales procedures be suspended until June 2020.

CARRIED

6.3 Member's Resolution presented by Mayor Guy Desjardins and seconded by Councillor Samuel Cardarelli regarding deferral of payment for water and sewer fees

Further to questions, Mayor Desjardins confirms that those who are able to pay can do so. He adds that the deferral period can be extended if necessary.

RESOLUTION 2020-42

Moved by Guy Desjardins

Seconded by Samuel Cardarelli

BE IT RESOLVED THAT Council approves changing the billing of water and sewer due date from April 30, 2020, to May 31, 2020, and postponing interest charges to June 1, 2020, for that billing; and

BE IT RESOLVED THAT arrears notices be suspended until June 2020.

CARRIED

7. Consent Items

RESOLUTION 2020-43

Moved by André J. Lalonde

Seconded by Michel Levert

BE IT RESOLVED THAT the following items, as identified under the consent items category on the regular meeting agenda of March 25, 2020, be adopted:

9.1. Adoption of the minutes of the following meetings:

- a. Regular meeting - March 2, 2020,
- b. Committee of the Whole - March 2, 2020

7.2. The following recommendations from Committee of the Whole of March 2, 2020

- c. Resolution to approve the allocation of the UCPR discretionary allowance for municipal cultural and recreational activities

d. Resolution to authorize that the DUO Race be integrated into the programming of the Ottawa River Festival 2020

7.3. Resolution to hire an Information Technology Support Analyst

7.4. Resolution to adopt the salaries paid from January 26, 2020, to March 7, 2020, in the gross amount of \$1,418,155.07 and net amount of \$1,003,684.73

CARRIED

Text of the resolutions as adopted by consent under Resolution 2020-43:

7.2c. *WHEREAS* the City of Clarence-Rockland received an amount of \$10,000 from the United Counties of Prescott-Russell to cover certain costs for municipal cultural and recreational activities;

BE IT RESOLVED THAT Municipal Council accepts that the amount of \$10 000 be granted as follows:

- \$5,000 to the Ottawa River Festival;
- \$3,000 to the Canada Day Celebrations;
- \$1,000 for artistic endeavors such as art exhibits at the City of Clarence-Rockland Cultural and Recreational Complex; and
- \$1,000 to the Clarence-Rockland Senior Games, as recommended.

7.2d. *WHEREAS* Community Services have been mandated to present a recommendation to municipal council regarding the request for technical support from L'Église Le Roc for the organization of the DUO Race; and

WHEREAS the proposed DUO Race project be integrated into the programming of Saturday, July 4, 2020, of the Ottawa River Festival; and

WHEREAS the City has adopted the Policy LOI2014-01 - Non-profit Organizations enabling Community Services to work in concert with NPOs in order to offer comprehensive activities and services to the City's citizens;

BE IT RESOLVED THAT Municipal Council accepts that the DUO Race be integrated into the programming of Saturday, July 4, 2020, of the Ottawa River Festival; and

BE IT RESOLVED THAT Municipal Council authorizes Community Services to support L'Église Le Roc in the organization of the DUO Race by offering them technical and material support as detailed in the Policy LOI2014-01 - Non-profit Organizations; and

BE IT RESOLVED THAT Municipal Council authorizes Community Services to conclude an agreement with L'Église Le Roc for the organization of the DUO Race; as recommended.

- 7.3 BE IT RESOLVED THAT** Municipal Council hereby accepts the hiring of Mr. Cédric Desfossés as a full-time IT support analyst, effective March 26, 2020, and that he be subject to a probationary period of six (6) months; and;

BE IT ALSO RESOLVED THAT Mr. Cédric Desfossés's salary be established at Level 1, class 3, of the non-unionized employee's salary grid, as recommended.

- 7.4 BE IT RESOLVED THAT** the salaries paid from January 26, 2020, to March 7, 2020, in the gross amount of \$1,418,155.07 and net amount of \$1,003,684.73 be adopted as recommended.

7.2a. Resolution to conclude an agreement with Productions PB5 for the management services of five shows at the Optimist Performance Hall

Further to questions and comments, Pierre Boucher confirms that given the particular situation, he will follow up with PB5 Productions regarding the clauses of the agreement.

RESOLUTION 2020-44

Moved by Diane Choinière

Seconded by Samuel Cardarelli

WHEREAS Community Services released a call for tenders for the management of an annual program of various shows at the Optimiste Performance Hall; and

WHEREAS the evaluation process has been completed and the services of a production firm have been retained; and

WHEREAS Community Services have concerns regarding the possibility of a potential deficit due to the uncertainty of ticket sales revenues; and

WHEREAS Community Services cannot cover the potential deficit within its operating budget;

BE IT RESOLVED THAT Municipal Council agree to cover the deficit of the annual program at the Optimist Performance Hall, from the contingency account, if there is one; and

BE IT RESOLVED THAT Municipal Council authorize Community Services to conclude an agreement with Productions PB5 for the management services of five shows at the Optimist Performance Hall; as recommended.

DEFERRED

7.2.b. Resolution to approve the proposed plan for 2020 should flooding occur

RESOLUTION 2020-45

Moved by André J. Lalonde

Seconded by Michel Levert

WHEREAS there has been severe flooding in 2017 and 2019; and

WHEREAS South Nation Conservation Authority is predicting that, there has been as much snow as last year;

BE IT RESOLVED THAT Municipal Council approve the proposed plan for 2020 should flooding occur, as outlined in report ADMIN2020-04 with the exception of recommendation no. 3 which reads 'do not declare a state of emergency unless different circumstances present themselves'.

CARRIED

8. Committee/Staff Reports

8.1 Preliminary Report / COVID-19 Impact on Municipal Services

RESOLUTION 2020-46

Moved by Mario Zanth

Seconded by Don Bouchard

BE IT RESOLVED THAT Report No. ADMIN2020-05 be received as information.

CARRIED

8.2 Accounts paid

RESOLUTION 2020-47

Moved by Christian Simard

Seconded by Michel Levert

BE IT RESOLVED THAT the accounts paid from February 11, 2020, to March 16, 2020, in the amount of \$3,587,153.50 be adopted with the exception of Items 18, 20 and 22 on the MasterCard List.

CARRIED

8.3 Improvement – Cellular signal, Clarence-Rockland Arena

Further to questions, Pierre Boucher specifies that the fryer was installed at the Clarence-Rockland Arena before council's authorization, which explains why council did not authorize it.

Further to questions, Michel Cousineau explains that the arena does not have a problem with Internet access but with access to the cellular network. He confirms that a cellular network amplification system as required is not available for rent or on a temporary basis.

RESOLUTION 2020-48

Moved by Samuel Cardarelli

Seconded by Mario Zanth

BE IT RESOLVED THAT Council approves that the Community Services Team, in conjunction with the Information Technology Team, proceeds with the purchase and installation of a cellular signal booster for the Clarence-Rockland Arena with a budget of \$15 000; and

BE IT RESOLVED THAT Council approves that the Community Services Team use the Building Reserve to pay for the purchase and installation.

CARRIED

8.4 Zoning By-law Amendment – 808 Powers St – 2701220 Ontario Inc

RESOLUTION 2020-49

Moved by Carl Grimard

Seconded by Don Bouchard

WHEREAS the proposed amendment to the Zoning by-law is consistent with the Provincial Policy Statement and conforms to the Official Plan of the United Counties of Prescott and Russell and to the Official Plan of the Urban Area of the City of Clarence-Rockland; and

WHEREAS the Planning Department recommends that Council approve the proposed amendment to the Zoning By-law; and

WHEREAS the Planning Committee, at its meeting of March 4, 2020, voted against the Planning Department's recommendation;

BE IT RESOLVED THAT Council hereby adopts By-law 2020-21, being a by-law to amend the Zoning By-law 2016-10 in order to change the zoning category of the property located at 808 Powers Street from "Urban Residential First Density (R1) Zone" to "Urban Residential Second Density – Exception 29 (R2-29) Zone".

DEFERRED

8.5 Statement on Development Charges reserve funds for the 2019 year-end

RESOLUTION 2020-50

Moved by Christian Simard

Seconded by Michel Levert

WHEREAS the Treasurer of the municipality must submit annually to the Municipal Council, financial statements on development charges bylaw and on reserve funds established under section 33. 1997, C. 27, para. 43(a) of the Development Charges Act, therefore

BE IT RESOLVED THAT Municipal Council of the City of Clarence-Rockland accepts the statement of development charges reserve funds for the 2019 year-end as presented in report FIN2020-007

CARRIED

8.6 Transfer of capital project – play structures at the Bourget Park

Further to questions, Pierre Boucher explains that he suggests two purchases to save money. He adds that the skating rink will be on the school grounds.

RESOLUTION 2020-51

Moved by Carl Grimard

Seconded by Mario Zanth

WHEREAS the community groups of Bourget would like to be financially involved in the Bourget Park play structures replacement project in order to increase the scope of the project; and

WHEREAS the Bourget community groups are asking that the Bourget Park play structures replacement project be deferred for a year to allow them to raise the necessary funds to be able to invest in the project; and

WHEREAS during the 2020 budget process the municipal council did not approve the funds for the Cathy Cain Park skating rink boards replacement project;

BE IT RESOLVED THAT Municipal Council authorizes the transfer of the funds allocated for the Bourget Park play structure replacement project (\$ 50,000) to the Cathy Cain Park skating rink boards replacement project; and

BE IT RESOLVED THAT Municipal Council take into consideration during the 2021 budget process, a new amount of \$ 50,000 for the replacement of the play structures at the Bourget Park; as recommended.

CARRIED

8.7 County Road modification Agreement

Further to questions, Julian Lenhart confirms that the work to be completed on St-Jean Street follows the development of the area. He explains that this agreement is only a formality to have the insurances and the permits.

Further to questions, Julian Lenhart confirms that the City is responsible by the development charges.

RESOLUTION 2020-52

Moved by Carl Grimard

Seconded by Mario Zanth

BE IT RESOLVED THAT Council delegates the authority to the Director of Infrastructure and Planning to sign the County Road Modification Work Agreement for the works on County Road No. 21 known as St-Jean Street.

CARRIED

8.8 Conversion of narrow streets

Further to questions, Julian Lenhart explains that the streets included in the first phase of the study had greater safety issues or were already the subject of construction projects, as Gareau Street.

Further to questions, Julian Lenhart explains that the recommendations regarding one-way directions were based on the consultant's models and scenarios.

Further to questions, Julian Lenhart explains that the issue of narrow streets for emergency and garbage trucks remains the same despite the conversion of the streets to the one-way. He adds that the only way to correct the situation is to widen the street, which is not possible.

RESOLUTION 2020-53

Moved by Carl Grimard

Seconded by Don Bouchard

WHEREAS following Council's request, a traffic study was undertaken in order to consider the conversion of certain narrow streets into one-way streets.

BE IT RESOLVED THAT Municipal Council approves the conversion of Victoria and Gareau streets into one-way streets, as amended.

CARRIED

8.9 Renewal of the agreement with the Drainage Superintendant

RESOLUTION 2020-54

Moved by Christian Simard

Seconded by Michel Levert

BE IT RESOLVED THAT Council adopts By-law 2020-28 to authorize the signature of an agreement with Leroux Consultant and appoint Mr. Eric Leroux as Drainage Superintendant to carry out the duties imposed upon him pursuant to the Drainage Act R.S.O. 1990.

CARRIED

8.10 Agreement with the South Nation Conservation – tree planting

RESOLUTION 2020-55

Moved by Diane Choinière

Seconded by Christian Simard

WHEREAS the exterior courtyard project for the new Community Services garage will require the cutting of approximately 150 trees;

WHEREAS the City of Clarence-Rockland is trying to minimize the environmental impact of all of its projects;

WHEREAS the South Nation Conservation offers a very low cost program to plant trees on vacant lots;

WHEREAS community services have identified the land located at 3501 Marcil as a potential vacant land for tree planting considering its proximity to the Lavigne Natural Park;

BE IT RESOLVED THAT Municipal Council grants permission to Community Services to enter into an agreement with the South Nation Conservation in order to participate in their 50 million tree planting program in order to reforest the land located at 3501 Marcil in Bourget;

CARRIED

8.11 Notre Dame Landfill Site/Caron - stormwater management

RESOLUTION 2020-56

Moved by Michel Levert

Seconded by André J. Lalonde

WHEREAS the City of Clarence-Rockland has been working closely with the Ministry of Environment, Climate and Parks (MECP) to arrive at a mutually

acceptable strategy to formally close the Notre Dame landfill site and address the uncontrolled discharge of stormwater from Caron Street into the landfill area; and

WHEREAS comments have been received from the various disciplines within the Ministry relating to the City's March 7, 2019, submission; and

WHEREAS a constructive meeting was held on March 10, 2020, at the Ministry's Cornwall office to identify additional requirements to enable the Ministry to issue an Environmental Compliance Approval (ECA) for the stormwater management works;

BE IT RESOLVED THAT Report No. INF2020-03 be received as information.

CARRIED

9. By-laws

RESOLUTION 2020-57

Moved by André J. Lalonde

Seconded by Christian Simard

BE IT RESOLVED THAT the following by-laws be adopted:

- 9.1. 2020-14 - Amendment to the Site Plan Control Area By-law
- 9.2. 2020-15 - Zoning By-law Amendment – Daniel Sauve – 845 Caron
- 9.3. 2020-20 - Removal of Part-Lot Control – Block 43 on Plan 50M-323 – De L'Étang Street
- 9.4. 2020-22 - Zoning By-law Amendment – 1750 Russell Rd – Hortense Lavigne
- 9.5. 2020-23 - Amendment to Zoning By-Law – 892-920-940 St-Jean Street – Mario Meloche & Suzanne Meloche
- 9.6. 2020-24 - Amendment to the Official Plan of the Urban Area – 892-920-940 St-Jean Street – Mario Meloche & Suzanne Meloche

CARRIED

10. Confirmatory By-law

RESOLUTION 2020-58

Moved by Samuel Cardarelli

Seconded by Don Bouchard

BE IT RESOLVED THAT By-law no. 2020-25, being a confirmatory by-law for the regular meeting of March 25, 2020, be adopted.

CARRIED

11. Adjournment

Mayor Desjardins adjourns the meeting at 9:43 p.m.

Guy Desjardins, Mayor;

Maryse St-Pierre, Deputy Clerk